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Subject:

F33601-99-R-9052

FOIA Control Number:

CS-0152K

Date Reproduced:

13 Oct 2004

AMENDMENT OF SOLICITATION		MODIFICATION OF CONTRACT		1	CT ID CODE	PAGE	OF	PAGES
2. AMENDMENT/MODIFICATION NO. F33601-99-R-9052 0004		3. EFFECTIVE DATE 12/13/99		4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO. (If applicable)		
6. ISSUED BY DEPARTMENT OF THE AIR FORCE ASC/PKWI AREA C BLDG 1 RM 111 1940 ALLBROOK DRIVE STE 3 WRIGHT-PATTERSON AFB OH 45433-5309		CODE FY1294		7. ADMINISTERED BY (If other than Item 6)		CODE		
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)				IX: 9A. AMENDMENT OF SOLICITATION NO. X F33601-99-R-9052		9B. DATED (SEE ITEM 11) 11/10/99		
				10A. MODIFICATION OF CONTRACT/ORDER NO.				
				10B. DATED (SEE ITEM 13)				
CODE		FACILITY CODE						

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended, is not extended.

Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:
 (a) By completing Items 8 and 15, and returning Orig + 1 copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. Accounting and Appropriation Data (If required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority; THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.

B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.1031(b).

C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:

D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor is not, is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

A. Section L, Table L-5, correct the calculation formulas that are in Cells D27, D45, D63, D81, and D99 as follows:

	Cell D27	Cell D45	Cell D63	Cell D81	Cell D99
FROM:	=sum(D12:D25)	=sum(D30:D43)	=sum(D48:D61)	=sum(D66:D79)	=sum(D84:D97)
TO:	=sum(D11:D25)	=sum(D29:D43)	=sum(D47:D61)	=sum(D65:D79)	=sum(D83:D97)

B. The date and time for receipt of proposals remains unchanged.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF SIGNER (Type or print)	
15B. CONTRACTOR/OFFEROR		16B. UNITED STATES OF AMERICA	
15C. DATE SIGNED		16C. DATE SIGNED	
(Signature of person authorized to sign)		(Signature of Contracting Officer)	

2. AMENDMENT/MODIFICATION NO. F33601-99-R-9052 0003	3. EFFECTIVE DATE 12/06/99	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)
6. ISSUED BY DEPARTMENT OF THE AIR FORCE ASC/PKWI AREA C BLDG 1 RM 111 1940 ALLBROOK DRIVE STE 3 WRIGHT-PATTERSON AFB OH 45433-5309		7. ADMINISTERED BY (If other than Item 6)	

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)	9A. AMENDMENT OF SOLICITATION NO. <input checked="" type="checkbox"/> F33601-99-R-9052
	9B. DATED (SEE ITEM 11) 11/10/99
	10A. MODIFICATION OF CONTRACT/ORDER NO.
	10B. DATED (SEE ITEM 13)

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Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 9 and 15, and returning Orig + 1 copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

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A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.

B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.123(b).

C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:

D. OTHER (Specify type of modification and authority):

E. IMPORTANT: Contractor is not, is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

SEE ATTACHED PAGES

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)	16A. NAME AND TITLE OF SIGNER (Type or print)
15B. CONTRACTOR/OFFEROR	16B. UNITED STATES OF AMERICA
15C. DATE SIGNED	16C. DATE SIGNED
(Signature of person authorized to sign)	BY _____ (Signature of Contracting Officer)

- A. AS A RESULT OF QUESTION SUBMITTED BY POTENTIAL OFFERORS THE FOLLOWING CHANGES ARE MADE TO F33601-99-R9052.
- B. REPLACE APPENDIX A, STATEMENT OF OBJECTIVES DATED 24 NOV 99, 4 PAGES, WITH THE ATTACHED STATEMENT OF OBJECTIVES DATED 06 DEC 99, 4 PAGES, TO CORRECT THE URL REFERENCE IN PARA 2.0.
- C. REPLACE SECTION L, TABLE L-2 (AMEND 02) (1 PAGE) WITH SECTION L, TABLE L-2 (AMEND 03) (1 PAGE). THIS CORRECTS AND INCREASES ROMAC RATES FOR TWO LABOR CATEGORIES, PROGRAMMER/ANALYST AND JUNIOR LEVEL PROGRAMMER, ERRONEOUSLY LOWERED IN AMEND 02.
- D. REPLACE SECTION L, PAGE 23 OF 23, ATTACHMENT 3, CROSS REFERENCE MATRIX (1 PAGE) WITH THE VERSION ATTACHED. THIS CHANGE IS NECESSARY TO ADD AND/OR CORRECT "SOO REF" PARAGRAPHS 8a THROUGH 8e.
- E. THE FOLLOWING PEN AND INK CHANGES SHOULD BE MADE:
 - (1) Section J, RFP page 18 of 21, change Appendix A, Statement of Objectives date, from "10 Nov 99" to "06 Dec 99".
 - (2) Section L, 2.2.c. change the following sentence from "Proposal files shall be in a format that is usable with Microsoft (MS) Word 6.0, MS Excel 7.0, and MS Power Point 4.0." to "Proposal files shall be in a format that is usable with Microsoft (MS) Office 97."
 - (3) Section M, 2.0, Subfactor 2.1.1, change last bullet, last sentence from "Proposal should provide for a sufficient number of skilled employees to assume responsibility of all CSOW requirements initially and during the transition period." to read "Proposal should provide for a sufficient number of skilled employees to assume responsibility of all CSOW requirements initially and during the transition."
- F. THE DATE AND TIME FOR RECEIPT OF PROPOSALS REMAINS UNCHANGED.

ATTACHMENT 3: CROSS REFERENCE MATRIX

For Prospective Offerors: See paragraph 2.3.6 regarding instructions for completion of the solicitation Cross Reference Matrix. If this matrix conflicts with any other requirement, direction or provision of this solicitation, the other reference shall take precedence over this matrix. Additionally, to the extent this matrix discloses details as to the extent or manner by which the Government intends to evaluate offeror's proposals for award, Section M references in the matrix are for information purposes only and the Government shall be obligated to evaluate proposals solely in conformance with the provisions of the Section M of the solicitation.

An example of the format is shown below:

SOLICITATION CROSS REFERENCE MATRIX							
SOO REF	WORK REQUIREMENT	CLIN	SECTION L	SECTION M	PROPOSAL	CSOW	CDRL
5.0	Personnel Management	0001 & 0002					
5.a	Transitioning		Subfactor 1	Subfactor 1			
5.b	Compensation structure		Subfactor 1	Subfactor 1			
5.c	Prompt staffing		Subfactor 1	Subfactor 1			
5.d	Technically current workforce		Subfactor 1	Subfactors 1 & 3			
6.0	Contract Administration Objectives	0001 & 0002					
6.a	Level of support		Subfactors 1 & 4	Subfactors 1 & 4			
6.b	Electronic access/delivery of data		Subfactor 4				
6.c	Electronic metrics		Subfactor 4				
7.0	Functional Service Objectives	0001 & 0002					
7.a	Broad range IT support		Subfactors 1 & 3	Subfactors 1 & 2			
7.b	Optimize resources and assets		Subfactors 1 & 3				
7.c	Improve Cost Effectiveness/Efficiency		Subfactor 3				
7.d	Deploy/integrate new technologies		Subfactor 3	Subfactor 3			
8.0	Performance Based Service Objectives	0001 & 0002					
8.a	High level of satisfaction		Subfactors 1, 2, 3 & 4	Subfactors 1, 2, 3, & 4			
8.b	Minimize interruptions		Subfactors 1, 3 & 4	Subfactors 2 & 4			
8.c	Local & remote site support		Subfactors 1, 2, 3 & 4	Subfactors 1, 2 & 4			
8.d	Install/maintain/repair services		Subfactors 1, 3 & 4	Subfactors 2 & 4			
8.e	Configuration Management		Subfactors 1, 2, & 4	Subfactors 2 & 4			
9.0	Performance Metrics & Deliverables	0005	Subfactor 4				A0001-A0006
10.0	Security		Subfactor 1	Subfactor 1			
11.0	Travel	0004	Subfactor 4	Subfactor 1 & 4			
12.0	Other Considerations	0001	Subfactor 4	Subfactor 4			

Table L-2 (Amend 03)

Estimated Direct Labor Rates
 (Escalation Based on Standard & Poor's DRI
 Long Range Cost and Price Review - Third Quarter 1999)
 (Romac International - 1999 Salary Survey & Career Navigator)

Escalation rates:		5.7%	5.5%	5.0%	4.7%	4.6%	
Computer and Data Processing Services - AHE737NS							
Labor Categories	1999 Romac Annual Rate	1999 Romac Hourly Base Rate	2000 Rate/Hour	2001 Rate/Hour	2002 Rate/Hour	2003 Rate/Hour	2004 Rate/Hour
Technical Services Director	\$67,200	\$35.00	\$37.00	\$39.03	\$40.98	\$42.91	\$44.88
Project Leader	\$63,400	\$33.02	\$34.90	\$36.82	\$38.66	\$40.48	\$42.34
Programmer/Analyst	\$53,300	\$27.76	\$29.34	\$30.96	\$32.50	\$34.03	\$35.60
Junior Level Programmer	\$41,200	\$21.46	\$22.68	\$23.93	\$25.13	\$26.31	\$27.52
Systems Engineer	\$57,100	\$29.74	\$31.43	\$33.16	\$34.82	\$36.46	\$38.14
Network Engineer	\$63,300	\$32.97	\$34.85	\$36.75	\$38.60	\$40.42	\$42.28
LAN Administrator	\$51,700	\$26.93	\$28.46	\$30.03	\$31.53	\$33.01	\$34.53
PC Software Specialist	\$41,800	\$21.77	\$23.01	\$24.28	\$25.49	\$26.69	\$27.92
PC Technician	\$42,800	\$22.29	\$23.56	\$24.86	\$26.10	\$27.33	\$28.58
Database Administrator	\$70,400	\$36.67	\$38.76	\$40.89	\$42.93	\$44.95	\$47.02
Technical Writer	\$36,500	\$19.01	\$20.09	\$21.20	\$22.26	\$23.31	\$24.38
Help Desk/Customer Service Support	\$39,100	\$20.36	\$21.53	\$22.71	\$23.84	\$24.97	\$26.11
Senior Communications Operator	\$43,200	\$22.50	\$23.78	\$25.09	\$26.35	\$27.58	\$28.85
Communications Operator	\$34,300	\$17.86	\$18.88	\$19.92	\$20.92	\$21.90	\$22.91
Data Control Clerk (DOL WD Category # 03043)		\$13.53	\$14.30	\$15.09	\$15.84	\$16.59	\$17.35

Wright-Patterson AFB Information Technology Support

Statement of Objectives ~~24-06 Nov-Dec 99~~ (Amend ~~0203~~)

1.0 INTRODUCTION:

The 88th Communications Group's mission is to provide communication, computer and related systems support services to Defense activities at WPAFB and other related remote sites. In addition to supporting computer systems of all types and varieties the 88 CG supports many of the Wright-Patterson Air Force Base (WPAFB) local area networks (LAN), metropolitan area networks (MAN), wide area networks (WAN) and DoD unclassified/classified networks.

2.0 DOCUMENTS.

Air Force Instruction 33-115, Communications and Information Network Management.

The contractor shall adhere to applicable standards, regulations, directives, instructions, pamphlets, and their supplements (e.g., security, safety, communication-computer) in effect during the performance of this contract. Special emphasis shall be placed on compliance with USAF, AFMC, ASC, and WPAFB standards and architectures. Prior approval for deviation from these documents shall be obtained through the Contracting Officer, notwithstanding any individual task order requirements or direction. In addition, the contractor shall comply with all WPAFB policies and procedures, and with all Federal, state, and local laws applicable to the work being performed.

Relevant documents and information may be found at the following web sites:

~~<http://afpubs.hq.af.mil/pubs/publist.asp?puborg=AF&series=33>~~
~~<http://www.afmc.mil/wpafb.af.mil/HQ-AFMC/SC/scd/scdp/c4policy/>~~
~~<http://www.asc.wpafb.af.mil/abw/eg/>~~
<http://www.afmc.wpafb.af.mil/pdf/pubs.htm>

3.0 SCOPE:

The scope of this acquisition is to provide communication-computer resources for information technology support to the acquisition managers, scientists and engineers, and support staff of the host and tenant organizations located at WPAFB, and associated remote sites. Base organizations will order services by means of task orders with specifically defined tasks, schedules, and performance criteria. Task order requirements may range from a need for a small number of contractor personnel to be temporarily located at Wright-Patterson Air Force Base, to a requirement for a large number of contractor personnel to be permanently located here and at associated remote sites.

4.0 PURPOSE:

The purpose of this contract is to provide host and tenant organizations located at WPAFB and associated remote sites with cost-effective information technology services. As a minimum, information technology services will consist of the following: Systems engineering; database design; data administration; software customization; communications; networking; telephonic and on-site user support; problem resolution; product support training; test and evaluation support; hardware/software evaluation, installation, maintenance, update, and administration; Video Teleconference (VTC) operation support; configuration and computer equipment and software inventory management; long range IT strategic planning; troubleshooting/analysis; computer security; communication security (COMSEC); desktop computer services; imaging/electronic document management; Web development, maintenance, and administration; and support for Commercial Off the Shelf (COTS) and Government-unique software.

5.0 PERSONNEL MANAGEMENT:

The contractor shall provide personnel who at a minimum meet the skills listed in Attachment Appendix B, Skill Category Descriptions and Qualifications. Personnel management objectives should include:

- a) Adequate staffing to insure appropriate coverage by qualified employees with appropriate security clearances at the beginning of the period(s) of performance;
- b) A plan for recruiting and retaining qualified individuals and only requesting waiver/substitutions to required qualifications in exceptional situations;
- c) Prompt staffing of personnel for workload surges and for task orders with short term periods of performance;
- d) Task order staffing with technically current workforce.
 1. Contractor personnel shall have sufficient training and experience to perform the required duties at their time of appointment to this contract. Technical education of contractor personnel required to fulfill the basic tasks of the contract shall be the contractor's responsibility and shall not be funded by the Government. Training at the Government's expense may only be considered for those systems/equipment and/or services that are added to a task during its performance, that are not similar to the systems/equipment and services already covered by the contract, and that are unique to the WPAFB environment and not common in the market. If contractor personnel who have received Government funded training leave and are replaced, the contractor shall be responsible for all costs, including labor hours, associated with the equivalent training of the replacement personnel. All requests for training at Government expense shall be submitted to the Contracting Officer's Technical Representative (COTR) for consideration for approval/disapproval prior to the training.
 2. Contractor employees shall be easily recognized as contractor employees. The contractor shall furnish an identifying badge, which shall include as a minimum, the person's name, name of the contractor, and the word "Contractor." Each employee shall wear the badge on the outer clothing on the front of the body between the neck and waist so that the badge is visible at all times. In addition, each person shall be required to identify themselves as a contractor employee in all written correspondence and telephone conversations.

Personnel that are assigned full-time on-site shall not be removed, or reassigned to another site without the written concurrence of the COTR. If contract personnel are going to be unavailable for a continuous period exceeding thirty (30) calendar days, the contractor shall notify the task manager and COTR immediately. Upon request of the task manager, the contractor shall replace such personnel with personnel of comparable qualifications and experience. In any case, the contractor is responsible for completely meeting the requirements of the task order

6.0 CONTRACT ADMINISTRATION OBJECTIVES:

The Contract Administration Objectives shall include:

- a) Level of contractor management at a site appropriate for the level of work being performed;
- b) Electronic access to and electronic delivery of contract data
- c) Electronically available contractor performance metrics

7.0 FUNCTIONAL SERVICE OBJECTIVES.

The functional service objectives shall include:

- a) Capability to provide a broad range of IT support, including the following functions:
 1. Systems engineering.
 2. Long range IT strategic planning and management.
 3. Compliance with USAF/AFMC/ASC/WPAFB policies, standards, architectures,
 4. Database design, data administration, and software customization.
 5. Video teleconferencing operation support,
 6. Imaging and electronic document management systems support,
 7. Support for Commercial Off The Shelf (COTS) and Government-unique software, and
 8. Support for Network Management, Information Protection Operations, Network Administration, Help Desk Administration, Functional System Administration, and Work Group Management functions as described in Air Force Instruction 33-115.
- b) Contractor processes and procedures that foster optimum utilization of resources and assets, and result in the creation of an affordable, effective, inter-operable, operationally secure, common management information systems architecture within constraints such as DoD/AF/AFMC standards, and,
- c) Contractor processes and procedures that reduce cost and improve the effectiveness and efficiency of Wright-Patterson Air Force Base communications-computer systems; IT services and program management functions.
- d) Capability to deploy and integrate strategies for new technologies for a unique, dynamic, and diverse organizational operating environment.

8.0 PERFORMANCE BASED SERVICE OBJECTIVES.

The Performance-based service objectives shall include:

- a) Consistently high level of customer satisfaction.
- b) Minimum interruptions of communications-computer service to the end user.
- c) Customer support at Wright-Patterson Air Force Base and associated remote sites
- d) Installation/reinstallation/maintenance/repair services of communications-computer systems, related equipment, and user problem resolution anywhere on site.
- e) Configuration management of communications-computer systems hardware and software at Wright-Patterson Air Force Base.

9.0 PERFORMANCE METRICS AND DELIVERABLES.

The contractor shall deliver all reports and data items electronically in a format compatible with the Government's requirements as stated in the contract and each task order. These deliverables will include but should not be limited to, charts describing performance and cost, schedule, and task order staffing metrics on all task orders base wide. This metric and deliverable data shall provide the Government with timely, user friendly access to contractor information.

10.00 SECURITY.

The contractor shall comply with DD Form 254, DoD Contract Security Classification Specification, attached to this contract. DoD military, civilian, consultants, and contractor personnel using unclassified automated information systems must have at a minimum a National Agency Check/Entrance national Agency check IAW DoD 5200.2-R. Tasks will require that contractor personnel be cleared for access to Secret and/or Top Secret information.

11.0 TRAVEL.

The contractor shall be required to travel, both local and distant, in support of contractual work requirements. Travel costs are reimbursable in accordance with FAR 31.205-46. Personal phone calls are not reimbursable. The contractor shall propose travel in accordance with each task order's requirements. The contractor shall use the most economical means of transportation consistent with accomplishment of the contract and to limit major cost. Items such as airfare, vehicle rental, mileage rates, and per diem allowances are reimbursable to the extent that they do not exceed the maximum rates in effect at the time of travel as set forth in the Federal Travel Regulations or Joint Travel Regulations (JTR).

12.0 OTHER CONSIDERATIONS.

The contractor shall be prepared to provide support outside of the established core duty hours. Such non-core hour support could include, but should not be limited to, software/system upgrades, information security incidents, office re-locations and any unscheduled personnel surge requirements.

13.0 GOVERNMENT SUPPLIED BASE FACILITIES, EQUIPMENT, SUPPLIES, and SERVICES

The Government will furnish the following "as is" and at no cost to the contractor for their use in direct support of contract performance:

- (a) Adequate facilities that include office space and furnishings shall be provided at no charge to the contractor and will be provided for the full-time on-site members of the staff assigned to the program.
- (b) Custodial services for any identified facilities.
- (c) On-base phone service in the facilities the contractor places personnel.
- (d) Local and long distance phone service, fax machine, and reproduction machine in or near occupied facilities.
- (e) Government forms, publications and documents, if required.
- (f) Computers, terminals, common use software, communication, networks, and other resources owned or leased by the Government for use by on-site contractor personnel.
- (g) Miscellaneous office supplies.

2. AMENDMENT/MODIFICATION NO. F33601-99-R-9052 0002	3. EFFECTIVE DATE 11/24/99	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)
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6. ISSUED BY DEPARTMENT OF THE AIR FORCE ASC/PKWI AREA C BLDG 1 RM 111 1940 ALLBROOK DRIVE STE 3 WRIGHT-PATTERSON AFB OH 45433-5309	CODE FY1294	7. ADMINISTERED BY (If other than Item 6)	CODE
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8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)	(X) 9A. AMENDMENT OF SOLICITATION NO. X F33601-99-R-9052 9B. DATED (SEE ITEM 11) 11/10/99 10A. MODIFICATION OF CONTRACT/ORDER NO. 10B. DATED (SEE ITEM 13)
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 (a) By completing Items 3 and 15, and returning Orig + 1 copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided (a) telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

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 C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
 D. OTHER (Specify type of modification and authority)

IMPORTANT: Contractor is not, is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

SEE ATTACHED PAGES

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15A. NAME AND TITLE OF SIGNER (Type or print)	16A. NAME AND TITLE OF SIGNER (Type or print)		
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA BY _____	16C. DATE SIGNED
(Signature of person authorized to sign)		(Signature of Contracting Officer)	

- A. AS A RESULT OF QUESTION SUBMITTED BY POTENTIAL OFFERORS THE FOLLOWING CHANGES ARE MADE TO F33601-99-R9052.
- B. RFP PAGE 18 OF 21 IS HEREBY REPLACED WITH THE REVISED PAGE 18 OF 21 TO INCORPORATE CHANGES TO SECTION J, LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACHMENTS.
- C. REPLACE APPENDIX A, STATEMENT OF OBJECTIVES DATED 10 NOV 99, 4 PAGES, WITH THE ATTACHED STATEMENT OF OBJECTIVES DATED 24 NOV 99, 4 PAGES.
- D. REPLACE APPENDIX B, SKILL CATEGORY DESCRIPTIONS AND QUALIFICATIONS DATED 10 NOV 99, 5 PAGES, WITH THE ATTACHED SKILL CATEGORY DESCRIPTIONS AND QUALIFICATIONS DATED 24 NOV 99, 5 PAGES.
- E. DUE TO AN ADDITION OF A NEW LABOR CATEGORY AND REDISTRIBUTION OF LABOR HOURS; THE CLARIFICATION ON SERVICE CONTRACT ACT APPLICABILITY TO THE LABOR CATEGORIES; CHANGES/EXPANDED INFORMATION ON TABLE L-2; AND OTHER MISCELLANEOUS CHANGES. THE FOLLOWING REPLACEMENT PAGES ARE PROVIDED FOR ALL SECTION L TABLES: TABLE L-1 (1 PAGE), TABLE L-2 (1 PAGE), TABLE L-3 (5 PAGES), TABLE L-4 (1 PAGE), TABLE L-5 (1 PAGE), TABLE L-6 (1 PAGE).
- F. THE FOLLOWING PEN AND INK CHANGES SHOULD BE MADE:
 - (1) Section L, 4.2, Subfactor 2, change first bullet to from "Submit your corporate network administration plans and processes employed to accomplish system administration" to read "Submit your network administration plans and processes employed to accomplish system administration".
 - (2) Section L, 5.0 q (1), change the following sentence from "If more than one contractor rate period will be used to satisfy the requirements of a single contract rate period (01 October to 30 September)..." to read "If more than one contractor rate period will be used to satisfy the requirements of a single contract rate period (date of award plus 364 days)..."
 - (3) Section L, 2.2.a, delete the following sentence "The attachments identified in the table should be separately bound in three-ring, loose-leaf binders."
- G. THE DATE AND TIME FOR RECEIPT OF PROPOSALS REMAINS UNCHANGED.

(b) The Air Force installations providing the support shall be listed in subparagraph (e), and the Government support to be furnished by each installation under this contract shall be listed in subparagraph (f).

(c) Unless otherwise stipulated in the contract schedule, support shall be provided on a no-charge-for-use basis and the value shall be a part of the Government's contract consideration.

(d) The Contractor agrees to immediately report (with a copy to the cognizant CAO) inadequacies, defective Government-Furnished Property (GFP) or nonavailability of support stipulated by the contract schedule, together with a recommended plan for obtaining the required support. The Government agrees to determine (within 10 workdays) the validity and extent of the involved requirement and the method by which it shall be fulfilled (e.g., purchase, rental, lease, GFP, etc.). Facilities shall not be purchased under this clause. Additionally, the Contractor (or authorized representative) shall not purchase, or otherwise furnish any base support requirement provided by the clause (or authorize others to do so), without prior written approval of the Contracting Officer regarding the price, terms, and conditions of the proposed purchase, or approval of other arrangements.

(e) Following are installations where base support will be provided **TO BE SPECIFIED ON INDIVIDUAL DELIVERY ORDERS.**

(f) The Government support to be furnished under this contract is **TO BE SPECIFIED ON INDIVIDUAL DELIVERY ORDERS.** Because of the nature and location(s) of the work performed, the value of such equipment is undeterminable. The Contractor shall not incur any cost resulting from nonsupport prior to Contracting Officer concurrence in accordance with this clause.

IB-515D. **5352.245-9004** **BASE SUPPORT -- ALTERNATE 1 (AFMC)** JUL 1997
(IAW AFMCFARS 5345.106-90(a))

Add the following paragraph (g) to the basic clause:

(g) When this contract is a cost, cost-reimbursement, time-and-materials, or labor-hour contract, the Contractor agrees that in the performance of this contract or any major subcontract no direct or indirect costs for property will be incurred if the Government determines that property is available at, or through any Air Force installation where this contract shall be performed. Only the prior written approval of the Contracting Officer can relieve the Contractor from this restriction.

PART III - LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACHMENTS

SECTION J

LIST OF ATTACHMENTS

(All listed attachments are at the end of this document)

<u>FORM NR</u>	<u>TITLE</u>	<u>DATE</u>	<u># PAGES</u>
DD Form 1423	Exhibit 1, Contract Data Requirements List	19 JUL 99	6
DD Form 254	Exhibit 2, Contract Security Classification Specification	10 AUG 99	8
Appendix A	Statement of Objectives	24 Nov 99	4
Appendix B	Skill Category Description and Qualifications	24 Nov 99	5
Appendix C	Wage Determination 94-2419 REV(14)	27 MAY 99	8
Appendix D	Loaded Labor Rate Chart	(Unknown-dated by Offeror)	1
Appendix E	Alternate Disputes Resolution Memorandum of Agreement	(Unknown-dated by Offeror)	2
Atch 1	Section L	10 Nov 99	38
Atch 2	Section M	10 Nov 99	6

SKILL CATEGORY DESCRIPTIONS AND QUALIFICATIONS

1. **QUALIFICATION REQUIREMENTS.** To perform on this contract, contractor personnel must meet the minimum requirement for contract skill category described herein. In addition to the total and specialized experience defined in the skill categories, the Government may further define specific areas of required expertise in a Government task request. The contractor shall certify to the Delivery Order Contracting Officer's Technical Representative (COTR) that the candidate meets the contract qualifications. At the option of the delivery order COTR, contractor personnel may be approved for performance in multiple skill categories for which they are qualified and where there is documentation.

2. **TASK LEADER.** A Task Leader shall be named for each delivery order by the contractor to manage the contractor's efforts. The Task Leader will be any person assigned to a delivery order who is also performing tasks contained in the delivery order. Task leaders must have supervisory or project leader experience that demonstrates an individual's ability to accomplish projects/tasks through others. A task leader shall not be assigned to a delivery order for the sole purpose of managing personnel.

3. **SUBSTITUTION OF EDUCATION FOR EXPERIENCE.** The substitution rate of education for experience will be 1 year of specialized technical education above the high school diploma shall equal 2 years of specialized experience. Substitutions shall only be considered on a case-by-case basis and in only in exceptional cases. Requests for substitution shall be submitted to the COTR for approval/disapproval prior to the employee beginning work.

4. **SUBSTITUTION OF CERTIFICATION FOR EDUCATION.** The COTR may accept certifications in lieu of a degree requirement if the candidate possesses one or more of the certifications listed below in addition to two years of education from an accredited college or university, and if the certification is directly related to the task to be performed. Substitutions of certification for a degree will be considered based on compelling justification provided by the contractor. Requests for substitution shall be submitted to the Task Order Manager and COTR for approval/disapproval prior to the candidate beginning work.

a. **CERTIFICATIONS.** The Government may accept the following certifications. The COTR reserves the right to amend the list as needed.

- Air Force Instruction (AFI) 33-115 Networks Management, Volume II Certification
- Microsoft Certified Systems Engineer - Internet (MCSE)
- Microsoft Certified Systems Engineer (MCSE)
- Microsoft Certified Solution Developer (MCSD)
- Certified Novell Engineer
- Microsoft Certified NT Engineer

5. **SUBSTITUTION OF EXPERIENCE FOR EDUCATION.** The substitution rate of experience for education will be 2 years of relevant technical experience for 1 year of post high school education. Substitutions shall not normally be approved, and will only be considered in rare, exceptional cases. Requests for substitution shall be submitted to the COTR for approval/disapproval prior to the employee beginning work.

6. **PERSONNEL REASSIGNMENT.** Personnel that are assigned full-time on-site shall not be removed, or reassigned to another site without the written concurrence of the COTR. If personnel are going to be unavailable for a continuous period exceeding five (5) calendar days, the contractor shall notify the COTR immediately and replace such personnel with personnel of equivalent qualifications and experience unless waived in writing by the COTR. When contractor personnel are going to be unavailable, the contractor shall notify the task manager immediately.

7. **SKILL CATEGORY.** The minimum experience and educational requirements for each skill category is as follows:

TECHNICAL SERVICES DIRECTOR.

DUTIES: Plans and oversees the research, evaluation, and integration of new technology, systems development, methodologies, data administration, capacity planning, training and technical support. Performs this work in conjunction with the plans, standards, duties and responsibilities of the Chief Information Officer. Must have a thorough knowledge of architectures, standards, and plans of the customer organization.

TOTAL EXPERIENCE: Ten (10) years of progressive experience in senior level computer/communications management, such as planning, budgeting, network management, systems development, and operations supporting a major Air Force installation.

EDUCATION REQUIREMENT: A Bachelor's degree from an accredited college or university with a major in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

PROJECT LEADER.

DUTIES: Organizes, directs and manages the task requirements. Develops schedules, coordinates resources and serves as technical lead. Meets with Government personnel and contractor personnel to formulate and review delivery order plans and deliverable items. Ensures conformance with delivery order schedules and costs. Must have demonstrated capability for oral and written communications with all levels of management. Must have a thorough knowledge of the capabilities of applicable computer and communications configurations.

TOTAL EXPERIENCE: Ten (10) years of progressive experience in computer/communications support activities such as computer operations, data communications, network design, or maintenance activities.

SPECIALIZED EXPERIENCE: Five (5) years of specific experience in managing the overall operating functions of a modern medium or large-scale computer environments including responsibility for such activities as computer network operations, hardware and software maintenance, customer support, and production control. Must have demonstrated management expertise through the effective use of project management scheduling tools. Must have proven expertise in the management and control of funds and resources and demonstrated capability in managing multi-task delivery orders of this type and complexity.

EDUCATION REQUIREMENT: A Bachelor's degree from an accredited college or university with a major in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

PROGRAMMER/ANALYST.

DUTIES: Analyzes, designs, programs, documents, tests and implements applications for a client/server environment. Knowledge of Windows NT, NOVELL, Windows 95, UNIX or other applicable operating systems and related systems concepts and knowledge of COTS software is required for effective development, integration, and deployment of software modules. Participates in all phases of development with emphasis on the design, coding, testing, documentation, integration, and acceptance phases. Designs and prepares technical reports and related documentation.

TOTAL EXPERIENCE: Six (6) years of progressive experience in the computer programming field. This person may serve as a task leader on one or more delivery orders. Task leaders must have supervisory or project leader experience that demonstrates an individual's ability to accomplish projects/tasks through others.

EDUCATIONAL REQUIREMENTS: A Bachelor's degree from an accredited college or university with a major in Computer Science, Information Systems, or other related scientific or technical discipline.

JUNIOR LEVEL PROGRAMMER.

DUTIES: Performs assigned portions of analysis, design, programming, documentation and testing for IS/ADP systems. Participates in all phases of software development with emphasis on the programming, testing, documentation, and acceptance phases. Designs and prepares technical reports and related documentation, and makes charts and graphs to record results.

TOTAL EXPERIENCE: Three (3) years experience in the computer programming field.

EDUCATIONAL REQUIREMENTS: A Bachelor's degree from an accredited college or university with a major in Computer Science, Information Systems, or other related scientific or technical discipline.

SYSTEMS ENGINEER.

Duties: Responsible for the design, development, and implementation of computer software on Windows, Unix, or other platforms. Recommends specific solutions for a client/server environment. Develops GUI-based applications and systems software. Reviews computer systems communications and response needs and recommends optimum method for satisfying system requirements within resource and funding constraints. Prepares trade-off studies and develops plans for configuration and integration of components and software into existing or proposed system environment. Develops well-defined procedures and programs to implement proposed solutions.

TOTAL EXPERIENCE: Six (6) years of experience in the design and development of communications-computer systems applications. Three (3) years of experience in assessing the design impact of system software and hardware issues. This person may serve as a task leader on one or more delivery orders. Task leaders must have supervisory or project leader experience that demonstrates an individual's ability to accomplish projects/tasks through others.

EDUCATIONAL REQUIREMENTS: A Bachelor's degree from an accredited college or university with a major in Computer Science, Information Systems, or other related scientific or technical discipline.

NETWORK ENGINEER.

DUTIES: Designs, implements and supports network solutions involving multiple platforms. Performs hardware/software analyses to provide comparative data of performance characteristics and suitability within the existing systems environment. Prepares trade-off studies and evaluations for vendor equipment. Generates network monitoring/performance reports for LAN/WAN utilization studies. Recommends network design changes/enhancements for improved system availability and performance. May support video teleconferencing center equipment and communication requirements. Plans and monitors the installation of communications circuits. Manage and monitor local area networks and associated equipment (e.g., bridges, routers, modem pools, gateways, etc.). Modifies command language programs, network start up files, assigns/re-assigns network device logicals, analyzes network performance and recommends adjustments to wide variety of complex network management functions with responsibility for overall performance and availability of networks. Conducts short and long term planning to meet communications requirements.

TOTAL EXPERIENCE: Six (6) years of experience in planning, designing and analyzing data or telecommunications networks. This experience must have demonstrated knowledge of Ethernet, FDDI and a working knowledge of operating systems and protocols such as Novell, NT, UNIX, VINES and TCP/IP. Must have experience with network analysis/management tools and techniques and be familiar with PC's in a client/server environment. Must be familiar with IT technology and long distance and local carrier management. This person may serve as a task leader on one or more delivery orders. Task leaders must have supervisory or project leader experience that demonstrates an individual's ability to accomplish projects/tasks through others.

EDUCATIONAL REQUIREMENTS: A Bachelor's degree from an accredited college or university with a major in Computer Science, Information Systems Engineering or other related scientific or technical discipline. If applicable, shall be certified as a network engineer for the specific network operating system as defined in the Government task request. Certification criteria is determined by the network operating system vendor.

LAN ADMINISTRATOR.

DUTIES: Performs a variety of network management functions in support of MTS services related to the operation, performance or availability of data communications networks. Installs and maintains local area networks hardware and software. Analyze client's LAN, isolate source of problems, recommend reconfiguration and implementation of new network hardware to increase performance. Working knowledge of network operating systems. Modifies command language programs, network start up files, assigns/re-assigns network device logicals. Conducts load balancing efforts to achieve optimum device utilization and network performance. Manages network E-mail functions. Establishes mail boxes and monitors mail performance on the network. Works with customer and operations staff in scheduling preventative and emergency maintenance activities. Performs system backups and data recovery. May serve as task leader on one or more delivery orders.

TOTAL EXPERIENCE: Five (5) years experience in one or more of the following areas: data communications engineering, data communications hardware or software analysis, network administration or management, or data communication equipment installation and maintenance. This person may serve as a task leader on one or more delivery orders. Task leaders must have supervisory or project leader experience that demonstrates an individual's ability to accomplish projects/tasks through others.

EDUCATIONAL REQUIREMENTS: A Bachelor's degree from an accredited college or university with a major in Computer Science, Information Technology, Engineering, or a related discipline. If applicable, shall be certified as a network engineer for the specific network operating system as defined in the Government task request. Certification criteria is determined by the network operating system vendor.

PC SOFTWARE SPECIALIST.

DUTIES: Responds to user calls referred by the Help Desk. Diagnoses end-user equipment and software problems. Assists users with PC applications such as word processors, spreadsheets, database management systems and electronic mail. Configures, installs and supports PCs and externally connected peripherals and associated data communications equipment. Troubleshoots and provides problem resolution for PC and data communications hardware. Adds or replaces boards, batteries, disks drives, and other PC components. Installs and relocates end-user devices. Adds and trains new users. Performs backups and data recovery. Works independently.

TOTAL EXPERIENCE: Three (3) years experience installation, operation, troubleshooting and maintenance of ADP equipment (e.g., personal computers, laptops, minicomputers, printers, monitors, modems, etc.) and resolving desktop application problems.

EDUCATIONAL REQUIREMENTS: An Associate's degree from an accredited college or university in a related field; or Technical School certificate of completion in the data communications field; or the equivalent military training.

PC TECHNICIAN.

DUTIES: Responds to user calls referred by the Help Desk. Diagnoses end-user equipment problems. Installs and relocates end-user devices. Adds or exchanges externally connected PC accessories and data communications equipment. Troubleshoots and provides problem resolution for PC and data communications hardware. Adds or replaces boards, batteries, disks drives, and other PC components. Repairs and services end-user equipment. Performs board-level maintenance and swap out of component parts for ADPE, including PCs, printers, plotters, etc. Performs tests to locate problems using diagnostic software and electronic test equipment. Repairs/replaces broken or non-functional parts that prevent proper operation of mechanical devices. Tests ADPE to validate functionality. Installs/relocates hardware and software at a designated location and assists users with initial operating instructions. Works independently.

TOTAL EXPERIENCE: Three (3) years experience in the installation, operation, troubleshooting and maintenance of ADP equipment (e.g., personal computers, laptops, minicomputers, printers, monitors, modems, etc.).

EDUCATIONAL REQUIREMENTS: An Associate's degree from an accredited college or university in a related field or Technical School certificate of completion in the data communications field; or the equivalent military training.

DATA BASE ADMINISTRATOR.

DUTIES: Specifies proper types of files organization, indexing methods, and security procedures. Advises contractor project teams on the design of complex data bases (e.g., schema and subschema details). Defines specialized aspects of user's data base administrator documentation. Performs detailed comparisons of various data base systems. Performs duties in a complex, distributed, heterogeneous computing environment, which may involve different types of hardware platforms, operating systems applications, and network environments. Provides expertise in data storage systems. Develops backup and archival policies and procedures. Configures storage systems software to meet requirements. Performs administration tasks (installing, maintaining, monitoring, recovering, rebuilding, upgrading, patching and performance tuning). Implements software solutions for performance enhancement, operator interface, and increased user capability.

TOTAL EXPERIENCE: Five (5) years specific experience specializing in database management.

EDUCATIONAL REQUIREMENTS: A Bachelor's degree from an accredited college or university with a major in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

TECHNICAL WRITER.

DUTIES: Prepares and edits IT/ADP documentation, user manuals, technical reports, training courses and procedures, incorporating information provided by user, specialist, analyst, programmer, and operations personnel. Must have a substantial knowledge of the capabilities of computer systems. Duties include writing, editing, and graphic presentation of technical information for both technical and non-technical personnel. Interprets technical documentation standards and prepares documentation according to standards. Must be capable of working independently. This category provides incidental support for other approved requirements.

TOTAL EXPERIENCE: ~~Three~~ Four (4) years of technical writing or documentation experience. One (1) year of specialized ADP technical documentation experience.

EDUCATIONAL REQUIREMENTS: An Associate's degree from an accredited college or university or two (2) years of college or university study in a related discipline.

HELP DESK/CUSTOMER SERVICE SUPPORT.

DUTIES: Answers user's calls, records all necessary information, and follows problem through to resolution. Offers assistance over the phone, providing assistance with applications software and providing limited user training. Assigns problems that cannot be resolved over the phone to the appropriate technician for resolution. Logs and reports data on the number and types of calls received.

TOTAL EXPERIENCE: Three (3) years experience in a business ADP environment with emphasis on microcomputer hardware and applications. One (1) year of specific experience in applications support, hardware/software analysis, network administration, computer systems administration, diagnostic troubleshooting of computer systems peripherals and associated devices or communication media as specified in the delivery order.

EDUCATIONAL REQUIREMENTS: High school diploma.

SENIOR COMMUNICATIONS OPERATOR.

DUTIES: Supervises, monitors and maintains communications network operations. Identifies processing requirements and schedules job streams. Must have a thorough knowledge of the capabilities of applicable computer hardware configurations. Establishes, modifies, and deletes user accounts according to Government approved procedures. Must be familiar with all operating procedures.

TOTAL EXPERIENCE: Three (3) years experience in planning, organizing, directing, and controlling all functions of computer systems operations and providing customer support. This person may serve as a task leader on one or more delivery

orders. Task leaders must have supervisory or project leader experience that demonstrates an individual's ability to accomplish projects/tasks through others.

EDUCATIONAL REQUIREMENTS: An Associate's degree from an accredited college or university in Computer Science, Information Systems, Engineering, Business or other related scientific or technical discipline, or a high school diploma and two (2) years additional technical training in a related field.

COMMUNICATIONS OPERATOR.

DUTIES: Monitors and maintains communications network operations, conforming to site specific operating procedures. Must be familiar with all normal operating procedures.

TOTAL EXPERIENCE: One (1) year experience operating computer systems.

EDUCATIONAL REQUIREMENTS: High school diploma.

DATA CONTROL CLERK (DOL Wage Determination Category #03043 - Computer Operator III).

DUTIES: Performs various functions supporting the operation of an ADP installation including scheduling operations, data review and preparation, tape library control, distribution of ADP system reports, etc.

TOTAL EXPERIENCE: One (1) year of experience in data/production control operations for an IS installation.

EDUCATIONAL REQUIREMENTS: A high school diploma.

Wright-Patterson AFB Information Technology Support

Statement of Objectives

~~10 Nov 99 (Amend 01)~~ 24 Nov 99 (Amend 02)

1.0 INTRODUCTION:

The 88th Communications Group's mission is to provide communication, computer and related systems support services to Defense activities at WPAFB and other related remote sites. In addition to supporting computer systems of all types and varieties the 88 CG supports many of the Wright-Patterson Air Force Base (WPAFB) local area networks (LAN), metropolitan area networks (MAN), wide area networks (WAN) and DoD unclassified/classified networks.

2.0 DOCUMENTS.

Air Force Instruction 33-115, Communications and Information Network Management.

The contractor shall adhere to applicable standards, regulations, directives, instructions, pamphlets, and their supplements (e.g., security, safety, communication-computer) in effect during the performance of this contract. Special emphasis shall be placed on compliance with USAF, AFMC, ASC, and WPAFB standards and architectures. Prior approval for deviation from these documents shall be obtained through the Contracting Officer, notwithstanding any individual task order requirements or direction. In addition, the contractor shall comply with all WPAFB policies and procedures, and with all Federal, state, and local laws applicable to the work being performed.

Relevant documents and information may be found at the following web sites:

<http://afpubs.hq.af.mil/pubs/publist.asp?puborg=AF&series=33>
<http://www.afmc-mil.wpafb.af.mil/HQ-AFMC/SC/scd/scdp/c4policy/>
<http://www.asc.wpafb.af.mil/abw/cg/>

3.0 SCOPE:

The scope of this acquisition is to provide communication-computer resources for information technology support to the acquisition managers, scientists and engineers, and support staff of the host and tenant organizations located at WPAFB, and associated remote sites. Base organizations will order services by means of ~~delivery~~ task orders with specifically defined tasks, schedules, and performance criteria. ~~Delivery~~ Task order requirements may range from a need for a small number of contractor personnel to be temporarily located at Wright-Patterson Air Force Base, to a requirement for a large number of contractor personnel to be permanently located here and at associated remote sites.

4.0 PURPOSE:

The purpose of this contract is to provide host and tenant organizations located at WPAFB and associated remote sites with cost-effective information technology services. As a minimum, information technology services will consist of the following: Systems engineering; database design; data administration; software customization; communications; networking; telephonic and on-site user support/problem resolution; product support training; test and evaluation support; hardware/software evaluation, installation, maintenance, update, and administration; Video Teleconference (VTC) operation support; configuration and computer equipment and software inventory management; long range IT strategic planning; troubleshooting/analysis; computer security; communication security (COMSEC); desktop computer services; imaging/electronic document management; Web development, maintenance, and administration; and support for Commercial Off the Shelf (COTS) and Government-unique software.

5.0 PERSONNEL MANAGEMENT:

The contractor shall provide personnel who at a minimum meet the skills listed in Attachment Appendix B, Skill Category Descriptions and Qualifications. Personnel management objectives should include:

- a) Adequate staffing to insure appropriate coverage by qualified employees with appropriate security clearances at the beginning of the period(s) of performance;
- b) A plan for recruiting and retaining qualified individuals and only requesting waiver/substitutions to required qualifications in exceptional situations;
- c) Prompt staffing of personnel for workload surges and for ~~delivery task~~ orders with short term periods of performance;
- d) ~~Delivery Task~~ order staffing with technically current workforce.
 1. Contractor personnel shall have sufficient training and experience to perform the required duties at their time of appointment to this contract. Technical education of contractor personnel required to fulfill the basic tasks of the contract shall be the contractor's responsibility and shall not be funded by the Government. Training at the Government's expense may only be considered for those systems/equipment and/or services that are added to a task during its performance, that are not similar to the systems/equipment and services already covered by the contract, and that are unique to the WPAFB environment and not common in the market. If contractor personnel who have received Government funded training leave and are replaced, the contractor shall be responsible for all costs, including labor hours, associated with the equivalent training of the replacement personnel. All requests for training at Government expense shall be submitted to the Contracting Officer's Technical Representative (COTR) for consideration for approval/disapproval prior to the training.
 2. Contractor employees shall be easily recognized as contractor employees. The contractor shall furnish an identifying badge, which shall include as a minimum, the person's name, name of the contractor, and the word "Contractor." Each employee shall wear the badge on the outer clothing on the front of the body between the neck and waist so that the badge is visible at all times. In addition, each person shall be required to identify themselves as a contractor employee in all written correspondence and telephone conversations.
 3. ~~Personnel that are assigned full-time on-site shall not be removed, or reassigned to another site without the written concurrence of the COTR. If contract personnel are going to be unavailable for a continuous period exceeding thirty (30) calendar days, the contractor shall notify the task manager and COTR immediately. Upon request of the task manager, the contractor shall replace such personnel with personnel of comparable qualifications and experience. In any case, the contractor is responsible for completely meeting the requirements of the task order. If personnel are going to be unavailable for a continuous period exceeding five (5) calendar days, the contractor shall notify the COTR immediately and replace such personnel with personnel of equivalent qualifications and experience unless waived in writing by the COTR. When contractor personnel are going to be unavailable, the contractor shall notify the task manager immediately.~~

6.0 CONTRACT ADMINISTRATION OBJECTIVES:

The Contract Administration Objectives shall include:

- a) Level of contractor management at a site appropriate for the level of work being performed;
- b) Electronic access to and electronic delivery of contract data
- c) Electronically available contractor performance metrics

7.0 FUNCTIONAL SERVICE OBJECTIVES.

The functional service objectives shall include:

- a) Capability to provide a broad range of IT support, including the following functions:
 1. Systems engineering.
 2. Long range IT strategic planning and management.
 3. Compliance with USAF/AFMC/ASC/WPAFB policies, standards, architectures.
 4. Database design, data administration, and software customization.
 5. Video teleconferencing operation support.
 6. Imaging and electronic document management systems support.
 7. Support for Commercial Off The Shelf (COTS) and Government-unique software, and
 8. Support for Network Management, Information Protection Operations, Network Administration, Help Desk Administration, Functional System Administration, and Work Group Management functions as described in Air Force Instruction 33-115.
- b) Contractor processes and procedures that foster optimum utilization of resources and assets, and result in the creation of an affordable, effective, inter-operable, operationally secure, common management information systems architecture within constraints such as DoD/AF/AFMC standards, and.
- c) Contractor processes and procedures that reduce cost and improve the effectiveness and efficiency of Wright-Patterson Air Force Base communications-computer systems; IT services and program management functions.
- d) Capability to deploy and integrate strategies for new technologies for a unique, dynamic, and diverse organizational operating environment.

8.0 PERFORMANCE BASED SERVICE OBJECTIVES.

The Performance-based service objectives shall include:

- a) Consistently high level of customer satisfaction,
- b) Minimum interruptions of communications-computer service to the end user.
- c) Customer support at Wright-Patterson Air Force Base and associated remote sites
- d) Installation/reinstallation/maintenance/repair services of communications-computer systems, related equipment, and user problem resolution anywhere on site.
- e) Configuration management of communications-computer systems hardware and software at Wright-Patterson Air Force Base.

9.0 PERFORMANCE METRICS AND DELIVERABLES.

The contractor shall deliver all reports and data items electronically in a format compatible with the Government's requirements as stated in the contract and each ~~delivery~~task order. These deliverables will include but should not be limited to, charts describing performance and cost, schedule, and ~~delivery~~task order staffing metrics on all ~~delivery~~task orders base wide. This metric and deliverable data shall provide the Government with timely, user friendly access to contractor information.

10.00 SECURITY.

The contractor shall comply with DD Form 254, DoD Contract Security Classification Specification, attached to this contract. DoD military, civilian, consultants, and contractor personnel using unclassified automated information systems must have at a minimum a National Agency Check/Entrance national Agency check IAW DoD 5200.2-R. Tasks will require that contractor personnel be cleared for access to Secret and/or Top Secret information.

11.0 TRAVEL.

The contractor shall be required to travel, both local and distant, in support of contractual work requirements. Travel costs are reimbursable in accordance with FAR 31.205-46. Personal phone calls are not reimbursable. The contractor shall propose travel in accordance with each task order's requirements. The contractor shall use the most economical means of transportation consistent with accomplishment of the contract and to limit major cost. Items such as airfare, vehicle rental, mileage rates, and per diem allowances are reimbursable to the extent that they do not exceed the maximum rates in effect at the time of travel as set forth in the Federal Travel Regulations or Joint Travel Regulations (JTR).

12.0 OTHER CONSIDERATIONS.

The contractor shall be prepared to provide support outside of the established core duty hours. Such non-core hour support could include, but should not be limited to, software/system upgrades, information security incidents, office re-locations and any unscheduled personnel surge requirements.

13.0 GOVERNMENT SUPPLIED BASE FACILITIES, EQUIPMENT, SUPPLIES, and SERVICES

The Government will furnish the following "as is" and at no cost to the contractor for their use in direct support of contract performance:

- (a) Adequate facilities that include office space and furnishings shall be provided at no charge to the contractor and will be provided for the full-time on-site members of the staff assigned to the program.
- (b) Custodial services for any identified facilities.
- (c) On-base phone service in the facilities the contractor places personnel.
- (d) Local and long distance phone service, fax machine, and reproduction machine in or near occupied facilities.
- (e) Government forms, publications and documents, if required.
- (f) Computers, terminals, common use software, communication, networks, and other resources owned or leased by the Government for use by on-site contractor personnel.
- (g) Miscellaneous office supplies.

Table L-1 (Amend 02)

**CLIN 0001 & 0002 Annual Hourly Labor Hours
Best Estimated Quantities (BEQ)**

Labor Categories	Year 1 Hours	Year 2 Hours	Year 3 Hours	Year 4 Hours	Year 5 Hours	Totals
Technical Services Director	3,840	3,840	3,840	3,840	3,840	19,200
Project Leader	11,520	11,520	11,520	11,520	11,520	57,600
Programmer/Analyst	1,920	1,920	1,920	1,920	1,920	9,600
Junior Level Programmer	960	960	960	960	960	4,800
Systems Engineer	1,920	1,920	1,920	1,920	1,920	9,600
Network Engineer	57,600	57,600	57,600	57,600	57,600	288,000
LAN Administrator	28,800	28,800	28,800	28,800	28,800	144,000
PC Software Specialist	86,400	86,400	86,400	86,400	86,400	432,000
PC Technician	3,840	3,840	3,840	3,840	3,840	19,200
Database Administrator	1,920	1,920	1,920	1,920	1,920	9,600
Technical Writer	3,840	3,840	3,840	3,840	3,840	19,200
Help Desk/Customer Service Support	28,800	28,800	28,800	28,800	28,800	144,000
Senior Communications Operator	2,880	2,880	2,880	2,880	2,880	14,400
Communications Operator	1,920	1,920	1,920	1,920	1,920	9,600
Data Control Clerk (DOL WD Category #03043)	7,200	7,200	7,200	7,200	7,200	36,000
Totals	243,360	243,360	243,360	243,360	243,360	1,216,800

Table L-2 (Amend 02)

Estimated Direct Labor Rates
 (Escalation Based on Standard & Poor's DRI
 Long Range Cost and Price Review - Third Quarter 1999)
 (Romac International - 1999 Salary Survey & Career Navigator)

Escalation rates: Computer and Data Processing Services - AHE737NS		5.7%	5.5%	5.0%	4.7%	4.6%	
Labor Categories	1999 Romac Annual Rate	1999 Romac Hourly Base Rate	2000 Rate/Hour	2001 Rate/Hour	2002 Rate/Hour	2003 Rate/Hour	2004 Rate/Hour
Technical Services Director	\$67,200	\$35.00	\$37.00	\$39.03	\$40.98	\$42.91	\$44.88
Project Leader	\$63,400	\$33.02	\$34.90	\$36.82	\$38.66	\$40.48	\$42.34
Programmer/Analyst	\$47,800	\$24.90	\$26.31	\$27.76	\$29.15	\$30.52	\$31.92
Junior Level Programmer	\$39,300	\$20.47	\$21.64	\$22.83	\$23.97	\$25.09	\$26.25
Systems Engineer	\$57,100	\$29.74	\$31.43	\$33.16	\$34.82	\$36.46	\$38.14
Network Engineer	\$63,300	\$32.97	\$34.85	\$36.76	\$38.60	\$40.42	\$42.28
LAN Administrator	\$51,700	\$26.93	\$28.46	\$30.03	\$31.53	\$33.01	\$34.53
PC Software Specialist	\$41,800	\$21.77	\$23.01	\$24.28	\$25.49	\$26.69	\$27.92
PC Technician	\$42,800	\$22.29	\$23.56	\$24.86	\$26.10	\$27.33	\$28.58
Database Administrator	\$70,400	\$36.67	\$38.76	\$40.89	\$42.93	\$44.95	\$47.02
Technical Writer	\$36,500	\$19.01	\$20.09	\$21.20	\$22.26	\$23.31	\$24.38
Help Desk/Customer Service Support	\$39,100	\$20.36	\$21.53	\$22.71	\$23.84	\$24.97	\$26.11
Senior Communications Operator	\$43,200	\$22.50	\$23.78	\$25.09	\$26.35	\$27.58	\$28.85
Communications Operator	\$34,300	\$17.86	\$18.88	\$19.92	\$20.92	\$21.90	\$22.91
Data Control Clerk (DOL WD Category # 03043)		\$13.53	\$14.30	\$15.09	\$15.84	\$16.59	\$17.35

Table L-3 (Amend 02)

Detailed Cost Format - Contract Year 2															
Category	Hours	Base Rate	Prime	Labo	Mat	Mater	Sub	Sub	Sub	COM	COM	Total	Total	Total	Total
			Labo	Mat	Mat	Sub	Sub	Sub	Labo	Mat	Sub	Labo	Mat	Sub	Labo
Technical Services Director															
Prime	0														
Subcontractor A	0														
Subcontractor B	0														
Subcontractor C	0														
Total	0														
Project Leases															
Prime	0														
Subcontractor A	0														
Subcontractor B	0														
Subcontractor C	0														
Total	0														
Programs/Analysis															
Prime	0														
Subcontractor A	0														
Subcontractor B	0														
Subcontractor C	0														
Total	0														
Project Level Programming															
Prime	0														
Subcontractor A	0														
Subcontractor B	0														
Subcontractor C	0														
Total	0														
Systems Engineer															
Prime	0														
Subcontractor A	0														
Subcontractor B	0														
Subcontractor C	0														
Total	0														
Network Engineer															
Prime	0														
Subcontractor A	0														
Subcontractor B	0														
Subcontractor C	0														
Total	0														
LAN Administrator															
Prime	0														
Subcontractor A	0														
Subcontractor B	0														
Subcontractor C	0														
Total	0														
IT Software Specialist															
Prime	0														
Subcontractor A	0														
Subcontractor B	0														
Subcontractor C	0														
Total	0														
PC Technician															
Prime	0														
Subcontractor A	0														
Subcontractor B	0														
Subcontractor C	0														
Total	0														
Database Administrator															
Prime	0														
Subcontractor A	0														
Subcontractor B	0														
Subcontractor C	0														
Total	0														
Technical Writer															
Prime	0														
Subcontractor A	0														
Subcontractor B	0														
Subcontractor C	0														
Total	0														
Help Desk/Computer Support Specialist															
Prime	0														
Subcontractor A	0														
Subcontractor B	0														
Subcontractor C	0														
Total	0														
Special Communications Operator															
Prime	0														
Subcontractor A	0														
Subcontractor B	0														
Subcontractor C	0														
Total	0														
Communications Operator															
Prime	0														
Subcontractor A	0														
Subcontractor B	0														
Subcontractor C	0														
Total	0														
Data Center Clerk (COM, WD) Category # 345															
Prime	0														
Subcontractor A	0														
Subcontractor B	0														
Subcontractor C	0														
Total	0														
Total Labor Hours	0														

Table L-4 (Amend 02)

Cost Element Summary by Contract Year

Cost Elements	<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>	<u>Year 4</u>	<u>Year 5</u>	<u>TOTAL</u>
Labor Hours (Prime)	0.0	0.0	0.0	0.0	0.0	0.0
Labor Dollars (Prime)	\$0	\$0	\$0	\$0	\$0	\$0
Fringe	\$0	\$0	\$0	\$0	\$0	\$0
Labor Overhead	\$0	\$0	\$0	\$0	\$0	\$0
Subcontractor Labor Hours	0.0	0.0	0.0	0.0	0.0	0.0
Subcontractor Dollars	\$0	\$0	\$0	\$0	\$0	\$0
Mtl/SubKtr Overhead	\$0	\$0	\$0	\$0	\$0	\$0
Total Labor Hours	0.0	0.0	0.0	0.0	0.0	0.0
Subtotal Cost	\$0	\$0	\$0	\$0	\$0	\$0
G&A/IR&D/B&P	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal Cost	\$0	\$0	\$0	\$0	\$0	\$0
FCCOM Labor	\$0	\$0	\$0	\$0	\$0	\$0
FCCOM Other	\$0	\$0	\$0	\$0	\$0	\$0
Total Cost	\$0	\$0	\$0	\$0	\$0	\$0
Profit	\$0	\$0	\$0	\$0	\$0	\$0
Total Price	\$0	\$0	\$0	\$0	\$0	\$0

Table L-5 (Amend 02)

FIXED RATE CHART (Date of Award + 5 Years)			
LABOR CATEGORY	ESTIMATED HRS	HOURLY RATE	ESTIMATED TOTAL
Technical Services Director	3,840	\$	\$
Project Leader	11,520	\$	\$
Programmer/Analyst	1,920	\$	\$
Junior Level Programmer	960	\$	\$
Systems Engineer	1,920	\$	\$
Network Engineer	57,600	\$	\$
LAN Administrator	28,800	\$	\$
MC Software Specialist	86,400	\$	\$
PC Technician	3,840	\$	\$
Database Administrator	1,920	\$	\$
Technical Writer	3,840	\$	\$
Help Desk/ Customer Service Support	28,800	\$	\$
Senior Communications Operator	2,880	\$	\$
Communications Operator	1,920	\$	\$
Data Control Clerk (DOL WD Category #00043)	7,200	\$	\$
Total Estimated Year 1	243,360		\$
Technical Services Director	3,840	\$	\$
Project Leader	11,520	\$	\$
Programmer/Analyst	1,920	\$	\$
Junior Level Programmer	960	\$	\$
Systems Engineer	1,920	\$	\$
Network Engineer	57,600	\$	\$
LAN Administrator	28,800	\$	\$
MC Software Specialist	86,400	\$	\$
PC Technician	3,840	\$	\$
Database Administrator	1,920	\$	\$
Technical Writer	3,840	\$	\$
Help Desk/ Customer Service Support	28,800	\$	\$
Senior Communications Operator	2,880	\$	\$
Communications Operator	1,920	\$	\$
Data Control Clerk (DOL WD Category #00043)	7,200	\$	\$
Total Estimated Year 2	243,360		\$
Technical Services Director	3,840	\$	\$
Project Leader	11,520	\$	\$
Programmer/Analyst	1,920	\$	\$
Junior Level Programmer	960	\$	\$
Systems Engineer	1,920	\$	\$
Network Engineer	57,600	\$	\$
LAN Administrator	28,800	\$	\$
MC Software Specialist	86,400	\$	\$
PC Technician	3,840	\$	\$
Database Administrator	1,920	\$	\$
Technical Writer	3,840	\$	\$
Help Desk/ Customer Service Support	28,800	\$	\$
Senior Communications Operator	2,880	\$	\$
Communications Operator	1,920	\$	\$
Data Control Clerk (DOL WD Category #00043)	7,200	\$	\$
Total Estimated Year 3	243,360		\$
Technical Services Director	3,840	\$	\$
Project Leader	11,520	\$	\$
Programmer/Analyst	1,920	\$	\$
Junior Level Programmer	960	\$	\$
Systems Engineer	1,920	\$	\$
Network Engineer	57,600	\$	\$
LAN Administrator	28,800	\$	\$
MC Software Specialist	86,400	\$	\$
PC Technician	3,840	\$	\$
Database Administrator	1,920	\$	\$
Technical Writer	3,840	\$	\$
Help Desk/ Customer Service Support	28,800	\$	\$
Senior Communications Operator	2,880	\$	\$
Communications Operator	1,920	\$	\$
Data Control Clerk (DOL WD Category #00043)	7,200	\$	\$
Total Estimated Year 4	243,360		\$
Technical Services Director	3,840	\$	\$
Project Leader	11,520	\$	\$
Programmer/Analyst	1,920	\$	\$
Junior Level Programmer	960	\$	\$
Systems Engineer	1,920	\$	\$
Network Engineer	57,600	\$	\$
LAN Administrator	28,800	\$	\$
MC Software Specialist	86,400	\$	\$
PC Technician	3,840	\$	\$
Database Administrator	1,920	\$	\$
Technical Writer	3,840	\$	\$
Help Desk/ Customer Service Support	28,800	\$	\$
Senior Communications Operator	2,880	\$	\$
Communications Operator	1,920	\$	\$
Data Control Clerk (DOL WD Category #00043)	7,200	\$	\$
Total Estimated Year 5	243,360		\$
Total CLINs 0001 & 0002	1,216,800		\$
CLIN 0003 - Other Direct Costs/Materials Handling and O&M (if applicable)		\$	3,000,000.00
CLIN 0004 - Travel Costs Handling and O&M (if applicable)		\$	2,500,000.00
CLIN 0005 - Data *NSP - NOT SEPARATELY PRICED			NSP
ESTIMATED TOTAL			\$ 5,500,000.00

Table L-5 (Amend 02)

Table L-6 (Amend 02)

Annual Hourly Labor Rates
Hourly (Loaded) Rates Per Labor Category By Contract Year

Labor Categories	Year 1 Rate	Year 2 Rate	Year 3 Rate	Year 4 Rate	Year 5 Rate
Technical Services Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Project Leader	0.00	0.00	0.00	0.00	0.00
Programmer/Analyst	0.00	0.00	0.00	0.00	0.00
Junior Level Programmer	0.00	0.00	0.00	0.00	0.00
Systems Engineer	0.00	0.00	0.00	0.00	0.00
Network Engineer	0.00	0.00	0.00	0.00	0.00
LAN Administrator	0.00	0.00	0.00	0.00	0.00
PC Software Specialist	0.00	0.00	0.00	0.00	0.00
PC Technician	0.00	0.00	0.00	0.00	0.00
Database Administrator	0.00	0.00	0.00	0.00	0.00
Technical Writer	0.00	0.00	0.00	0.00	0.00
Help Desk/Customer Service Support	0.00	0.00	0.00	0.00	0.00
Senior Communications Operator	0.00	0.00	0.00	0.00	0.00
Communications Operator	0.00	0.00	0.00	0.00	0.00
Data Control Clerk (DOL WD Category #03043)	0.00	0.00	0.00	0.00	0.00

2. AMENDMENT/MODIFICATION NO. F33601-99-R-9052 0001	3. EFFECTIVE DATE 11/17/99	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)
6. ISSUED BY CODE DEPARTMENT OF THE AIR FORCE ASC/PKWI AREA C BLDG 1 RM 111 1940 ALLBROOK DRIVE STE 3 WRIGHT-PATTERSON AFB OH 45433-5309		7. ADMINISTERED BY (If other than Item 6) CODE	

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)	9A. AMENDMENT OF SOLICITATION NO. X F33601-99-R-9052 9B. DATED (SEE ITEM 11) 11/10/99 10A. MODIFICATION OF CONTRACT/ORDER NO. 10B. DATED (SEE ITEM 13)
CODE	FACILITY CODE

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended, is not extended.

Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning Orig + 1 copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. Accounting and Appropriation Data (If required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(X) A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.

B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.113(b).

C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:

D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor is not, is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

A. The purpose of this amendment is to make minor corrections to the RFP. Section J of the RFP, page 18, is changed as follows:

FROM:	TITLE	DATE	NR OF PAGES
FORM NR Appendix A	Statement of Objectives	2 JUL 99 (Draft)	4
Appendix B	Labor Category Descriptions	21 OCT 99 (Draft)	5
TO:			
Appendix A	Statement of Objectives	10 Nov 99	4
Appendix B	Labor Category Descriptions	10 Nov 99	5

B. Annotate all pages (4) of Appendix A and all pages (5) of Appendix B with the date "10 Nov 99".

C. All other terms and conditions remain the same.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)	16A. NAME AND TITLE OF SIGNER (Type or print)
15B. CONTRACTOR/OFFEROR	16B. UNITED STATES OF AMERICA
(Signature of person authorized to sign)	BY (Signature of Contracting Officer)
15C. DATE SIGNED	16C. DATE SIGNED

SOLICITATION/CONTRACT		1 THIS CONTRACT IS A RATED ORDER UNDER DP (R 3501)		RATING DO S1		PAGE 1 OF 21	
BIDDER/OFFEROR TO COMPLETE		3 11, 13, 15, 21, 22, & 27.		Y			
2 CONTRACT NO. JT		3 AWARD/EFFECTIVE DATE		4 SOLICITATION NUMBER F33601-99-R-9052		5 SOLICITATION TYPE <input type="checkbox"/> SEALED BIDS (IFB) <input checked="" type="checkbox"/> NEGOTIATED (IFB)	
7 ISSUED BY DEPARTMENT OF THE AIR FORCE ASC/PKWI AREA C BLDG 1 RM 111 1940 ALLBROOK DRIVE STE 3 WRIGHT-PATTERSON AFB OH 45433-5309 BUYER: J. TRAYLOR/PKWIS/(937)257-6721 ext.4425 NO COLLECT CALLS		CODE FY1294		8 THIS ACQUISITION IS <input type="checkbox"/> UNRESTRICTED <input type="checkbox"/> LABOR SURPLUS AREA CONCERNS <input type="checkbox"/> SET ASIDE 500% FOR <input type="checkbox"/> COMBINED SMALL BUSINESS & LABOR SURPLUS AREA CONCERNS <input type="checkbox"/> SMALL BUSINESS <input checked="" type="checkbox"/> OTHER *****			
9 SOLICITATION SEALED OFFERS WILL BE RECEIVED AT THE ISSUING OFFICE UNTIL 04:00 PM ON 1999 DEC 17. LATE OFFERS ARE SUBJECT TO LATE PROPOSAL PROVISIONS INCORPORATED HEREIN. ALL OFFERS ARE SUBJECT TO SUCH PROVISIONS, REPRESENTATIONS, CERTIFICATIONS AND SPECIFICATIONS AS ARE ATTACHED OR INCORPORATED BY REFERENCE.							
10 ITEMS TO BE PURCHASED (BRIEF DESCRIPTION) <input type="checkbox"/> SUPPLIES <input checked="" type="checkbox"/> SERVICES WRIGHT-PATTERSON AFB INFORMATION TECHNOLOGY SUPPORT (WITS)							
11 IF OFFER IS ACCEPTED BY THE GOVERNMENT WITHIN CALENDAR DAYS * (60 CALENDAR DAYS UNLESS OFFEROR INSERTS A DIFFERENT PERIOD) FROM THE DATE SET FORTH IN BLK 9 ABOVE, THE CONTRACTOR AGREES TO HOLD ITS OFFERED PRICES FIRM FOR THE ITEMS SOLICITED HEREIN AND TO ACCEPT ANY RESULTING CONTRACT SUBJECT TO THE TERMS AND CONDITIONS STATED HEREIN				12 ADMINISTERED BY TBD SCD: C			
13 CONTRACTOR OFFEROR CODE FACILITY CODE <input type="checkbox"/> TELEPHONE NO <input type="checkbox"/> CHECK IF REMITTANCE IS DIFFERENT AND PLT SUCH ADDRESS IN OFFER				14 PAYMENT WILL BE MADE BY TBD SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK			
15 PROMPT PAY DISCOUNT				16 AUTHORITY FOR USING OTHER THAN FJLL AND OPEN COMPETITION <input type="checkbox"/> 48 USC 2304 <input type="checkbox"/> 48 USC 253			
17 ITEM NO.	18 SCHEDULE OF SUPPLIES/SERVICES			19 QUANTITY	20 UNIT	21 UNIT PRICE	22 AMOUNT
	SEE SCHEDULE					ENTER PRICES IN SECTION B USE TYPEWRITER OR BLACK INK	
**** RESTRICTED UNDER THE PROVISIONS OF SECTION 8(a) OF THE SMALL BUSINESS ACT. * THE ACCEPTANCE PERIOD IN BLOCK 11 ABOVE IS HEREBY CHANGED FROM 60 TO 365 CALENDAR DAYS.							
23 ACCOUNTING AND APPROPRIATION DATA SEE SECTION G						24 TOTAL AWARD AMOUNT (FOR GOVT USE ONLY) ESTIMATED NETS: \$75,000,000.00	
25 CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY CONTINUATION SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN				26 AWARD OF CONTRACT YOUR OFFER ON SOLICITATION NUMBER SHOWN IN BLOCK 4 INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:			
27 SIGNATURE OF OFFEROR/CONTRACTOR				28 UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)			
NAME AND TITLE OF SIGNER (TYPE OR PRINT)		DATE SIGNED		NAME OF CONTRACTING OFFICER		DATE SIGNED	

NO RESPONSE FOR THE REASONS CHECKED			
	CANNOT COMPLY WITH SPECIFICATIONS		CANNOT MEET DELIVERY REQUIREMENT
	CANNOT COMPLY WITH SPECIFICATIONS		
	OTHER (Specify)		
	WE DO	WE DO NOT DESIRE TO BE RETAINED ON THE MAILING LIST FOR FUTURE PROCUREMENT OF THE TYPE OF ITEMS INVOLVED	
NAME AND ADDRESS OF FIRM (Include Zip Code)		SIGNATURE	
		TYPE OR PRINT NAME AND TITLE OF SIGNER	
FOLD		FOLD	
FOLD		FOLD	
FROM:		AFFIX STAMP HERE	
TO: DEPARTMENT OF THE AIR FORCE ASC/PKWI AREA C BLDG 1 RM 111 1940 ALLBROOK DRIVE STE 3			
SOLICITATION NO. F33601-99-R-9052			
DATE AND LOCAL TIME 1999 DEC 17 04:00 PM J. TRAYLOR/PKWIS/[937]257-6721 ext.4425			

**PART I - THE SCHEDULE
SECTION B
SUPPLIES OR SERVICE AND PRICES/COSTS**

<u>Item No.</u>	<u>Supplies/Services</u>	<u>Est Qty</u>	<u>Unit</u>	<u>Est Ceiling Total Price</u>
0001	Non-personal services to perform taskings associated with WPAFB Information Technology Support (WITS) services on a labor hour basis (see Appendix D for labor rates) IAW CSOW dated _____.	1	LOT	\$ <u>58.25M</u>
0002	Non-personal services to perform taskings associated with WPAFB Information Technology Support (WITS) services on a firm fixed price basis (see Appendix D for labor rates). (Same rates as used for CLIN 0001). IAW CSOW dated _____.	1	LOT	\$ <u>1.25M</u>
0003	Other Direct Costs As required in the performance of CLIN 0001 and as more specifically defined in individual task orders. To include incidental training, supplies, hardware, software, maintenance. IAW CSOW dated _____.	1	LOT	\$ <u>3M</u>
<p><u>NOTE:</u> Materials, hardware, software, maintenance, training shall be reimbursed at current published price, less any applicable discounts provided that, in no event shall the price be in excess of contractor's price to its most favored customer. Applicable handling charges at actual rates incurred, but not exceeding the rates shown in clause H-568 will be allowed.</p>				
0004	Travel Costs incurred incidental to travel, per diem, lodging, and vehicle rental required in performance of CLIN 0001 and in accordance with the Joint Travel Regulation (JTR). Handling and G&A in accordance with clause H-568. IAW CSOW dated _____.	1	LOT	\$ <u>2.5M</u>
0005	Data In accordance with Exhibit 1, Contract Data Requirements List (CDRL), DD Form 1423, as required on individual task orders	1	LOT	NSP*

Section B – Additional Notices

INDEFINITE DELIVERY/INDEFINITE QUANTITY (IDIQ) ORDERING

- a. In accordance with FAR 52.216-22 in Section I, INDEFINITE QUANTITY, the Government shall order any combination of the CLINs listed in Section B totaling a minimum of \$50,000.00 per contract. The total amount of all orders during the period of the contract shall not exceed a maximum of \$75,000,000.00. In accordance with FAR 52.216-18, ORDERING, task orders for this contract may be issued only by the contracting agency shown in Block 7, Page 1 (SF 1447).
- b. In addition to this contract, contract F33601-00-_____ has also been awarded in support of the WITS program. The Government makes no guarantee that orders placed under these contracts will be of equal dollar value. The total combined amount of all orders placed against this and contract F33601-00-_____ will not exceed \$75,000,000.00.

B-1. **CLAUSES AND PROVISIONS**

(a) Clauses and provisions from the Federal Acquisition Regulation (FAR) and supplements thereto are incorporated in this document by reference and in full text. Those incorporated by reference have the same force and effect as if they were given in full text.

(b) Clauses and provisions in this document will be numbered in sequence, but will not necessarily appear in consecutive order.

(c) **Sections K, L and M will be physically removed from any resultant award, but will be deemed to be incorporated, by reference, in that award.**

B-448 **5352.232-9001 IMPLEMENTATION OF LIMITATION OF FUNDS (AFMC)** JUL 1997
(IAW AFMCFARS 5332.705-2(c))

**PART I - THE SCHEDULE
SECTION C
DESCRIPTION/SPECIFICATIONS/WORK STATEMENT**

REFER TO SECTION J.

C-205. **252.211-7005 SUBSTITUTIONS FOR MILITARY OR FEDERAL SPECIFICATIONS AND STANDARDS** MAR 1999
(IAW DFARS 211.273-4)

(d) (Offeror insert information for each SPI process)

SPI Process: _____

Facility: _____

Military or Federal Specification or Standard: _____

Affected Contract Line Item Number, Subline Item Number, Component, or Element: _____

C-551 **INCORPORATION OF REFERENCE DOCUMENTS**

All specifications, exhibits, drawings or other documents which are referred to in this contract whether or not attached, are incorporated herein by reference.

**PART I - THE SCHEDULE
SECTION E
INSPECTION AND ACCEPTANCE**

E-5. **52.246-4 INSPECTION OF SERVICES--FIXED-PRICE** AUG 1996
(IAW FAR 46.304)

E-7. **52.246-6 INSPECTION--TIME-AND-MATERIAL AND LABOR-HOUR** JAN 1985
(IAW FAR 46.306)
INSPECTION AND ACCEPTANCE

Inspection and acceptance shall be accomplished as specified on each individual delivery order.

The Contracting Officer's Technical Representative (COTR) specified in the individual delivery order is hereby designated as the point of final inspection and acceptance by the Government for all services furnished under any resulting delivery order. The Contractor will submit a DD Form 250, including all backup data, to the appropriate COTR for review and signature. When the COTR receives an accurate and complete DD Form 250, he/she will return a signed copy to the Contractor Delivery Order Leader within seven (7) days. If the DD Form 250 is incomplete or inaccurate the COTR will return the unsigned DD Form 250 to the Contractor Delivery Order Leader for correction. In the absence of the COTR, an alternate COTR shall assume this responsibility. In the absence of the COTR and alternate COTR, the Contractor shall consult the Government Site Manager for direction. Final payment for each delivery order will be accomplished by a final DD Form 250.

E-35. **DD FORM 1423 DATA INSPECTION AND ACCEPTANCE**
(IAW FAR 46.401(b) and 46.503)
The Inspection and Acceptance for Data items are as shown on DD Form 1423 attached hereto.

**PART I - THE SCHEDULE
SECTION F
DELIVERIES OR PERFORMANCE**

F-12. **PERIOD OF PERFORMANCE**
(IAW FAR 11.401(a))
Performance under this contract shall be from **AWARD** thru **END OF YEAR FIVE (5)**.

F-13. **PLACE OF PERFORMANCE**
(IAW FAR 11.401(a))
Services under this contract are required to be performed at the following location(s): **AS DESIGNATED ON INDIVIDUAL DELIVERY ORDERS FOR THE HOST AND TENANT ORGANIZATIONS AT WPAFB AND ASSOCIATED REMOTE SITES.**

F-26. **52.242-15 STOP-WORK ORDER** AUG 1989
(IAW FAR 42.1305(b)(1))

**PART I - THE SCHEDULE
SECTION G
CONTRACT ADMINISTRATION DATA**

G-1. **ACCOUNTING AND APPROPRIATION DATA**

TO BE CITED ON INDIVIDUAL ORDERS.

For the purposes of this contract, the contractor is hereby authorized to use certified invoices in lieu of a separate invoicing report. The contractor shall submit invoices to **88 CG/SCXP, ATTN: TBD, BLDG 676, AREA B, WRIGHT-PATTERSON AFB, OH 45433-5706** for certification. Upon completion of the certification process, the certifying official shall forward **2** copy(ies) of the certified invoice to the designated payment office and **1** copy(ies) to the designated administration office.

Certificate of Services (Standard Form 1034) shall be submitted in accordance with the following procedures:

Certificate of Services - The contractor shall submit in triplicate (original and 2 copies) a monthly Certificate of Service to the task monitor for each Order which shall consist of the negotiated labor classifications and hours assigned to this contract; the number of person-hours worked by each negotiated labor classification for the calendar month; funded amount; monthly and cumulated expenditures; percentage expended; and the estimate to complete. The Certificate of Service shall also list the items of cost incurred in accordance with the Contract Line Items 0001, 0002, 0003, and 0004. Individual items should include the task order's proposal item number.

Upon determination by the task manager that all services stated have been satisfactorily rendered by the contractor, the following statement declaring acceptability shall be executed on the Certificate of Service:

"I certify that the services described hereon have been received and are acceptable."

(Task Monitor Name and Office Symbol)

(Date)

(COTR Name and Office Symbol)

(a) Invoices (or public vouchers), supported by a statement of cost for performance under this contract, shall be submitted to the cognizant Defense Contract Audit

Agency (DCAA) office pursuant to FAR 52.232-7, Payments Under Time-And-Materials and Labor-Hour Contracts. Under the provisions of FAR 42.803(b). The DCAA Auditor, as the authorized representative of the Contracting Officer for examining vouchers received directly from contractors, will transmit provisionally approved vouchers to the cognizant disbursing office for payment.

(b) Those costs claimed which are determined by the DCAA Auditor to be unallowable or suspended, will be identified on DCAA FORM 1 "Notice of Contract Costs Suspended And/Or Disapproved," which will be issued to the contractor, with a copy to the cognizant ACO. On such actions of suspended or disapproved costs, the contractor may appeal in writing to the cognizant ACO, who will make a determination promptly in writing. Any final decision by the Contracting Officer may be appealed thereafter in accordance with the provision of the "Disputes" clause of the contract.

G-310. **5352.232-9000** **REMITTANCE ADDRESS**
(IAW AFFARS 5332.908)

MAY 1996

If the remittance address is different from the mailing address, enter the remittance address below. Failure to provide this information may impact payment.

G-445. **5352.237-9002** **CONTRACT HOLIDAYS (AFMC)**
(IAW AFMCFARS 5337.110-90(c))

JUL 1997

(a) The prices/costs in Section B of the contract include holiday observances; accordingly, the Government will not be billed for such holidays, except when services are required by the Government and are actually performed on a holiday. Holidays in addition to those reflected in this contract, which are designated by the Government, will be billable provided the assigned Contractor employee was available for performance and was precluded from such performance.

(b) The following days are contract holidays: **All Federal Holidays**

PART I - THE SCHEDULE
SECTION H
SPECIAL CONTRACT REQUIREMENTS

H-91 **WAGE DETERMINATION**
(IAW FAR 22.1012-1)

Service Contract Act Wage Determination Nr **94-2419 REV(14)**, dated **27 MAY 1999** is attached hereto and made a part hereof.

H-526 **OPTION TO EXTEND SERVICES**
(PKW 96-106)

The Contracting Officer may provide written notice to the contractor extending the period of performance of the contract for an aggregate period not to exceed 6 months in accordance with contract clause I-194, Option to Extend Services, no less than 14 calendar days prior to the expiration of the contract. The contract extension shall be at the rates specified in the contract schedule for the period of performance immediately preceding the extension, adjusted only as allowed by I-194.

H-558 **MATERIAL AND SUBCONTRACTED SERVICES HANDLING CHARGES**

The price to be paid by the Government for material handling and/or subcontracted services is subject to audit and may be negotiated between the contractor and the Administrative Contracting Officer (ACO) following any audit(s) performed in accordance with the contract clause entitled "Payments Under Time-and-Material and Labor-Hour Contracts" under time and materials and labor hour contracts. The percentages below are ceiling rates and shall not be exceeded.

- (a) Material Handling: _____%
- (b) Subcontracted Services: _____%
- (c) General and Administrative: _____%

NOTE: G&A expenses are allowed only to the extent that they are not included in the material handling rate and are applied in accordance with the contractor's usual accounting practices consistent with Subpart 31.2 of the FAR.

PART II - CONTRACT CLAUSES
SECTION I
CONTRACT CLAUSES

FAR 52.252-2 CLAUSES INCORPORATED BY REFERENCE (IAW FAR 52.107(b)) FEB 1998

The full text of a clause may be accessed electronically at this/these address(es): Regulations URLs: (Click on the appropriate regulation.)

<http://farsite.hill.af.mil/reghtml/far/far1toc.htm>

<http://farsite.hill.af.mil/reghtml/dfars/dfar1toc.htm>

<http://farsite.hill.af.mil/reghtml/affars/affar1toc.htm>

<http://farsite.hill.af.mil/reghtml/afmcfars/afmcfar1toc.htm>

NOTE: After selecting the appropriate regulation above, at the "Table of Contents" page, conduct a search for the desired regulation reference using your browser's **FIND** function. When located, click on the **regulation reference** (hyperlink).

NO.	FAR PARA	CLAUSE TITLE	DATE
I-11.	52.202-1	DEFINITIONS (IAW FAR 2.201)	OCT 1995
I-19.	52.203-3	GRATUITIES (IAW FAR 3.202)	APR 1984
I-20.	52.203-5	COVENANT AGAINST CONTINGENT FEES (IAW FAR 3.404)	APR 1984
I-21.	52.203-6	RESTRICTIONS ON SUBCONTRACTOR SALES TO THE GOVERNMENT (IAW FAR 3.503-2)	JUL 1995
I-22.	52.203-7	ANTI-KICKBACK PROCEDURES (IAW FAR 3.502-3)	JUL 1995
I-23.	52.203-8	CANCELLATION, RESCISSION, AND RECOVERY OF FUNDS FOR ILLEGAL OR IMPROPER ACTIVITY (IAW FAR 3.104-9(a))	JAN 1997
I-25.	52.203-10	PRICE OR FEE ADJUSTMENT FOR ILLEGAL OR IMPROPER ACTIVITY (IAW FAR 3.104-9(b))	JAN 1997
I-25C.	52.203-12	LIMITATION ON PAYMENTS TO INFLUENCE CERTAIN FEDERAL TRANSACTIONS (IAW FAR 3.808(b))	JUN 1997
I-27.	52.204-2	SECURITY REQUIREMENTS (IAW FAR 4.404(a))	AUG 1996
I-39.	52.204-4	PRINTING/COPYING DOUBLE-SIDED ON RECYCLED PAPER (IAW FAR 4.304)	JUN 1996
I-78.	52.209-6	PROTECTING THE GOVERNMENT'S INTEREST WHEN SUBCONTRACTING WITH CONTRACTORS DEBARRED, SUSPENDED, OR PROPOSED FOR DEBARMENT (IAW FAR 9.409(b))	JUL 1995
I-102.	52.211-15	DEFENSE PRIORITY AND ALLOCATION REQUIREMENTS (IAW FAR 11.604(b))	SEP 1990
I-128.	52.215-2	AUDIT AND RECORDS--NEGOTIATION (IAW FAR 15.209(b)(1))	JUN 1999
I-129G.	52.215-8	ORDER OF PRECEDENCE--UNIFORM CONTRACT FORMAT (IAW FAR 15.209(h))	OCT 1997
I-134C.	52.215-11	PRICE REDUCTION FOR DEFECTIVE COST OR PRICING DATA--MODIFICATIONS (IAW FAR 15.408(c))	OCT 1997

I-136C.	52.215-13	SUBCONTRACTOR COST OR PRICING DATA- MODIFICATIONS (IAW FAR 15.408(e))	OCT 1997
I-139C.	52.215-15	PENSION ADJUSTMENTS AND ASSET REVERSIONS (IAW FAR 15.408(g))	DEC 1998
I-146C.	52.215-18	REVERSION OR ADJUSTMENT OF PLANS FOR POSTRETIREMENT BENEFITS (PRB) OTHER THAN PENSIONS (IAW FAR 15.408(j))	OCT 1997
I-153.	52.216-7	ALLOWABLE COST AND PAYMENT (IAW FAR 16.307(a)(1))	APR 1998
I-170.	52.216-18	ORDERING (IAW FAR 16.506(a))	OCT 1995
For the purposes of this clause the blank(s) is/are completed as follows:			
(a) issued from AWARD through END OF YEAR FIVE (5) .			
NOTE: ORDERING NOTICE			
ONLY ASC/PKWI IS AUTHORIZED TO PLACE ORDERS AGAINST THIS CONTRACT. THE CONTRACTOR SHALL NOT ACCEPT AN ORDER FROM OTHER THAN THOSE AUTHORIZED HEREBY.			
I-171.	52.216-19	ORDER LIMITATIONS (IAW FAR 16.506(b))	OCT 1995
For the purposes of this clause the blank(s) is/are completed as follows:			
(a) \$1,000.00			
(b)(1) \$75,000,000.00			
(b)(2) \$75,000,000.00			
(b)(3) 7 DAYS			
(d) 7 DAYS			
I-178.	52.216-22	INDEFINITE QUANTITY (IAW FAR 16.506(e))	OCT 1995
For the purposes of this clause the blank(s) is/are completed as follows:			
(d) Contractor shall not be required to make any deliveries under this contract after 180 DAYS AFTER EXPIRATION OF CONTRACT.			
I-194.	52.217-8	OPTION TO EXTEND SERVICES (IAW FAR 17.208(f))	AUG 1989
I-210.	52.219-4	NOTICE OF PRICE EVALUATION PREFERENCE FOR HUBZone SMALL BUSINESS CONCERNS (IAW FAR 19.1308(b))	JAN 1999
(c) Waiver of evaluation preference.			
[] Offeror elects to waive the evaluation preference			
I-214.	52.219-8	UTILIZATION OF SMALL BUSINESS CONCERNS (IAW FAR 19.708(a))	OCT 1999
I-221.	52.219-14	LIMITATIONS ON SUBCONTRACTING (IAW FAR 19.508(e), 19.811-3(e), and 19.1006 (c)(3))	DEC 1995
I-225.	52.219-18	NOTIFICATION OF COMPETITION LIMITED TO ELIGIBLE 8(a) CONCERNS (IAW FAR 19.811-3(d))	JUN 1999
For the purposes of this clause the blank(s) are completed as follows:			
(a) (1) SIC code 7379			
(d) (2) The Offeror will notify the ASC/PKWI Contracting Officer IN WRITING			
I-245.	52.222-1	NOTICE TO THE GOVERNMENT OF LABOR DISPUTES (IAW FAR 22.103-5(a))	FEB 1997
I-246.	52.222-2	PAYMENT FOR OVERTIME PREMIUMS (IAW FAR 22.103-5(b))	JUL 1990
For the purposes of this clause the blank(s) is/are completed as follows:			
(a) does not exceed ZERO.			

I-247.	52.222-3	CONVICT LABOR (IAW FAR 22.202)	AUG 1996
I-263E.	52.222-21	PROHIBITION OF SEGREGATED FACILITIES (IAW FAR 22.810(a)(1);	FEB 1999
I-264.	52.222-26	EQUAL OPPORTUNITY (IAW FAR 22.810(e))	FEB 1999
I-274.	52.222-35	AFFIRMATIVE ACTION FOR DISABLED VETERANS AND VETERANS OF THE VIETNAM ERA (IAW FAR 22.1308(a)(1), and DFARS 22.1308(a)(1))	APR 1998
I-276	52.222-36	AFFIRMATIVE ACTION FOR WORKERS WITH DISABILITIES (IAW FAR 22.1408(a))	JUN 1998
I-278	52.222-37	EMPLOYMENT REPORTS ON DISABLED VETERANS AND VETERANS OF THE VIETNAM ERA (IAW FAR 22.1308(b))	JAN 1999
I-283.	52.222-41	SERVICE CONTRACT ACT OF 1965, AS AMENDED (IAW FAR 22.1006(a))	MAY 1989
I-284.	52.222-42	STATEMENT OF EQUIVALENT RATES FOR FEDERAL HIRES (IAW FAR 22.1006(b))	MAY 1989

For the purposes of this clause the blank(s) is/are completed as follows:

In compliance with the Service Contract Act of 1965, as amended, and the regulations of the Secretary of Labor (29 CFR Part 4), this clause identifies the classes of service employees expected to be employed under the contract and states the wages and fringe benefits payable to each if they were employed by the contracting agency subject to the provisions of 5 U.S.C. 5341 or 5332.

**THIS STATEMENT IS FOR INFORMATION ONLY:
IT IS NOT A WAGE DETERMINATION**

EMPLOYEE CLASS	RATE
Computer Specialist	\$25.78 PH
Computer Specialist (Programmer Analyst)	\$21.68 PH
Computer Specialist (Programmer Analyst)	\$21.68 PH
Computer Engineer	\$21.68 PH
Computer Engineer	\$21.68 PH
Computer Specialist	\$18.09 PH
Computer Assistant	\$13.53 PH
Computer Assistant	\$12.22 PH
Computer Specialist	\$21.68 PH
Computer Assistant	\$12.22 PH
Computer Assistant	\$11.00 PH
Computer Operator	\$14.95 PH
Telecommunications Technical	\$9.86 PH
Computer Assistant	\$9.86 PH

I-285.	52.222-43	FAIR LABOR STANDARDS ACT AND SERVICE CONTRACT ACT--PRICE ADJUSTMENT (MULTIPLE YEAR AND OPTION CONTRACTS) (IAW FAR 22.1006(c)(1))	MAY 1989
I-292	52.223-2	CLEAN AIR AND WATER (IAW FAR 23.105(b))	APR 1984
I-294.	52.223-5	POLLUTION PREVENTION AND RIGHT-TO-KNOW INFORMATION (IAW FAR 23.1005)	APR 1998
I-295.	52.223-6	DRUG-FREE WORKPLACE (IAW FAR 23.505)	JAN 1997
I-297E.	52.223-14	TOXIC CHEMICAL RELEASE REPORTING (IAW FAR 23.907(b))	OCT 1996
I-312.	52.225-11	RESTRICTIONS ON CERTAIN FOREIGN PURCHASES (IAW FAR 25.702)	AUG 1998
I-315.	52.227-1	AUTHORIZATION AND CONSENT (IAW FAR 27.201-2(a))	JUL 1995
I-317.	52.227-2	NOTICE AND ASSISTANCE REGARDING PATENT AND COPYRIGHT INFRINGEMENTS (IAW FAR 27.202-2)	AUG 1996
I-326.	52.227-10	FILING OF PATENT APPLICATIONS--CLASSIFIED SUBJECT MATTER (IAW FAR 27.207-2)	APR 1984
I-337	52.228-5	INSURANCE--WORK ON A GOVERNMENT INSTALLATION (IAW FAR 28.310)	JAN 1997
I-389.	52.232-7	PAYMENTS UNDER TIME-AND-MATERIALS AND LABOR-HOUR CONTRACTS (IAW FAR 32.111(b))	FEB 1997
	Alt I		
I-383	52.232-1	PAYMENTS (IAW FAR 32.111(a)(1))	APR 1984
I-392.	52.232-9	LIMITATION ON WITHHOLDING OF PAYMENTS (IAW FAR 32.111(c)(2))	APR 1984
I-403.	52.232-17	INTEREST (IAW FAR 32.617(a), and 32.617(b))	JUN 1996
I-404.	52.232-18	AVAILABILITY OF FUNDS (IAW FAR 32.705-1(a))	APR 1984
I-406.	52.232-20	LIMITATION OF COST (IAW FAR 32.705-2(a))	APR 1984
	(1) 30 days; 85%		
I-408.	52.232-22	LIMITATION OF FUNDS (IAW FAR 32.705-2(c))	APR 1984
	(c) 30 days; 85%		
	(d) 30 days		
I-409.	52.232-23	ASSIGNMENT OF CLAIMS (IAW FAR 32.806(a)(1))	JAN 1986
I-412.	52.232-25	PROMPT PAYMENT (IAW FAR 32.908(c))	JUN 1997
	For the purposes of this clause the blank(s) are completed as follows:		
	(a)(5)(i) 14th		
	(b)(1) 30th		
I-416F.	52.232-33	PAYMENT BY ELECTRONIC FUNDS TRANSFER--CENTRAL CONTRACTOR REGISTRATION (IAW FAR 32.1110(a)(1))	MAY 1999
I-417.	52.233-1	DISPUTES (IAW FAR 33.215)	DEC 1998
I-419.	52.233-3	PROTEST AFTER AWARD	AUG 1996

I-420.	52.233-3	(IAW FAR 33.106(b)) PROTEST AFTER AWARD -- ALTERNATE I	JUN 1985
I-478.	52.237-2	(IAW FAR 33.106(b)) PROTECTION OF GOVERNMENT BUILDINGS, EQUIPMENT, AND VEGETATION	APR 1984
I-479.	52.237-3	(IAW FAR 37.110(b)) CONTINUITY OF SERVICES	JAN 1991
I-531.	52.242-3	(IAW FAR 37.110(c)) PENALTIES FOR UNALLOWABLE COSTS	OCT 1995
I-532.	52.242-4	(IAW FAR 42.709-6) CERTIFICATION OF FINAL INDIRECT COSTS	JAN 1997
		(IAW FAR 42.703-2(f))	
(c)	The certificate of final indirect costs shall read as follows:		

CERTIFICATE OF FINAL INDIRECT COSTS

This is to certify that I have reviewed this proposal to establish final indirect cost rates and to the best of my knowledge and belief:

1. All costs included in this proposal (Identify proposal and date) to establish final indirect costs rates for (Identify period covered by rate) are allowable in accordance with the cost principles of the Federal Acquisition Regulation (FAR) and its supplements applicable to the contracts to which the final indirect cost rates will apply; and
2. This proposal does not include any costs which are expressly unallowable under applicable cost principles of the FAR or its supplements.

Firm: _____
Signature: _____
Name of Certifying Official: _____
Title: _____
Date of Execution: _____

I-541.	52.242-13	BANKRUPTCY (IAW FAR 42.903)	JUL 1995
I-546	52.243-1	CHANGES—FIXED-PRICE (IAW FAR 43.205(a)(1))	AUG 1987
I-547	52.243-1	CHANGES—FIXED-PRICE—ALTERNATE I (IAW FAR 43.205(a)(3))	AUG 1987
I-558.	52.243-3	CHANGES--TIME-AND-MATERIALS OR LABOR-HOURS (IAW FAR 43.205(c))	AUG 1987
I-574.	52.244-6	SUBCONTRACTS FOR COMMERCIAL ITEMS AND COMMERCIAL COMPONENTS (IAW FAR 44.403)	OCT 1998
I-590.	52.245-9	USE AND CHARGES (DEVIATION) (IAW FAR 45.106(h), 45.202-1, 45.205(c), 45.302-6(c), 45.303(a)&(b), 45.407(d), and DDP Memo dated 30 Aug 99, DAR Tracking #99-00011)	APR 1984
I-623.	52.246-20	WARRANTY OF SERVICES (IAW FAR 46.710(d))	APR 1984
	For the purposes of this clause the blank(s) are completed as follows: (b) WITHIN 30 DAYS.		
I-630.	52.246-25	LIMITATION OF LIABILITY--SERVICES (IAW FAR 46.805)	FEB 1997
I-671.	52.248-1	VALUE ENGINEERING (DEVIATION) (IAW FAR 48.201(b), and DDP Memo dated 10 Jun 99, DAR Tracking #99-00006)	MAR 1989
I-692.	52.249-6	TERMINATION (COST-REIMBURSEMENT) (IAW FAR 49.503(a)(1))	SEP 1996

I-696.	52.249-6	TERMINATION (COST-REIMBURSEMENT) – ALTERNATE IV (IAW FAR 49.503(a)(4))	SEP 1996
I-699.	52.249-8	DEFAULT (FIXED-PRICE SUPPLY AND SERVICE) (IAW FAR 49.504(a)(1))	APR 1984
I-710.	52.249-14	EXCUSABLE DELAYS (IAW FAR 49.505(d))	APR 1984
I-733.	52.252-6	AUTHORIZED DEVIATIONS IN CLAUSES (IAW FAR 52.107(f))	APR 1984
For the purposes of this clause the blank(s) is/are completed as follows:			
(b) Defense Federal Acquisition Regulation Supplement (48 CFR Chapter 2)			
I-750.	52.253-1	COMPUTER GENERATED FORMS (IAW FAR 53.111)	JAN 1991
IA-10.	252.201-7000	CONTRACTING OFFICER'S REPRESENTATIVE (IAW DFARS 201.602-70)	DEC 1991
IA-22.	252.203-7001	PROHIBITION ON PERSONS CONVICTED OF FRAUD OR OTHER DEFENSE-CONTRACT-RELATED FELONIES (IAW DFARS 203.570-5)	MAR 1999
IA-24.	252.203-7002	DISPLAY OF DOD HOTLINE POSTER (IAW DFARS 203.7002)	DEC 1991
IA-31.	252.204-7000	DISCLOSURE OF INFORMATION (IAW DFARS 204.404-70(a))	DEC 1991
IA-33.	252.204-7003	CONTROL OF GOVERNMENT PERSONNEL WORK PRODUCT (IAW DFARS 204.404-70(b))	APR 1992
IA-34.	252.204-7004	REQUIRED CENTRAL CONTRACTOR REGISTRATION (IAW DFARS 204.7304)	MAR 1998
(Not applicable to awards with foreign vendors and foreign performance)			
IA-35C	252.204-7005	ORAL ATTESTATION OF SECURITY REQUIREMENTS (IAW DFARS 204.404-70(c))	AUG 1999
IA-40.	252.205-7000	PROVISION OF INFORMATION TO COOPERATIVE AGREEMENT HOLDERS (IAW DFARS 205.470-2)	DEC 1991
IA-90.	252.209-7000	ACQUISITION FROM SUBCONTRACTORS SUBJECT TO ON-SITE INSPECTION UNDER THE INTERMEDIATE-RANGE NUCLEAR FORCES (INF) TREATY (IAW DFARS 209.103-70)	NOV 1995
IA-92.	252.209-7004	SUBCONTRACTING WITH FIRMS THAT ARE OWNED OR CONTROLLED BY THE GOVERNMENT OF A TERRORIST COUNTRY (IAW DFARS 209.409)	MAR 1998
IA-152.	252.215-7000	PRICING ADJUSTMENTS (IAW DFARS 215.408(1))	DEC 1991
IA-243F.	252.219-7009	SECTION 8(a) DIRECT AWARD (IAW DFARS 219.811-3(1))	JUN 1998
For the purposes of this clause the blank(s) is/are completed as follows:			
(a) U.S. SMALL BUSINESS ADMINISTRATION			
<hr/>			
IA-243J.	252.219-7010	ALTERNATE A (Alternate to FAR Clause 52.219-18 Notification of Competition Limited to Eligible 8(a) Concerns) (IAW DFARS 219.811-3(2))	JUN 1998
IA-243M.	252.219-7011	NOTIFICATION TO DELAY PERFORMANCE (IAW DFARS 219.811-3(3))	JUN 1998
IA-280.	252.223-7004	DRUG-FREE WORK FORCE (IAW DFARS 223.570-4(a))	SEP 1988

IA-282.	252.223-7006	PROHIBITION ON STORAGE AND DISPOSAL OF TOXIC AND HAZARDOUS MATERIALS (IAW DFARS 223.7103)	APR 1993
IA-293.	252.225-7012	PREFERENCE FOR CERTAIN DOMESTIC COMMODITIES (IAW DFARS 225.7002-3(a))	MAY 1999
IA-312.	252.225-7025	RESTRICTION ON ACQUISITION OF FORGINGS (IAW DFARS 225.7102-4(a))	JUN 1997
IA-312C.	252.225-7026	REPORTING OF CONTRACT PERFORMANCE OUTSIDE THE UNITED STATES (IAW DFARS 225.7203)	MAR 1998
IA-312H.	252.225-7031	SECONDARY ARAB BOYCOTT OF ISRAEL (IAW DFARS 225.770-5)	JUN 1992
IA-332.	252.227-7013	RIGHTS IN TECHNICAL DATA—NONCOMMERCIAL ITEMS (IAW DFARS 227.7102-3(b) and 227.7103-6(a))	NOV 1995

(e) (3) The Contractor asserts for itself, or the persons identified below, that the Government's rights to use, release, or disclose the following technical data should be restricted—

Technical Data to be Furnished With Restrictions*	Basis for Assertion**	Asserted Rights Category***	Name of person Asserting Restrictions****
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

- * If the assertion is applicable to items, components, or processes developed at private expense, identify both the data and each such item, component, or process.
- ** Generally, the development of an item, component, or process at private expense, either exclusively or partially, is the only basis for asserting restrictions on the Government's rights to use, release, or disclose technical data pertaining to such items, components, or processes. Indicate whether development was exclusively or partially at private expense. If development was not at private expense, enter the specific reason for asserting that the Government's rights should be restricted.
- *** Enter asserted rights category (e.g. government purpose license rights from a prior contract, rights in SBIR data generated under another contract, limited or government purpose rights under this or a prior contract, or specifically negotiated licenses).
- **** Corporation, individual, or other person, as appropriate.

Date _____
Printed Name and Title _____
Signature _____

(End of identification and assertion)

- (f) (2) Government purpose rights markings.
Data delivered or otherwise furnished to the Government purpose rights shall be marked as follows:

GOVERNMENT PURPOSE RIGHTS

Contract No. _____

Contractor Name _____

Contractor Address _____

Expiration Date _____

The Government's rights to use, modify, reproduce, release, perform, display, or disclose these technical data are restricted by paragraph (b)(2) of the Rights in Technical Data-Noncommercial Items clause contained in the above identified contract. No restrictions apply after the expiration date shown above. Any reproduction of technical data or portions thereof marked with this legend must also reproduce the markings
(End of Legend)

- (3) Limited rights markings.
Data delivered or otherwise furnished to the Government with limited rights shall be marked with the following legend:

LIMITED RIGHTS

Contract No. _____

Contractor Name _____

Contractor Address _____

The Government's rights to use, modify, reproduce, release, perform, display, or disclose these technical data are restricted by paragraph (b)(3) of the Rights in Technical Data-Noncommercial Items clause contained in the above identified contract. Any reproduction of technical data or portions thereof marked with this legend must also reproduce the markings. Any person, other than the Government, who has been provided access to such data must promptly notify the above named Contractor.

(End of legend)

- (4) Special license rights markings.

(i) Data in which the Government's rights stem from a specifically negotiated license shall be marked with the following legend:

SPECIAL LICENSE RIGHTS

The Government's rights to use, modify, reproduce, release, perform, display, or disclose these data are restricted by Contract No. _____ (Insert contract number)_____, License No. _____ (insert license identifier)_____. Any reproduction of technical data or portions thereof marked with this legend must also reproduce the markings.

(End of legend)

IA-336.	252.227-7014	RIGHTS IN NONCOMMERCIAL COMPUTER SOFTWARE AND NONCOMMERCIAL COMPUTER SOFTWARE DOCUMENTATION (IAW DFARS 227.7203-6(a)(1))	JUN 1995
IA-337D.	252.227-7016	RIGHTS IN BID OR PROPOSAL INFORMATION (IAW DFARS 227.7103-6(e)(*), 227.7104(e)(1), or 227.7203-6(b))	JUN 1995
IA-338G.	252.227-7019	VALIDATION OF ASSERTED RESTRICTIONS--COMPUTER SOFTWARE (IAW DFARS 227.7104(e)(3), and 227.7203-6(c))	JUN 1995
IA-347.	252.227-7030	TECHNICAL DATA--WITHHOLDING OF PAYMENT (IAW DFARS 227.7103-6(e)(2) or 227.7104(e)(4))	OCT 1988
For the purposes of this clause, the Contracting Officer may withhold ten percent (10%) of the total contract price.			
IA-352.	252.227-7036	DECLARATION OF TECHNICAL DATA CONFORMITY (IAW DFARS 227.7103-6(e)(3) or 227.7104(e)(5))	JAN 1997
IA-353.	252.227-7037	VALIDATION OF RESTRICTIVE MARKINGS ON TECHNICAL DATA (IAW DFARS 227.7102-3(c), 227.7103-6(e)(4), 227.7104(e)(6), or 227.7203-6(f))	SEP 1999
IA-399.	252.231-7000	SUPPLEMENTAL COST PRINCIPLES (IAW DFARS 231.100-70)	DEC 1991
IA-632.	252.242-7000	POSTAWARD CONFERENCE (IAW DFARS 242.570)	DEC 1991
IA-649.	252.243-7002	REQUESTS FOR EQUITABLE ADJUSTMENT (IAW DFARS 243.205-72)	MAR 1996
IA-745.	252.247-7023	TRANSPORTATION OF SUPPLIES BY SEA (IAW DFARS 247.573(b))	NOV 1995
IB-305.	5352.204-9000	NOTIFICATION OF GOVERNMENT SECURITY ACTIVITY (IAW AFFARS 5304.404-90)	MAY 1996
IB-306.	5352.204-9001	VISITOR GROUP SECURITY AGREEMENTS (IAW AFFARS 5304.404-90)	MAY 1996
IB-311.	5352.216-9001	AWARDING ORDERS UNDER MULTIPLE AWARD CONTRACTS (IAW AFFARS 5316.506)	MAY 1996

For the purposes of this clause the blank(s) is/are completed as follows:

(b) **ALT II**

- (1) The Government will request that each multiple award contractor submit their technical and/or managerial approach, if necessary, and cost/price estimate in response to the Government's work statement.
- (2) The response may be presented to the Government either orally or in writing.
- (3) The Government will issue orders based on an assessment of the **technical** approach, estimated total cost/price, and past performance in making awards under this paragraph.

(d) Ombudsman is **MR. PLAISTED, (937) 255-9095, 1790 10TH STREET, RM 208, WPAFB OH 45433.**

IB-320	(e) 52.216-22 5352.223-9000	ELIMINATION OF USE OF CLASS I OZONE DEPLETING SUBSTANCES (ODS) (IAW AFFARS 5323.890-7)	MAY 1996
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For the purposes of this clause the blank(s) is/are completed as follows:

(d) **NONE**

Substance	Application/Use	Quantity (lbs)	
IB-321.	5352.223-9001	HEALTH AND SAFETY ON GOVERNMENT INSTALLATIONS (IAW AFFARS 5323.9002)	JUN 1997
IB-343.	5352.242-9000	CONTRACTOR ACCESS TO AIR FORCE INSTALLATIONS (IAW AFFARS 5342.490-1)	MAY 1996

For the purposes of this clause the blank(s) is/are completed as follows:

(b) **NONE**

IB-411C. 5352.209-9002 ORGANIZATIONAL CONFLICT OF INTEREST (AFMC) JUL 1997
(IAW AFMCFARS 5309.507-90(a)(1), and 5315.209-90(j))

(a) The following restrictions and definitions apply to prevent conflicting roles which may bias the Contractor's judgment or objectivity, or to preclude the Contractor from obtaining an unfair competitive advantage in concurrent or future acquisitions.

(1) Descriptions or definitions:

Contractor means the business entity receiving the award of this contract, its parents, affiliates, divisions and subsidiaries.

Development means all efforts towards solution of broadly-defined problems. This may encompass research, evaluating technical feasibility, proof of design and test, or engineering of programs not yet approved for acquisition or operation.

Proprietary Information means all information designated as proprietary in accordance with law and regulation, and held in confidence or disclosed under restriction to prevent uncontrolled distribution. Examples include limited or restricted data, trade secrets, sensitive financial information, and computer software; and may appear in cost and pricing data or involve classified information.

System means the system that is the subject of this contract.

System Life means all phases of the system's development, production or support.

Systems Engineering means preparing specifications, identifying and resolving interface problems, developing test requirements, evaluating test data, and supervising design.

Technical Direction means developing work statements, determining parameters, directing other Contractors' operations, or resolving technical controversies.

(2) Restrictions: The Contractor shall perform systems engineering and/or technical direction, but will not have overall contractual responsibility for the system's development, integration, assembly and checkout, or production. The parties recognize that the Contractor shall occupy a highly influential and responsible position in determining the system's basic concepts and supervising their execution by other Contractors. The Contractor's judgment and recommendations must be objective, impartial, and independent. To avoid the prospect of the Contractor's judgment or recommendations being influenced by its own products or capabilities, it is agreed that the Contractor is precluded for the life of the system from award of a DoD contract to supply the system or any of its major components, and from acting as a subcontractor or consultant to a DoD supplier for the system or any of its major components.

IB-411F. 5352.209-9002 ORGANIZATIONAL CONFLICT OF INTEREST -- ALTERNATE III (AFMC) JUL 1997
(IAW AFMCFARS 5309.507-90(a)(4))

As prescribed in 5309.507-90(a)(4), add the following paragraph (b) to the basic clause substantially as written.

(b) The Contractor may gain access to proprietary information of other companies during contract performance. The Contractor agrees to enter into company-to-company agreements to (1) protect other company's information from unauthorized use or disclosure for as long as it is considered proprietary by the other company and (2) to refrain from using the information for any purpose other than that for which it was furnished. For information purposes, the Contractor shall furnish copies of these agreements to the Contracting Officer. These agreements are not intended to protect information which is available to the Government or to the Contractor from other sources and furnished voluntarily without restriction.

IB-411H. 5352.209-9002 ORGANIZATIONAL CONFLICT OF INTEREST -- ALTERNATE V (AFMC) JUL 1997
(IAW AFMCFARS 5309.507-90(a)(6))

As prescribed in 5309.507-90(a)(6), add the following paragraph (b) to the basic clause substantially as written. If more than one Alternate is used, renumber this paragraph accordingly.

(b) The Contractor agrees to accept and to complete issued delivery orders, provided that no new organizational conflicts of interest are created by the acceptance of that order. The Contracting Officer shall identify the organizational conflict of interest in each order. The Contractor shall not contract with Government prime Contractors or first-tier subcontractors in such a way as to create an organizational conflict of interest.

IB-411J. 5352.209-9002 ORGANIZATIONAL CONFLICT OF INTEREST -- ALTERNATE VI (AFMC) JUL 1997
(IAW AFMCFARS 5309.507-90(a)(7))

As prescribed in 5309.507-90(a)(7), add the following paragraph (b) to the basic clause substantially as written. If either Alternate III or IV or both are used, renumber this paragraph accordingly.

(b) The above restrictions shall be included in all subcontracts, teaming arrangements, and other agreements calling for performance of work which is subject to the organizational conflict of interest restrictions identified in this clause, unless excused in writing by the Contracting Officer.

IB-423. 5352.215-9009 TRAVEL (AFMC) JUL 1997
(IAW AFMCFARS 5315.209-90(k))

(a) The Contractor may be required to travel within the contiguous United States and overseas. The Contractor may be required to travel by Government-provided transportation. Travel requirements will be reimbursed by separate voucher and must be approved in advance by the Contracting Officer. Travel requirements will be identified, proposed, and negotiated in individual task orders on a cost-reimbursement basis. Billable travel costs are air fare, ground transportation, and per diem costs, not labor hours. The Contractor shall be responsible for obtaining any passports or visas and making travel arrangements to and from any CONUS location.

(1) Per diem, air fare, and all other allowable travel costs shall be reimbursed in accordance with the Federal Acquisition Regulation. All travel within overseas areas shall be approved in advance by the Contracting Officer.

(2) The Government may provide travel to and from overseas work sites via Air Mobility Command (AMC) flights, if available. AMC travel fees may be Contractor-paid and invoiced to the Government. The Government will be responsible for obtaining travel clearances and issuance of any required special orders.

(b) Use of AMC transportation shall be approved in advance by the Contracting Officer or designee. Orders authorizing AMC travel will specify the Contractor's Customer Identification Code (CIC). If the Contractor does not have CIC number, the orders will state "special account handling: billing for AMC transportation will be forwarded to (offerors address)". Use of AMC transportation is subject to availability.

(c) The travel CLIN is intended to pay for travel occurring at the direction of the Government, performed in conjunction with a specific trip authorized in a task order. Travel by clerical support personnel shall be approved in advance by the Contracting Officer

IB-424. **5352.215-9010 TRAINING (AFMC)** JUL 1997
(IAW AFMCFARS 5315.209-90(1))

(a) When training is conducted at a Government site, Government-furnished facilities and equipment will be utilized including classrooms, overhead projectors, screen, chalkboards, and equipment installed under this contract.

(b) The contractor shall be responsible for:

(1) Furnishing all training manuals, schematics, drawings, charts, and transparencies required to conduct training. A copy of all training materials will be provided to the Government Functional Area Evaluator (FAE)(see AFMCFARS 5337.9*) for review and approval;

(2) Furnishing all equipment necessary to effectively conduct the training program except equipment that is specifically identified elsewhere in the contract as being furnished by the Government; and

(3) Conducting formal training approximately eight hours per day (excluding weekends and Government holidays)

(c) The government FAE will be the point of contact for coordinating training dates.

IB-440C. **5352.217-9010 ASSOCIATE CONTRACTOR AGREEMENTS (AFMC)** JUL 1997
(IAW AFMCFARS 5317.9203(a))

(a) The contractor shall enter into Associate Contractor Agreements (ACA) for any portion of the contract requiring joint participation in the accomplishment of the Government's requirement. The agreements shall include the basis for sharing information, data, technical knowledge, expertise, and/or resources essential to the integration of the **WRIGHT-PATERSON INFORMATION TECHNOLOGY SUPPORT** which shall ensure the greatest degree of cooperation for the development of the program to meet the terms of the contract. Associate contractors are listed in (h) below.

(b) ACAs shall include the following general information:

(1) Identify the associate contractors and their relationships.

(2) Identify the program involved and the relevant Government contracts of the associate contractors.

(3) Describe the associate contractor interfaces by general subject matter.

(4) Specify the categories of information to be exchanged or support to be provided.

(5) Include the expiration date (or event) of the ACA.

(6) Identify potential conflicts between relevant Government contracts and the ACA; include agreements on protection of proprietary data and restrictions on employees.

(c) A copy of such agreement shall be provided to the Contracting Officer for review before execution of the document by the cooperating contractors.

(d) Nothing in the foregoing shall affect compliance with the requirements of the clause at 5352.209-9002, Organizational Conflict of Interest

(e) The Contractor is not relieved of any contract requirements or entitled to any adjustments to the contract terms because of a failure to resolve a disagreement with an associate contractor.

(f) Liability for the improper disclosure of any proprietary data contained in or referenced by any agreement shall rest with the parties to the agreement, and not the Government

(g) All costs associated with the agreements are included in the negotiated cost of this contract. Agreements may be amended as required by the Government during the performance of this contract.

(h) The following contractors are associate contractors with whom agreements are required:

CONTRACTOR	ADDRESS	PROGRAM/CONTRACT
TBD		

- IB-462. **5352.227-9000 EXPORT-CONTROLLED DATA RESTRICTIONS (AFMC)** JUL 1997
(IAW AFMCFARS 5327.601(90))
- (a) For the purpose of this clause,
(1) Foreign person is any person who is not a citizen or national of the U.S. or lawfully admitted to the U.S. for permanent residence under the Immigration and Nationality Act, and includes foreign corporations, international organizations, and foreign governments;
(2) Foreign representative is anyone, regardless of nationality or citizenship, acting as an agent, representative, official, or employee of a foreign government, a foreign-owned or influenced firm, corporation or person;
(3) Foreign sources are those sources (vendors, subcontractors, and suppliers) owned and controlled by a foreign person; and
- (b) The Contractor shall place a clause in subcontracts containing appropriate export control restrictions, set forth in this clause.
- (c) Nothing in this clause waives any requirement imposed by any other U.S. Government agency with respect to employment of foreign nationals or export controlled data and information.
- (d) Equipment and technical data generated or delivered under this contract are controlled by the International Traffic in Arms Regulation (ITAR), 22 CFR Sections 121 through 128. An export license is required before assigning any foreign source to perform work under this contract or before granting access to foreign persons to any equipment and technical data generated or delivered during performance (see 22 CFR Section 125). The Contractor shall notify the Contracting Officer and obtain written approval of the Contracting Officer prior to assigning or granting access to any work, equipment, or technical data generated or delivered under this contract to foreign persons or their representatives. The notification shall include the name and country of origin of the foreign person or representative, the specific work, equipment, or data to which the person will have access, and whether the foreign person is cleared to have access to technical data (DoD 5220.22-M, National Industrial Security Program Operating Manual (NISPOM)).
- IB-463C. **5352.227-9002 VISIT REQUESTS BY FOREIGN-OWNED OR CONTROLLED FIRMS (AFMC)** JUL 1997
(IAW AFMCFARS 5327.9002(b))
- (a) Prime Contractors which are foreign-owned or controlled and require access to a U.S. Government installation shall submit visit requests through their foreign embassy in Washington, D.C. at least 30 days prior to the proposed visit date.
- (b) Subcontractors which are foreign-owned or controlled and require access to a U.S. Government installation shall have their prime Contractor submit a visit request to the security police office of the base being visited at least two weeks before the scheduled meeting.
- (c) Canadian Contractors and Canadian government employees may directly arrange visits by having their security office submit a visit request to the security police office of the base being visited at least two weeks before the scheduled meeting.
- IB-468C. **5352.228-9001 INSURANCE CLAUSE IMPLEMENTATION (AFMC)** JUL 1997
(IAW AFMCFARS 5328.310(a) and 5328.311-1)
- IB-485C. **5352.237-9000 EMPLOYEE QUALIFICATION (AFMC)** JUL 1997
(IAW AFMCFARS 5337.110-90(a))
- The Contractor shall assign employees to this contract who possess the qualifications required by the contract. To substantiate the employees' qualifications, the Contractor shall submit a resume to the Contracting Officer for each employee performing services during the term of the contract. The resumes shall be delivered to the Contracting Officer within two weeks prior to the first week that the employee performs services under the contract or prior to the first billing for services performed by the employee, whichever date is the earlier. The hourly rate billed by the Contractor for an employee who does not meet the required qualifications may be unilaterally adjusted downward to a wage rate that the Contracting Officer determines to be appropriate. If the Contractor has already received payment, the Contracting Officer may make adjustment on the next invoice or require repayment by the Contractor.
- IB-486C. **5352.237-9001 CONTRACTOR IDENTIFICATION (AFMC)** JUL 1997
(IAW AFMCFARS 5337.110-90(b))
- (a) Contractor personnel and their subcontractors must identify themselves as Contractors or subcontractors during meetings, telephone conversations, in electronic messages, or correspondence related to this contract.
- (b) Contractor-occupied facilities (on AFMC or other Government installations) such as offices, separate rooms, or cubicles must be clearly identified with Contractor supplied signs, name plates or other identification, showing that these are work areas for Contractor or subcontractor personnel.
- IB-515C. **5352.245-9004 BASE SUPPORT (AFMC)** JUL 1997
(IAW AFMCFARS 5345.106-90(a))
- Base support shall be provided by the Government to the Contractor in accordance with this clause. Failure by the Contractor to comply with the requirements of this clause shall release the Government, without prejudice, from its obligation to provide base support by the date(s) required. If warranted, and if the Contractor has complied with the requirements of this clause, an equitable adjustment shall be made if the Government fails to provide base support by the date(s) required.
- (a) Base support includes Government-controlled working space, material, equipment, services (including automatic data processing), or other support (excluding use of the Defense Switched Network (DSN)) which the Government determines can be made available at, or through, any Air Force installation where this contract shall be performed. All Government property in the possession of the Contractor, provided through the base support clause, shall be used and managed in accordance with the Government Property clauses.

(b) The Air Force installations providing the support shall be listed in subparagraph (e), and the Government support to be furnished by each installation under this contract shall be listed in subparagraph (f).

(c) Unless otherwise stipulated in the contract schedule, support shall be provided on a no-charge-for-use basis and the value shall be a part of the Government's contract consideration.

(d) The Contractor agrees to immediately report (with a copy to the cognizant CAO) inadequacies, defective Government-Furnished Property (GFP) or nonavailability of support stipulated by the contract schedule, together with a recommended plan for obtaining the required support. The Government agrees to determine (within 10 workdays) the validity and extent of the involved requirement and the method by which it shall be fulfilled (e.g., purchase, rental, lease, GFP, etc.). Facilities shall not be purchased under this clause. Additionally, the Contractor (or authorized representative) shall not purchase, or otherwise furnish any base support requirement provided by the clause (or authorize others to do so), without prior written approval of the Contracting Officer regarding the price, terms, and conditions of the proposed purchase or approval of other arrangements.

(e) Following are installations where base support will be provided **TO BE SPECIFIED ON INDIVIDUAL DELIVERY ORDERS.**

(f) The Government support to be furnished under this contract is **TO BE SPECIFIED ON INDIVIDUAL DELIVERY ORDERS.**

Because of the nature and location(s) of the work performed, the value of such equipment is undeterminable. The Contractor shall not incur any cost resulting from nonsupport prior to Contracting Officer concurrence in accordance with this clause.

IB-515D. **5352.245-9004 BASE SUPPORT – ALTERNATE I (AFMC)**
(IAW AFMCFARS 5345.106-90(a))

JUL 1997

Add the following paragraph (g) to the basic clause:

(g) When this contract is a cost, cost-reimbursement, time-and-materials, or labor-hour contract, the Contractor agrees that in the performance of this contract or any major subcontract no direct or indirect costs for property will be incurred if the Government determines that property is available at, or through any Air Force installation where this contract shall be performed. Only the prior written approval of the Contracting Officer can relieve the Contractor from this restriction.

PART III - LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACHMENTS

SECTION J

LIST OF ATTACHMENTS

(All listed attachments are at the end of this document)

<u>FORM NR</u>	<u>TITLE</u>	<u>DATE</u>	<u>NR OF PAGES</u>
DD Form 1423	Exhibit 1, Contract Data Requirements List	19 JUL 99	6
DD Form 254	Exhibit 2, Contract Security Classification Specification	10 AUG 99	8
Appendix A	Statement of Objectives	2 JUL 99 (Draft)	4
Appendix B	Labor Category Descriptions	21 OCT 99 (Draft)	5
Appendix C	Wage Determination 94-2419 REV(14)	27 MAY 99	8
Appendix D	Loaded Labor Rate Chart	(Unknown-dated by Offeror)	1
Appendix E	Alternate Disputes Resolution Memorandum of Agreement	(Unknown-dated by Offeror)	2
Atch 1	Section L	10 Nov 99	38
Atch 2	Section M	10 Nov 99	6

PART IV - REPRESENTATIONS AND INSTRUCTIONS
SECTION K
REPRESENTATIONS, CERTIFICATIONS AND OTHER STATEMENTS OF
BIDDERS, OFFERORS OR QUOTERS

5352.215-9000 REPRESENTATIONS AND CERTIFICATIONS (AFMC)
(IAW AFMCFARS 5314.201-5(90), and 5315.209(90)(a))

JUL 1997

Annually, this AFMC activity provides contractors with a full-text Representations, Certifications, and other Statements of Offerors or Quoters (Section K) package; therefore, when appropriate, only the title, regulation reference number, date, and fill-in-portion (if any) of such provisions applicable to this solicitation will be provided. Using the full-text Representations, Certifications, & Other Statements of Offerors or Quoters previously provided, please complete all the provisions included in this solicitation and return with your bid/proposal. Completion of this section represents certification that the responses are current, accurate, and complete as of the date of this bid/proposal. If you have not obtained a copy of the full-text Representations, Certifications, & Other Statements of Offerors or Quoters package, a copy may be obtained from:

(The full-text Representations, Certifications, and other Statement of Offerors or Quoters (Section K) package can be accessed on the AFMC Contracting Laboratory's Web Site, "FARSite" at "http://farsite.hill.af.mil/" or a paper copy may be obtained from the issuing office.)

K-4C. 52.203-11 CERTIFICATION AND DISCLOSURE REGARDING PAYMENTS TO INFLUENCE CERTAIN FEDERAL TRANSACTIONS
(IAW FAR 3.808(a))

APR 1997

K-10C. 52.204-3 TAXPAYER IDENTIFICATION
(IAW FAR 4.905)

OCT 1996

(d) **Taxpayer Identification Number (TIN).**

TIN: _____

TIN has been applied for.

TIN is not required because:

Offeror is a nonresident alien, foreign corporation, or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the United States and does not have an office or place of business or a fiscal paying agent in the United States;

Offeror is an agency or instrumentality of a foreign government;

Offeror is an agency or instrumentality of a Federal Government;

(e) **Type of organization.**

Sole proprietorship;

Partnership;

Corporate entity (not tax-exempt);

Corporate entity (tax-exempt);

Government entity (Federal, State, or local);

Foreign government;

International organization per 26 CFR 1.6049-4;

Other _____

(f) **Common Parent.**

Offeror is not owned or controlled by a common parent as defined in paragraph (a) of this provision.

Name and TIN of common parent

Name _____

TIN _____

K-10D. 52.204-5 WOMEN-OWNED BUSINESS (OTHER THAN SMALL BUSINESS)
(IAW FAR 4.603(b))

MAY 1999

(b) is

- K-17C. 52.209-5 CERTIFICATION REGARDING DEBARMENT, SUSPENSION,
PROPOSED DEBARMENT, AND OTHER RESPONSIBILITY MATTERS
(IAW FAR 9.409(a)) MAR 1996
- (a) (1) (i) (A) Are are not
(B) Have have not
(C) Are are not
(ii) has has not
- K-75C. 52.219-1 SMALL BUSINESS PROGRAM REPRESENTATIONS
(IAW FAR 19.307(a)(1)) MAY 1999
- (a) (1) 7379.
(2) 18M.
- (b) Representations.
(1) is, is not a small business concern.
(2) is, is not, a small disadvantaged business concern.
(3) is, is not a women-owned small business concern.
(Does not apply to performance outside the United States. See FAR 19.304(a))
- K-75CD. 52.219-1 SMALL BUSINESS PROGRAM REPRESENTATIONS --
ALTERNATE I
(IAW FAR 19.307(a)(2)) OCT 1998
- (b)(4)
 Black American.
 Hispanic American.
 Native American
 Asian-Pacific American
 Subcontinent Asian (Asian-Indian) American
 Individual/concern, other than one of the preceding.
- K-75CE. 52.219-1 SMALL BUSINESS PROGRAM REPRESENTATIONS --
ALTERNATE II
(IAW FAR 19.307(a)(3)) JAN 1999
- (b) (5) (i) is, is not,
(ii) is, is not,
[The offeror shall enter the name or names of the HUBZone small business concern or concerns that are participating in the joint venture: _____.]
- K-92. 52.222-22 PREVIOUS CONTRACTS AND COMPLIANCE REPORTS
(IAW FAR 22.810(a)(2)) FEB 1999
- (a) has, has not
(b) has, has not
- K-93. 52.222-25 AFFIRMATIVE ACTION COMPLIANCE
(IAW FAR 22.810(d)) APR 1984
- (a) has
 has not
(b) has not
- K-95. 52.223-1 CLEAN AIR AND WATER CERTIFICATION
(IAW FAR 23.105(a)) APR 1984
- (a) is , is not

K-99. **52.223-13 CERTIFICATION OF TOXIC CHEMICAL RELEASE REPORTING** OCT 1996
(IAW FAR 23.907(a))

(b) (2) **(Check each block that is applicable.)**
 (i) The facility does not manufacture, process or otherwise use any toxic chemicals listed under section 313(c) of EPCRA, 42 U.S.C. 11023(c);
 (ii) The facility does not have 10 or more full-time employees as specified in section 313.(b)(1)(A) of EPCRA 42 U.S.C. 11023(b)(1)(A);
 (iii) The facility does not meet the reporting thresholds of toxic chemicals established under section 313(f) of EPCRA, 42 U.S.C. 11023(f) (including the alternate thresholds at 40 CFR 372.27, provided an appropriate certification form has been filed with EPA);
 (iv) The facility does not fall within Standard Industrial Classification Code (SIC) designations 20 through 39 as set forth in FAR section 19.102 of the Federal Acquisition Regulation; or
 (v) The facility is not located within any State of the United States, the District of Columbia, the Commonwealth of Puerto Rico, Guam, American Samoa, the United States Virgin Islands, the Northern Mariana Islands, or any other territory or possession over which the United States has jurisdiction.

K-210. **252.209-7001 DISCLOSURE OF OWNERSHIP OR CONTROL BY THE GOVERNMENT OF A TERRORIST COUNTRY** MAR 1998
(IAW DFARS 209.104-70(a))

K-213. **252.209-7003 COMPLIANCE WITH VETERANS' EMPLOYMENT REPORTING REQUIREMENTS** MAR 1998
(IAW 209.104-70(c))

K-255. **252.227-7017 IDENTIFICATION AND ASSERTION OF USE, RELEASE, OR DISCLOSURE RESTRICTIONS** JUN 1995
(IAW DFARS 227.7103-3(b), 227.7104(e)(2), or 227.7203-3(a))

(d) Technical Data or Computer Software to be Furnished With Restrictions*	Basis for Assertion**	Asserted Rights Category***	Name of Person Asserting Restrictions****
--	-----------------------	-----------------------------	---

Date

Printed Name and Title

Signature

K-280. **252.247-7022 REPRESENTATION OF EXTENT OF TRANSPORTATION BY SEA** AUG 1992
(IAW DFARS 247.573(a))

(b) **Does** anticipate that supplies will be transported by sea in the performance of any contract or subcontract resulting from this solicitation.

Does not anticipate that supplies will be transported by sea in the performance of any contract or subcontract resulting from this solicitation.

CONTRACT DATA REQUIREMENTS LIST					Form Approved OMB No. 0704-0188		
Public reporting burden for this collection of information is estimated to average 440 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington VA 22202-4302 and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington D.C. 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.							
A. CONTRACT LINE ITEM NO.		B. EXHIBIT		C. CATEGORY: TDP TM <input checked="" type="checkbox"/> OTHER			
D. SYSTEM/ITEM			E. CONTRACT/PR NO.		F. CONTRACTOR		
1. DATA ITEM NO. A 0003	2. TITLE OF DATA ITEM COMMERCIAL OFF-THE-SHELF MANUAL			3. SUBTITLE			
4. AUTHORITY (Data Acquisition Document No.) DI-TMSS-80527A			5. CONTRACT REFERENCE		6. REQUIRING OFFICE		
7. DD 250 REQ	9. DIST STATEMENT REQUIRED	10. FREQUENCY	12. DATE OF FIRST SUBMISSION		14. DISTRIBUTION		
8. APP CODE		11. AS OF DATE	13. DATE SUBSEQUENT SUBMISS		a. ADDRESSEE	d. COPIES	
						Final	
					Draft	Reg	Repro
16. REMARKS BLKS. 5 through 14: As cited on each Task Order.							
G. PREPARED BY Patricia A. Hall			H. DATE 19 JUL 99	I. APPROVED BY 		J. DATE 19 JUL 99	

F33601-99-R-905
Exhibit 1

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

CONTRACT DATA REQUIREMENTS LIST					Form Approved OMB No. 0704-0188		
Public reporting burden for this collection of information is estimated to average 440 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington D.C. 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.							
A. CONTRACT LINE ITEM NO.		B. EXHIBIT		C. CATEGORY: TDP TM <input checked="" type="checkbox"/> OTHER			
D. SYSTEM/ITEM			E. CONTRACT/PR NO.		F. CONTRACTOR		
1. DATA ITEM NO. A 0004	2. TITLE OF DATA ITEM DATA ACCESSION LIST			3. SUBTITLE			
4. AUTHORITY (Data Acquisition Document No.) DI-MGMT-81453		5. CONTRACT REFERENCE			6. REQUIRING OFFICE		
7. DD 250 REQ	9. DIST STATEMENT REQUIRED	10. FREQUENCY As required	12. DATE OF FIRST SUBMISSION		14. DISTRIBUTION		
8. APP CODE		11. AS OF DATE	13. DATE SUBSEQUENT SUBMISS		a. ADDRESSEE	b. COPIES	
					88 CG/SCXP	Final	
					Draft	Reg	Repro
						1	
16. REMARKS BLKS. 5 through 14: As cited on each Task Order. BLK. 14a: Send a copy of the Data Accession List to 88 CG/SCXP as required.							
G. PREPARED BY Patricia A. Hall		H. DATE 26 OCT 99		I. APPROVED BY <i>Patricia A. Hall</i>		J. DATE 26 OCT 99	

#33601-99-R-905:
Exhibit 1

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

CONTRACT DATA REQUIREMENTS LIST

Form Approved
OMB No. 0704-0188

F33601-99-R-905
Exhibit 1

Public reporting burden for this collection of information is estimated to average 440 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington D.C. 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.

A. CONTRACT LINE ITEM NO.		B. EXHIBIT		C. CATEGORY: TDP TM_X OTHER			
D. SYSTEM/ITEM			E. CONTRACT/PR NO.		F. CONTRACTOR		
1. DATA ITEM NO A0006	2. TITLE OF DATA ITEM COMPUTER SOFTWARE PRODUCT END ITEMS			3. SUBTITLE			
4. AUTHORITY (Data Acquisition Document No.) DI-MCCR-80700		5. CONTRACT REFERENCE		6. REQUIRING OFFICE			
7. DD 250 REQ	9. DIST STATEMENT REQUIRED	10. FREQUENCY	12. DATE OF FIRST SUBMISSION	14. DISTRIBUTION			
8. APP CODE		11. AS OF DATE	13. DATE SUBSEQUENT SUBMISS	b. COPIES			
16. REMARKS BLKS. 5 through 14: As cited on each Task Order.				a. ADDRESSEE			
				Final			
				Draft	Reg	Repro	
3. PREPARED BY Michael W. Dureiko		H. DATE 19 JUL 99		I. APPROVED BY <i>Michael W. Dureiko</i>		J. DATE 19 JUL 99	

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

DEPARTMENT OF DEFENSE CONTRACT SECURITY CLASSIFICATION SPECIFICATION		1. CLEARANCE AND SAFEGUARDING	
(The requirements of the DoD Industrial Security Manual apply to all security aspects of this effort)		a. FACILITY CLEARANCE REQUIRED TOP SECRET	
		b. LEVEL OF SAFEGUARDING REQUIRED N/A	
2. THIS SPECIFICATION IS FOR: (X and complete as applicable)		3. THIS SPECIFICATION IS: (X and complete as applicable)	
a. PRIME CONTRACT NUMBER		<input checked="" type="checkbox"/> a. ORIGINAL (Complete date in all cases)	Date (YYMMDD): 99 08 10
b. SUBCONTRACT NUMBER		b. REVISED (Supersedes all previous specs)	Revised No. _____ Date (YYMMDD): _____
<input checked="" type="checkbox"/> c. SOLICITATION OR OTHER NUMBER F33601-99-R-9052	DUE Date (YYMMDD): 99 10 15	c. FINAL (Complete Item 5 in all cases)	
4. IS THIS A FOLLOW-ON CONTRACT? <input type="checkbox"/> YES <input type="checkbox"/> NO. If Yes, complete the following: Classified material received or generated under _____ (Preceding Contract Number) is transferred to this follow-on contract			
5. IS THIS A FINAL DD FORM 254? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO. If Yes, complete the following: In response to the contractor's requested dated _____, retention of the identified classified material is authorized for the period of _____			
6. CONTRACTOR (Include Commercial and Government Entity (CAGE) Code)			
a. NAME, ADDRESS, AND ZIP CODE Reference Source List		b. CAGE CODE N/A	c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code) N/A
7. SUBCONTRACTOR			
a. NAME, ADDRESS, AND ZIP CODE N/A		b. CAGE CODE N/A	c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code) N/A
8. ACTUAL PERFORMANCE			
a. LOCATION N/A		b. CAGE CODE N/A	c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code) N/A
9. GENERAL IDENTIFICATION OF THIS PROCUREMENT The contractor shall provide communication-computer resources for information technology support to the acquisition managers, scientists and engineers of the host and tenant organizations located at WPAFB, and associated remote sites. Base organizations will order services by means of delivery orders with specifically defined tasks.			
10. THIS CONTRACT WILL REQUIRE ACCESS TO:		11. IN PERFORMING THIS CONTRACT, THE CONTRACTOR WILL:	
e. COMMUNICATIONS SECURITY (COMSEC) INFORMATION	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	a. HAVE ACCESS TO CLASSIFIED INFORMATION ONLY AT ANOTHER CONTRACTOR'S FACILITY OR A GOVERNMENT ACTIVITY	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
f. RESTRICTED DATA	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	b. RECEIVE CLASSIFIED DOCUMENTS ONLY	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
g. CRITICAL NUCLEAR WEAPON DESIGN INFORMATION	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	c. RECEIVE AND GENERATE CLASSIFIED MATERIAL	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
h. FORMERLY RESTRICTED DATA	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	d. FABRICATE, MODIFY, OR STORE CLASSIFIED HARDWARE	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
i. INTELLIGENCE INFORMATION	<input type="checkbox"/> YES <input type="checkbox"/> NO	e. PERFORM SERVICES ONLY	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
(1) Sensitive Compartmented Information (SCI)	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	f. HAVE ACCESS TO U.S. CLASSIFIED INFORMATION OUTSIDE THE U.S., PUERTO RICO, U.S. POSSESSIONS AND TRUST TERRITORIES	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
(2) Non-SCI	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	g. BE AUTHORIZED TO USE THE SERVICES OF DEFENSE TECHNICAL INFORMATION CENTER (DTIC) OR OTHER SECONDARY DISTRIBUTION CENTER	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
j. SPECIAL ACCESS INFORMATION	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	h. REQUIRE A COMSEC ACCOUNT	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
k. NATO INFORMATION	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	i. HAVE TEMPEST REQUIREMENTS	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
l. FOREIGN GOVERNMENT INFORMATION	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	j. HAVE OPERATIONS SECURITY (OPSEC) REQUIREMENTS	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
m. LIMITED DISSEMINATION INFORMATION	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	k. BE AUTHORIZED TO USE THE DEFENSE COURIER SERVICE	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
n. FOR OFFICIAL USE ONLY INFORMATION	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	OTHER (Specify):	
o. OTHER (Specify):		Notification of Government Security Activity required. See addendum.	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

DD Form 254, DEC 90 (EF-V1) (PerFORM PRO)

Previous editions are obsolete.

12. PUBLIC RELEASE. Any information (classified or unclassified) pertaining to this contract shall not be released for public dissemination except as provided by the Industrial Security Manual or unless it has been approved for public release by appropriate Government authority. Proposed public releases shall be submitted for approval prior to release.

Direct Through (Specify):

Will be directed on each individual task order DD Form 254.

to the Directorate for Freedom of Information and Security Review, Office of the Assistant Secretary of Defense (Public Affairs) for review. In the case of non-DoD User Agencies, requests for disclosure shall be submitted to that agency.

13. SECURITY GUIDANCE. The security classification guidance need for this classified effort is identified below. If any difficulty is encountered in applying this guidance or if any other contributing factor indicates a need for changes in this guidance, the contractor is authorized and encouraged to provide recommended changes to change the guidance or the classification assigned to any information or material furnished or generated under this contract, and to submit any questions for interpretation of this guidance to the official identified below. Pending final decision, the information involved shall be handled and protected at the highest level of classification assigned or recommended. (Fill in as appropriate for the classified effort. Attach, or forward under separate correspondence, any documents guidelines/extracts reference herein. Add additional pages as needed to provide complete.)

- The National Industrial Security Program Operating Manual (NISPOM), Jan 95, applies to this contract.
- Ref Blk 10.a. and 11.h.: COMSEC requirements apply. DOD 5220.22-5 for details.
- Ref Blk 10.e.(2): General Intelligence Material/Foreign Disclosure applies. See addendum.
- Ref Blk 10.f.: Special access Requirements apply. See contract clause for details.
- Ref Blk 10.j.: For Official Use Only. See Addendum.
- Ref Blk 11.a.: Releasing government activity will furnish complete classification guidance for the service to be performed.
- Ref Blk 11.i.: EMSEC requirements apply. EMSEC requirements are incumbent on the government for on base performance.
- Ref Blk 11.l.: The notification of government security/visitor group agreement applies. See contract clause for details.
- Program Manager: Cheryl Ford, 88 CG/SCXP, (937) 255-9471 extension 309.
- This will be a task order contract. Each task that requires access to classified information will require a separate and specific DD Form 254.

14. ADDITIONAL SECURITY REQUIREMENTS. Requirements, in addition to ISM requirements, are established for this contract. (If Yes, identify the pertinent contractual clauses in the contract document itself, or provide an appropriate statement which identifies the additional requirements. Provide a copy of the requirements to the cognizant security office. Use Item 13 if additional space is needed.)

Yes No

Ref Blk 10.f.: SAR Requirements/Procedures apply.

Ref Blk 10.e.(1): SCI Requirements apply. See Addendum.

15. INSPECTIONS. Elements of this contract are outside the inspection responsibility of the cognizant security office. (If Yes, identify specific areas or elements carved out and the activity responsible for inspections. Use Item 13 if additional space is needed.)

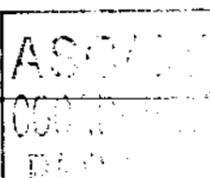
Yes No

Ref Blk 10.e.(1): SCI requirements apply. See Addendum.

Security oversight for all on-base performance and SAR material will be established on each task order DD Form 254.

16. CERTIFICATION AND SIGNATURE. Security requirements stated herein are complete and adequate for safeguarding the classified information to be released or generated under this classified effort. All questions shall be referred to the official named below.

a. TYPED NAME OF CERTIFYING OFFICIAL	b. TITLE	c. TELEPHONE (Include Area Code)
CYNTHIA SCHWEIBOLD	CONTRACTING OFFICER	(937) 257-2135 EXT 4423

d. ADDRESS (Include Zip Code)		17. REQUIRED DISTRIBUTION
ASC/PKWRS 1940 Allbrook Dr., Suite 3 WPAFB, OH 45433-5309		<input checked="" type="checkbox"/> a. CONTRACTOR <input checked="" type="checkbox"/> b. SUBCONTRACTOR <input checked="" type="checkbox"/> c. COGNIZANT SECURITY OFFICE FOR PRIME AND SUBCONTRACTOR <input checked="" type="checkbox"/> d. U.S. ACTIVITY RESPONSIBLE FOR OVERSEAS SECURITY ADMINISTRATION <input checked="" type="checkbox"/> e. ADMINISTRATION CONTRACTING OFFICER <input checked="" type="checkbox"/> f. OTHERS AS NECESSARY
e. SIGNATURE		

ADDENDUM TO DD FORM 254

08 February 1999

USE OF SPECIAL INTELLIGENCE MARKINGS1. Authorized Control Markings of Intelligence Information

a. "Dissemination and Extraction of Information Controlled by Originator (ORCON)".

This marking may be used only on classified intelligence that clearly identifies or would reasonably permit ready identification of intelligence sources or methods that are particularly susceptible to countermeasures that would nullify or measurably reduce their effectiveness. It is used to enable the originator to maintain continuing knowledge and supervision of the further use of intelligence beyond the original dissemination. This control marking may not be used when access to the intelligence information will reasonably be protected by use of its classification marking (i.e. Confidential, Secret, Top Secret), or by use of any other control marking specified herein.

b. "Not Releasable to Foreign Nationals (NOFORN)"

This control marking is used to identify classified intelligence material that may not be released in any form to foreign governments, foreign nationals, or non-US citizens without permission of the US Government originator, and then only when released in compliance with the National Disclosure Policy.

c. "Authorized for Release to (Name of country(ies)/international organization"

This marking is used to identify classified intelligence material that the US Government Originator has predetermined to be releasable or has been released through established foreign disclosure channels to the indicated country(ies) or organization.

2. Procedures Governing Use of Control Markings

a. Any recipient desiring to use intelligence in a manner contrary to the restrictions established by the control markings set forth above, shall obtain the advanced permission of the originating agency. Such permission applies only to the specific purposes agreed to by the originator and does not automatically apply to all recipients. Originator will ensure that prompt consideration is given to recipients' requests, with particular attention to reviewing and editing if necessary, sanitized or paraphrased versions to derive a text suitable for release subject to lesser or no control markings.

b. The control markings authorized above shall be shown on the title page, front cover, and other applicable pages of documents, incorporated in the text of electrical communications, shown on graphics, and associated (in full or abbreviated form) with data stored or processed in automatic data processing systems. The control markings also shall be indicated by parenthetical use of the markings abbreviations at the beginning or end of the appropriate portions. If the control markings apply to several or all portions, the document may be marked with a statement to this effect rather than marking each portion individually.

c. The control markings in paragraph one (1) shall be individually assigned at the time of preparation of intelligence products and used in conjunction with security classifications and other markings specified by EO 12958 and its implementing ISOO Directive. The markings shall be carried forward to any new format in which the same information is incorporated including oral and visual presentations.

ADDENDUM TO DD FORM 254
22 October 1996**GENERAL INTELLIGENCE MATERIAL/FOREIGN DISCLOSURE**

1. **Special Requirements for General and Foreign Intelligence Material.** In addition to the requirements and controls for classified material, the Director, Central Intelligence, sets up additional requirements and controls for intelligence in the possession of contractors. The contractor must:

a. Maintain control of all intelligence materials released in his or her custody in accordance with DOD 5220.22-M, the National Industrial Security Program Operating Manual (NISPOM), January 1995, paragraphs 5-200, 201 and 202 for control. Contractors agree that all intelligence material released, all reproductions and other material generated (including reproductions) are the property of the US Government.

b. Maintain control of all reproduced intelligence data in the same manner as the original.

c. Destroy intelligence materials in accordance with approved methods identified in the NISPOM.

d. Restrict access to those individuals with a valid need-to-know who are actually providing services under the contract. Further dissemination to other contractors, subcontractors, or other government agencies and private individuals or organization is prohibited unless authorized in writing by the Contracting Officer's Representative (COR) with prior approval of ASC/NAIC/POA.

e. Not release intelligence data to foreign nationals or immigrant aliens, regardless of their security clearance or contract status, without advance written permission from the COR, Foreign Disclosure Policy Office (ASC/SYSR), and ASC/NAIC/POA.

f. Ensure that each employee having access to intelligence material is fully aware of the special security requirements for this material.

2. **Returning Intelligence to the Air Force.** Contractors must return intelligence data to the COR at the termination or completion of a contract unless the COR has provided written approval for the contractor to retain for an additional two years. If retention is required beyond the two year period, the contractor must again request and receive written retention authority from the COR. If the COR grants retention authority, he or she must provide a copy of the written approval to ASC/NAIC/POA.

3. **Release of Classified and Unclassified Information to Foreign Government and Their Representatives.** Any military activity or defense contractor receiving a request from a foreign government or a representative thereof, for intelligence data about this program, shall forward the request to ASC/SYSR and ASC/NAIC/POA. Information released under Foreign Military Sales (FMS) must comply with the specific USAF disclosure guidance issued for the specific FMS customer.

EMISSION SECURITY (EMSEC) REQUIREMENTS
*(FORMERLY TEMPEST REQUIREMENTS)***EMISSIONS SECURITY ASSESSMENT REQUEST (ESAR)****FOR ALL CLASSIFIED SYSTEMS**

1. The contractor shall ensure that compromising emanations (EMSEC) conditions related to this contract are minimized.

2. The contractor shall provide countermeasure assessment data to the Contracting Officer (CO), in the form of an ESAR. The ESAR shall provide only specific responses to the data required in paragraph 3 below. The contractor's standard security plan shall NOT be used as a "stand-alone" ESAR response. The contractor shall NOT submit a detailed facility analysis/assessment. The ESAR information will be used to complete an EMSEC Countermeasures Assessment Review of the contractor's facility to be performed by the government EMSEC authority using current Air Force EMSEC directives. EMSEC is applied on a case-by-case basis and further information may be required to complete the review. The contractor shall provide this information to the CO when requested. After the evaluation of the ESAR by the government EMSEC authority, additional EMSEC requirements may be necessary. When changes to the information required in paragraph 3 below occurs (including, but not limited to, relocation, additions, or deletions of equipment from the original approved room), the contractors shall notify the CO of these changes. Upon request, the contractor shall submit to the CO a new ESAR, identifying the new configuration at least 30 days before the change occurs. The contractor shall NOT commence processing with the new configuration until receiving, as a minimum, interim approval from the CO.

3. *ESAR contents shall include, as a minimum, the following information:

a. The specific classification and special categories of material to be processed/handled by electronic means. Include percentage of each classification level used including unclassified (i.e., 5% Top Secret, 10% Secret/SAR, 25% Secret, 60% Unclassified).

b. The specific location (complete address, building/room number, or office) where classified processing will be performed. Include identification of any other contractor/company located within 200 meters of the facility.

c. Attach a copy of the Defense Investigative Service (DIS) Form 147 to validate physical security and approved storage level of the facility.

d. Provide the name, title, and telephone number (commercial and/or DSN) of a point of contact at the facility where processing will occur.

4. The prime contractor shall ensure that all subcontractors and/or vendors comply with EMSEC requirements when performing classified processing related to this contract. The subcontractor will provide the above documentation through their prime to the CO to complete the ESAR.

*NOTE: A copy of your Automated Information System Security Plan(s) (AISSP) will suffice.

EMISSION SECURITY (EMSEC) REQUIREMENTS
*(FORMERLY TEMPEST REQUIREMENTS)***EMISSIONS SECURITY ASSESSMENT REQUEST (ESAR)****FOR TOP SECRET SYSTEMS**

1. In addition to the information required for all classified systems, the following will be required for Top Secret processing:

a. Identify the radius (in meters) of the physical control space available around the system, equipment, or facility. Describe the barriers, doors, fences, walls, etc that define the area. Describe the control exercised over the area during duty and nonduty hours. Describe other factors which contribute to control (i.e., visitor procedures, escort requirements, searches of personnel and/or vehicles, etc).

b. Identify the type and location (relative to the classified system) of any unfiltered/telephone or communication lines, shielded or unshielded twisted pair cables or fiber, underground or unfiltered power lines, conduit, heating and air conditioning ducts, water pipes, etc, that transgress the established controlled area.

c. Describe the building in which the classified system(s) is housed, i.e., concrete block outer walls, 2" X 4" and single ply gypsum board inner walls, true floor to true ceiling walls, metallic (steel) or solid wood doors, windows (if there are windows, describe the type of coverings on them), etc.

d. Diagrams and/or drawings would be extremely helpful.

2. Additional information may be requested upon review of the documentation provided.

**ADDENDUM TO DD FORM 254
23 March 1998****FOR OFFICIAL USE ONLY (FOUO)**

The following procedures will be used to protect FOR OFFICIAL USE ONLY (FOUO) information.

1. **HANDLING:** Access to FOUO material shall be limited to those employees who need the material to do their jobs. The FOR OFFICIAL USE ONLY marking is assigned to information when created by a DOD User Agency. FOR OFFICIAL USE ONLY is not a classification, but requires extra precautions to ensure it is not released to the public.
2. **MARKING:**
 - a. Mark an unclassified document containing FOUO information "FOR OFFICIAL USE ONLY" at the bottom of each page containing FOUO information and on the bottom of the front page or front cover (if any) and on the back of the last page and on the back cover (if any).
 - b. In a classified document, mark:
 - (1) An individual paragraph that contains FOUO, but not classified information, by placing "(FOUO)" at the beginning of the paragraph.
 - (2) The top and bottom of each page that has both FOUO and classified information, with the highest security classification of the information on that page.
 - (3) "FOUO" at the bottom of each page that has FOUO information but is not classified.
 - (4) If a classified document also contains FOUO information or if the classified material becomes FOUO when declassified, place the following statement on the bottom of the cover or the first page, under the classification marking: **"NOTE: If declassified, review the document to make sure material is not FOUO and not exempt under AFI 37-131 before public release."**
 - c. Mark other records, such as computer print outs, photographs, films, tapes, or slide "FOR OFFICIAL USE ONLY" so that the receiver or viewer knows the record contains FOUO information.
 - d. Mark each part of a message that contains FOUO information. Unclassified messages containing FOUO information must show the abbreviation "FOUO" before the text begins.
 - e. Make sure that documents that transmit FOUO materials call attention to any FOUO attachments.
3. **STORAGE:** To safeguard FOR OFFICIAL USE ONLY records during normal duty hours, place them in an out-of-sight location if your work area is accessible to persons who do not have a valid need for the information. After normal duty hours, store FOUO records to prevent unauthorized access. File them with other unclassified records in unlocked files or desks when normal internal building security is provided. When there is no internal security, locked buildings or rooms usually provide adequate after-hours protection. For additional protection, store FOUO material in locked containers such as file cabinets, desks, or bookcases. Expenditure of funds for security containers or closed areas solely for the protection of FOUO data is prohibited.
4. **TRANSMISSION:** FOUO material shall be transmitted by the same methods as other UNCLASSIFIED material. Discussion of FOUO material on the telephone is authorized if necessary for performance of the contract. FOUO information may be transmitted over telephone lines in digital form, by telecopies, or by other commercial teletype lines without encryption.
5. **RELEASE:** FOUO information may be released only to DoD components, officials of DoD component, and other DoD contractors when needed to conduct official DoD business.
6. **DESTRUCTION:** When no longer needed, FOUO information may be disposed of by any method which will preclude its disclosure to unauthorized individuals.

AD. .DUM TO DD FORM 254
05 February 1999

NOTIFICATION OF GOVERNMENT SECURITY ACTIVITY

1. Thirty days **before** the date Contractor operations will begin on Wright-Patterson AFB OH, the Contractor shall provide ASC/SYSPC, 1801 Tenth Street, WPAFB, OH 45433-7625 the following information:

- a. The name, address, and telephone number of your company's Facility Security Officer and your designated on-site security representative;
- b. The contract number and military contracting command;
- c. The highest classification category of defense information to which Contractor employees will have access;
- d. The date Contractor operations will begin on WPAFB OH;
- e. The estimated completion date of operations on WPAFB OH;

2. This requirement is in **addition** to visit request notification procedures contained in DoD 5220.22M, National Industrial Security Program Operating Manual, Chapter 6.

Wright-Patterson AFB Information Technology Support

Statement of Objectives

1.0 INTRODUCTION:

The 88th Communications Group's mission is to provide communication, computer and related systems support services to Defense activities at WPAFB and other related remote sites. In addition to supporting computer systems of all types and varieties the 88 CG supports many of the Wright-Patterson Air Force Base (WPAFB) local area networks (LAN), metropolitan area networks (MAN), wide area networks (WAN) and DoD unclassified/classified networks.

2.0 DOCUMENTS.

Air Force Instruction 33-115, Communications and Information Network Management.

The contractor shall adhere to applicable standards, regulations, directives, instructions, pamphlets, and their supplements (e.g., security, safety, communication-computer) in effect during the performance of this contract. Special emphasis shall be placed on compliance with USAF, AFMC, ASC, and WPAFB standards and architectures. Prior approval for deviation from these documents shall be obtained through the Contracting Officer, notwithstanding any individual task order requirements or direction. In addition, the contractor shall comply with all WPAFB policies and procedures, and with all Federal, state, and local laws applicable to the work being performed.

Relevant documents and information may be found at the following web sites:

<http://afpubs.hq.af.mil/pubs/publist.asp?puborg=AF&series=33>
<http://www.afmc-mil.wpafb.af.mil/HQ-AFMC/SC/scd/scdp/c4policy/>
<http://www.asc.wpafb.af.mil/abw/cg/>

3.0 SCOPE:

The scope of this acquisition is to provide communication-computer resources for information technology support to the acquisition managers, scientists and engineers, and support staff of the host and tenant organizations located at WPAFB, and associated remote sites. Base organizations will order services by means of delivery orders with specifically defined tasks, schedules, and performance criteria. Delivery order requirements may range from a need for a small number of contractor personnel to be temporarily located at Wright-Patterson Air Force Base, to a requirement for a large number of contractor personnel to be permanently located here and at associated remote sites.

4.0 PURPOSE:

The purpose of this contract is to provide host and tenant organizations located at WPAFB and associated remote sites with cost-effective information technology services. As a minimum, information technology services will consist of the following: Systems engineering; database design; data administration; software customization; communications; networking; telephonic and on-site user support/problem resolution; product support training; test and evaluation support; hardware/software evaluation, installation, maintenance, update, and administration; Video Teleconference (VTC) operation support; configuration and computer equipment and software inventory management; long range IT strategic planning; troubleshooting/analysis; computer security; communication security (COMSEC); desktop computer services; imaging/electronic document management; Web development, maintenance, and administration; and support for Commercial Off the Shelf (COTS) and Government-unique software.

5.0 PERSONNEL MANAGEMENT:

The contractor shall provide personnel who at a minimum meet the skills listed in Attachment Appendix B, Skill Category Descriptions and Qualifications. Personnel management objectives should include:

- a) Adequate staffing to insure appropriate coverage by qualified employees with appropriate security clearances at the beginning of the period(s) of performance;
- b) A plan for recruiting and retaining qualified individuals and only requesting waiver/substitutions to required qualifications in exceptional situations;
- c) Prompt staffing of personnel for workload surges and for delivery orders with short term periods of performance;
- d) Delivery order staffing with technically current workforce.
 1. Contractor personnel shall have sufficient training and experience to perform the required duties at their time of appointment to this contract. Technical education of contractor personnel required to fulfill the basic tasks of the contract shall be the contractor's responsibility and shall not be funded by the Government. Training at the Government's expense may only be considered for those systems/equipment and/or services that are added to a task during its performance, that are not similar to the systems/equipment and services already covered by the contract, and that are unique to the WPAFB environment and not common in the market. If contractor personnel who have received Government funded training leave and are replaced, the contractor shall be responsible for all costs, including labor hours, associated with the equivalent training of the replacement personnel. All requests for training at Government expense shall be submitted to the Contracting Officer's Technical Representative (COTR) for consideration for approval/disapproval prior to the training.
 2. Contractor employees shall be easily recognized as contractor employees. The contractor shall furnish an identifying badge, which shall include as a minimum, the person's name, name of the contractor, and the word "Contractor." Each employee shall wear the badge on the outer clothing on the front of the body between the neck and waist so that the badge is visible at all times. In addition, each person shall be required to identify themselves as a contractor employee in all written correspondence and telephone conversations.
 3. Personnel that are assigned full-time on-site shall not be removed, or reassigned to another site without the written concurrence of the COTR. If personnel are going to be unavailable for a continuous period exceeding five (5) calendar days, the contractor shall notify the COTR immediately and replace such personnel with personnel of equivalent qualifications and experience unless waived in writing by the COTR. When contractor personnel are going to be unavailable, the contractor shall notify the task manager immediately.

6.0 CONTRACT ADMINISTRATION OBJECTIVES:

The Contract Administration Objectives shall include:

- a) Level of contractor management at a site appropriate for the level of work being performed;
- b) Electronic access to and electronic delivery of contract data
- c) Electronically available contractor performance metrics

7.0 FUNCTIONAL SERVICE OBJECTIVES.

The functional service objectives shall include:

- a) Capability to provide a broad range of IT support, including the following functions:
 1. Systems engineering,
 2. Long range IT strategic planning and management,
 3. Compliance with USAF/AFMC/ASC/WPAFB policies, standards, architectures,
 4. Database design, data administration, and software customization,
 5. Video teleconferencing operation support,
 6. Imaging and electronic document management systems support,
 7. Support for Commercial Off The Shelf (COTS) and Government-unique software, and
 8. Support for Network Management, Information Protection Operations, Network Administration, Help Desk Administration, Functional System Administration, and Work Group Management functions as described in Air Force Instruction 33-115.
- b) Contractor processes and procedures that foster optimum utilization of resources and assets, and result in the creation of an affordable, effective, inter-operable, operationally secure, common management information systems architecture within constraints such as DoD/AF/AFMC standards, and,
- c) Contractor processes and procedures that reduce cost and improve the effectiveness and efficiency of Wright-Patterson Air Force Base communications-computer systems; IT services and program management functions.
- d) Capability to deploy and integrate strategies for new technologies for a unique, dynamic, and diverse organizational operating environment.

8.0 PERFORMANCE BASED SERVICE OBJECTIVES.

The Performance-based service objectives shall include:

- a) Consistently high level of customer satisfaction,
- b) Minimum interruptions of communications-computer service to the end user.
- c) Customer support at Wright-Patterson Air Force Base and associated remote sites
- d) Installation/reinstallation/maintenance/repair services of communications-computer systems, related equipment, and user problem resolution anywhere on site.
- e) Configuration management of communications-computer systems hardware and software at Wright-Patterson Air Force Base.

9.0 PERFORMANCE METRICS AND DELIVERABLES.

The contractor shall deliver all reports and data items electronically in a format compatible with the Government's requirements as stated in the contract and each delivery order. These deliverables will include but should not be limited to, charts describing performance and cost, schedule, and delivery order staffing metrics on all delivery orders base wide. This metric and deliverable data shall provide the Government with timely, user friendly access to contractor information.

10.00 SECURITY.

The contractor shall comply with DD Form 254, DoD Contract Security Classification Specification, attached to this contract. DoD military, civilian, consultants, and contractor personnel using unclassified automated information systems must have at a minimum a National Agency Check/Entrance national Agency check IAW DoD 5200.2-R. Tasks will require that contractor personnel be cleared for access to Secret and/or Top Secret information.

11.0 TRAVEL.

The contractor shall be required to travel, both local and distant, in support of contractual work requirements. Travel costs are reimbursable in accordance with FAR 31.205-46. Personal phone calls are not reimbursable. The contractor shall propose travel in accordance with each task order's requirements. The contractor shall use the most economical means of transportation consistent with accomplishment of the contract and to limit major cost. Items such as airfare, vehicle rental, mileage rates, and per diem allowances are reimbursable to the extent that they do not exceed the maximum rates in effect at the time of travel as set forth in the Federal Travel Regulations or Joint Travel Regulations (JTR).

12.0 OTHER CONSIDERATIONS.

The contractor shall be prepared to provide support outside of the established core duty hours. Such non-core hour support could include, but should not be limited to, software/system upgrades, information security incidents, office re-locations and any unscheduled personnel surge requirements.

13.0 GOVERNMENT SUPPLIED BASE FACILITIES, EQUIPMENT, SUPPLIES, and SERVICES

The Government will furnish the following "as is" and at no cost to the contractor for their use in direct support of contract performance:

- (a) Adequate facilities that include office space and furnishings shall be provided at no charge to the contractor and will be provided for the full-time on-site members of the staff assigned to the program.
- (b) Custodial services for any identified facilities.
- (c) On-base phone service in the facilities the contractor places personnel.
- (d) Local and long distance phone service, fax machine, and reproduction machine in or near occupied facilities.
- (e) Government forms, publications and documents, if required.
- (f) Computers, terminals, common use software, communication, networks, and other resources owned or leased by the Government for use by on-site contractor personnel.
- (g) Miscellaneous office supplies.

SKILL CATEGORY DESCRIPTIONS AND QUALIFICATIONS

1. **QUALIFICATION REQUIREMENTS.** To perform on this contract, contractor personnel must meet the minimum requirement for contract skill category described herein. In addition to the total and specialized experience defined in the skill categories, the Government may further define specific areas of required expertise in a Government task request. The contractor shall certify to the Delivery Order Contracting Officer's Technical Representative (COTR) that the candidate meets the contract qualifications. At the option of the delivery order COTR, contractor personnel may be approved for performance in multiple skill categories for which they are qualified and where there is documentation.

2. **TASK LEADER.** A Task Leader shall be named for each delivery order by the contractor to manage the contractor's efforts. The Task Leader will be any person assigned to a delivery order who is also performing tasks contained in the delivery order. Task leaders must have supervisory or project leader experience that demonstrates an individual's ability to accomplish projects/tasks through others. A task leader shall not be assigned to a delivery order for the sole purpose of managing personnel.

3. **SUBSTITUTION OF EDUCATION FOR EXPERIENCE.** The substitution rate of education for experience will be 1 year of specialized technical education above the high school diploma shall equal 2 years of specialized experience. Substitutions shall only be considered on a case-by-case basis and in only in exceptional cases. Requests for substitution shall be submitted to the COTR for approval/disapproval prior to the employee beginning work.

4. **SUBSTITUTION OF CERTIFICATION FOR EDUCATION.** The COTR may accept certifications in lieu of a degree requirement if the candidate possesses one or more of the certifications listed below in addition to two years of education from an accredited college or university, and if the certification is directly related to the task to be performed. Substitutions of certification for a degree will be considered based on compelling justification provided by the contractor. Requests for substitution shall be submitted to the Task Order Manager and COTR for approval/disapproval prior to the candidate beginning work.

a. **CERTIFICATIONS.** The Government may accept the following certifications. The COTR reserves the right to amend the list as needed.

- Air Force Instruction (AFI) 33-115 Networks Management, Volume II Certification
- Microsoft Certified Systems Engineer + Internet (MCSE)
- Microsoft Certified Systems Engineer (MCSE)
- Microsoft Certified Solution Developer (MCSD)
- Certified Novell Engineer
- Microsoft Certified NT Engineer

5. **SUBSTITUTION OF EXPERIENCE FOR EDUCATION.** The substitution rate of experience for education will be 2 years of relevant technical experience for 1 year of post high school education. Substitutions shall not normally be approved, and will only be considered in rare, exceptional cases. Requests for substitution shall be submitted to the COTR for approval/disapproval prior to the employee beginning work.

6. **PERSONNEL REASSIGNMENT.** Personnel that are assigned full-time on-site shall not be removed, or reassigned to another site without the written concurrence of the COTR. If personnel are going to be unavailable for a continuous period exceeding five (5) calendar days, the contractor shall notify the COTR immediately and replace such personnel with personnel of equivalent qualifications and experience unless waived in writing by the COTR. When contractor personnel are going to be unavailable, the contractor shall notify the task manager immediately.

7. **SKILL CATEGORY.** The minimum experience and educational requirements for each skill category is as follows:

PROJECT LEADER.

DUTIES: Organizes, directs and manages the task requirements. Develops schedules, coordinates resources and serves as technical lead. Meets with Government personnel and contractor personnel to formulate and review delivery order plans and deliverable items. Ensures conformance with delivery order schedules and costs. Must have demonstrated capability for oral

and written communications with all levels of management. Must have a thorough knowledge of the capabilities of applicable computer and communications configurations.

TOTAL EXPERIENCE: Ten (10) years of progressive experience in computer/communications support activities such as computer operations, data communications, network design, or maintenance activities.

SPECIALIZED EXPERIENCE: Five (5) years of specific experience in managing the overall operating functions of a modern medium or large-scale computer environments including responsibility for such activities as computer network operations, hardware and software maintenance, customer support, and production control. Must have demonstrated management expertise through the effective use of project management scheduling tools. Must have proven expertise in the management and control of funds and resources and demonstrated capability in managing multi-task delivery orders of this type and complexity.

EDUCATION REQUIREMENT: A Bachelor's degree from an accredited college or university with a major in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

PROGRAMMER/ANALYST.

DUTIES: Analyzes, designs, programs, documents, tests and implements applications for a client/server environment. Knowledge of Windows NT, NOVELL, Windows 95, UNIX or other applicable operating systems and related systems concepts and knowledge of COTS software is required for effective development, integration, and deployment of software modules. Participates in all phases of development with emphasis on the design, coding, testing, documentation, integration, and acceptance phases. Designs and prepares technical reports and related documentation.

TOTAL EXPERIENCE: Six (6) years of progressive experience in the computer programming field. This person may serve as a task leader on one or more delivery orders. Task leaders must have supervisory or project leader experience that demonstrates an individual's ability to accomplish projects/tasks through others.

EDUCATIONAL REQUIREMENTS: A Bachelor's degree from an accredited college or university with a major in Computer Science, Information Systems, or other related scientific or technical discipline.

JUNIOR LEVEL PROGRAMMER.

DUTIES: Performs assigned portions of analysis, design, programming, documentation and testing for IS/ADP systems. Participates in all phases of software development with emphasis on the programming, testing, documentation, and acceptance phases. Designs and prepares technical reports and related documentation, and makes charts and graphs to record results.

TOTAL EXPERIENCE: Three (3) years experience in the computer programming field.

EDUCATIONAL REQUIREMENTS: A Bachelor's degree from an accredited college or university with a major in Computer Science, Information Systems, or other related scientific or technical discipline.

SYSTEMS ENGINEER.

Duties: Responsible for the design, development, and implementation of computer software on Windows, Unix, or other platforms. Recommends specific solutions for a client/server environment. Develops GUI-based applications and systems software. Reviews computer systems communications and response needs and recommends optimum method for satisfying system requirements within resource and funding constraints. Prepares trade-off studies and develops plans for configuration and integration of components and software into existing or proposed system environment. Develops well-defined procedures and programs to implement proposed solutions.

TOTAL EXPERIENCE: Six (6) years of experience in the design and development of communications-computer systems applications. Three (3) years of experience in assessing the design impact of system software and hardware issues. This person may serve as a task leader on one or more delivery orders. Task leaders must have supervisory or project leader experience that demonstrates an individual's ability to accomplish projects/tasks through others.

EDUCATIONAL REQUIREMENTS: A Bachelor's degree from an accredited college or university with a major in Computer Science, Information Systems, or other related scientific or technical discipline.

NETWORK ENGINEER.

DUTIES: Designs, implements and supports network solutions involving multiple platforms. Performs hardware/software analyses to provide comparative data of performance characteristics and suitability within the existing systems environment. Prepares trade-off studies and evaluations for vendor equipment. Generates network monitoring/performance reports for LAN/WAN utilization studies. Recommends network design changes/enhancements for improved system availability and performance. May support video teleconferencing center equipment and communication requirements. Plans and monitors the installation of communications circuits. Manage and monitor local area networks and associated equipment (e.g., bridges, routers, modem pools, gateways, etc.). Modifies command language programs, network start up files, assigns/re-assigns network device logicals, analyzes network performance and recommends adjustments to wide variety of complex network management functions with responsibility for overall performance and availability of networks. Conducts short and long term planning to meet communications requirements.

TOTAL EXPERIENCE: Six (6) years of experience in planning, designing and analyzing data or telecommunications networks. This experience must have demonstrated knowledge of Ethernet, FDDI and a working knowledge of operating systems and protocols such as Novell, NT, UNIX, VINES and TCP/IP. Must have experience with network analysis/management tools and techniques and be familiar with PC's in a client/server environment. Must be familiar with IT technology and long distance and local carrier management. This person may serve as a task leader on one or more delivery orders. Task leaders must have supervisory or project leader experience that demonstrates an individual's ability to accomplish projects/tasks through others.

EDUCATIONAL REQUIREMENTS: A Bachelor's degree from an accredited college or university with a major in Computer Science, Information Systems Engineering or other related scientific or technical discipline. If applicable, shall be certified as a network engineer for the specific network operating system as defined in the Government task request. Certification criteria is determined by the network operating system vendor.

LAN ADMINISTRATOR.

DUTIES: Performs a variety of network management functions in support of MIS services related to the operation, performance or availability of data communications networks. Installs and maintains local area networks hardware and software. Analyze client's LAN, isolate source of problems, recommend reconfiguration and implementation of new network hardware to increase performance. Working knowledge of network operating systems. Modifies command language programs, network start up files, assigns/re-assigns network device logicals. Conducts load balancing efforts to achieve optimum device utilization and network performance. Manages network E-mail functions. Establishes mail boxes and monitors mail performance on the network. Works with customer and operations staff in scheduling preventative and emergency maintenance activities. Performs system backups and data recovery. May serve as task leader on one or more delivery orders.

TOTAL EXPERIENCE: Five (5) years experience in one or more of the following areas: data communications engineering, data communications hardware or software analysis, network administration or management, or data communication equipment installation and maintenance. This person may serve as a task leader on one or more delivery orders. Task leaders must have supervisory or project leader experience that demonstrates an individual's ability to accomplish projects/tasks through others.

EDUCATIONAL REQUIREMENTS: A Bachelor's degree from an accredited college or university with a major in Computer Science, Information Technology, Engineering, or a related discipline. If applicable, shall be certified as a network engineer for the specific network operating system as defined in the Government task request. Certification criteria is determined by the network operating system vendor.

PC SOFTWARE SPECIALIST.

DUTIES: Responds to user calls referred by the Help Desk. Diagnoses end-user equipment and software problems. Assists users with PC applications such as word processors, spreadsheets, database management systems and electronic mail. Configures, installs and supports PCs and externally connected peripherals and associated data communications equipment. Troubleshoots and provides problem resolution for PC and data communications hardware. Adds or replaces boards, batteries, disks drives, and other PC components. Installs and relocates end-user devices. Adds and trains new users. Performs backups and data recovery. Works independently.

TOTAL EXPERIENCE: Three (3) years experience installation, operation, troubleshooting and maintenance of ADP equipment (e.g., personal computers, laptops, minicomputers, printers, monitors, modems, etc.) and resolving desktop application problems.

EDUCATIONAL REQUIREMENTS: An Associate's degree from an accredited college or university in a related field; or Technical School certificate of completion in the data communications field; or the equivalent military training.

PC TECHNICIAN.

DUTIES: Responds to user calls referred by the Help Desk. Diagnoses end-user equipment problems. Installs and relocates end-user devices. Adds or exchanges externally connected PC accessories and data communications equipment. Troubleshoots and provides problem resolution for PC and data communications hardware. Adds or replaces boards, batteries, disks drives, and other PC components. Repairs and services end-user equipment. Performs board-level maintenance and swap out of component parts for ADPE, including PCs, printers, plotters, etc. Performs tests to locate problems using diagnostic software and electronic test equipment. Repairs/replaces broken or non-functional parts that prevent proper operation of mechanical devices. Tests ADPE to validate functionality. Installs/relocates hardware and software at a designated location and assists users with initial operating instructions. Works independently.

TOTAL EXPERIENCE: Three (3) years experience in the installation, operation, troubleshooting and maintenance of ADP equipment (e.g., personal computers, laptops, minicomputers, printers, monitors, modems, etc.).

EDUCATIONAL REQUIREMENTS: An Associate's degree from an accredited college or university in a related field or Technical School certificate of completion in the data communications field; or the equivalent military training.

DATA BASE ADMINISTRATOR.

DUTIES: Specifies proper types of files organization, indexing methods, and security procedures. Advises contractor project teams on the design of complex data bases (e.g., schema and subschema details). Defines specialized aspects of user's data base administrator documentation. Performs detailed comparisons of various data base systems. Performs duties in a complex, distributed, heterogeneous computing environment, which may involve different types of hardware platforms, operating systems applications, and network environments. Provides expertise in data storage systems. Develops backup and archival policies and procedures. Configures storage systems software to meet requirements. Performs administration tasks (installing, maintaining, monitoring, recovering, rebuilding, upgrading, patching and performance tuning). Implements software solutions for performance enhancement, operator interface, and increased user capability.

TOTAL EXPERIENCE: Five (5) years specific experience specializing in database management.

EDUCATIONAL REQUIREMENTS: A Bachelor's degree from an accredited college or university with a major in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

TECHNICAL WRITER.

DUTIES: Prepares and edits IT/ADP documentation, user manuals, technical reports, training courses and procedures, incorporating information provided by user, specialist, analyst, programmer, and operations personnel. Must have a substantial knowledge of the capabilities of computer systems. Duties include writing, editing, and graphic presentation of technical information for both technical and non-technical personnel. Interprets technical documentation standards and prepares documentation according to standards. Must be capable of working independently. This category provides incidental support for other approved requirements.

TOTAL EXPERIENCE: Three (4) years of technical writing or documentation experience. One (1) year of specialized ADP technical documentation experience.

EDUCATIONAL REQUIREMENTS: An Associate's degree from an accredited college or university or two (2) years of college or university study in a related discipline.

HELP DESK/CUSTOMER SERVICE SUPPORT.

DUTIES: Answers user's calls, records all necessary information, and follows problem through to resolution. Offers assistance over the phone, providing assistance with applications software and providing limited user training. Assigns problems that cannot be resolved over the phone to the appropriate technician for resolution. Logs and reports data on the number and types of calls received.

TOTAL EXPERIENCE: Three (3) years experience in a business ADP environment with emphasis on microcomputer hardware and applications. One (1) year of specific experience in applications support, hardware/software analysis, network administration, computer systems administration, diagnostic troubleshooting of computer systems peripherals and associated devices or communication media as specified in the delivery order.

EDUCATIONAL REQUIREMENTS: High school diploma.

SENIOR COMMUNICATIONS OPERATOR.

DUTIES: Supervises, monitors and maintains communications network operations. Identifies processing requirements and schedules job streams. Must have a thorough knowledge of the capabilities of applicable computer hardware configurations. Establishes, modifies, and deletes user accounts according to Government approved procedures. Must be familiar with all operating procedures.

TOTAL EXPERIENCE: Three (3) years experience in planning, organizing, directing, and controlling all functions of computer systems operations and providing customer support. This person may serve as a task leader on one or more delivery orders. Task leaders must have supervisory or project leader experience that demonstrates an individual's ability to accomplish projects/tasks through others.

EDUCATIONAL REQUIREMENTS: An Associate's degree from an accredited college or university in Computer Science, Information Systems, Engineering, Business or other related scientific or technical discipline, or a high school diploma and two (2) years additional technical training in a related field.

COMMUNICATIONS OPERATOR.

DUTIES: Monitors and maintains communications network operations, conforming to site specific operating procedures. Must be familiar with all normal operating procedures.

TOTAL EXPERIENCE: One (1) year experience operating computer systems.

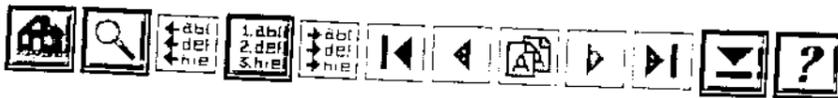
EDUCATIONAL REQUIREMENTS: High school diploma.

DATA CONTROL CLERK.

DUTIES: Performs various functions supporting the operation of an ADP installation including scheduling operations, data review and preparation, tape library control, distribution of ADP system reports, etc.

TOTAL EXPERIENCE: One (1) year of experience in data production control operations for an IS installation.

EDUCATIONAL REQUIREMENTS: A high school diploma.

F33601-99-R-9052
Appendix C

WAGE DETERMINATION NO: 94-2419 REV (14) AREA: OH.DAYTON

WAGE DETERMINATION NO: 94-2419 REV (14) AREA: OH, DAYTON
 FOR OFFICIAL USE ONLY BY FEDERAL AGENCIES PARTICIPATING IN MCO WITH DOL
 REGISTER OF WAGE DETERMINATION UNDER U.S. DEPARTMENT OF LABOR
 THE SERVICE CONTRACT ACT EMPLOYMENT STANDARDS ADMINISTRATION
 By direction of the Secretary of Labor WAGE AND HOUR DIVISION
 Washington, D.C. 20210

Division of Wage Determinations Wage Determination No.: 94-2419
 Date of Last Revision: 05/27/1999

State): Indiana, Ohio

Areas: Indiana COUNTIES OF Randolph, Union, Wayne
 Ohio COUNTIES OF Champaign, Clark, Clinton, Darke, Greene, Logan,
 Miami, Montgomery, Preble, Shelby

** Fringe Benefits Required For All Occupations Included In
 This Wage Determination Follow The Occupational Listing **

OCCUPATION CODE AND TITLE	MINIMUM HOURLY WAGE
Administrative Support and Clerical Occupations:	
01011 Accounting Clerk I	\$ 9.23
01012 Accounting Clerk II	\$ 9.63
01013 Accounting Clerk III	\$ 11.26
01014 Accounting Clerk IV	\$ 14.05
01030 Court Reporter	\$ 11.63
01050 Dispatcher, Motor Vehicle	\$ 13.31
01060 Document Preparation Clerk	\$ 9.99
01070 Messenger (Courier)	\$ 8.04
01090 Duplicating Machine Operator	\$ 9.99
01110 Film/Tape Librarian	\$ 9.93
01115 General Clerk I	\$ 7.80
01116 General Clerk II	\$ 9.12
01117 General Clerk III	\$ 9.62
01118 General Clerk IV	\$ 11.52
01120 Housing Referral Assistant	\$ 14.17
01131 Key Entry Operator I	\$ 8.36
01132 Key Entry Operator II	\$ 10.84
01191 Order Clerk I	\$ 8.08
01192 Order Clerk II	\$ 11.28
01261 Personnel Assistant (Employment) I	\$ 8.37
01262 Personnel Assistant (Employment) II	\$ 9.40
01263 Personnel Assistant (Employment) III	\$ 11.78
01264 Personnel Assistant (Employment) IV	\$ 13.12
01270 Production Control Clerk	\$ 15.13
01290 Rental Clerk	\$ 10.65
01300 Scheduler, Maintenance	\$ 10.65
01311 Secretary I	\$ 10.65
01312 Secretary II	\$ 12.48
01313 Secretary III	\$ 14.17
01314 Secretary IV	\$ 17.38
01315 Secretary V	\$ 19.29
01320 Service Order Dispatcher	\$ 11.36
01341 Stenographer I	\$ 8.85
01342 Stenographer II	\$ 10.59
01400 Supply Technician	\$ 17.38
01420 Survey Worker (Interviewer)	\$ 11.63
01460 Switchboard Operator-Receptionist	\$ 8.28

Appendix C

11330 Tractor Operator	\$ 3.91
11360 Window Cleaner	\$ 7.44
Health Occupations:	
12020 Dental Assistant	\$ 10.16
12040 Emergency Medical Technician/Paramedic Ambulance Driver	\$ 12.26
12071 Licensed Practical Nurse I	\$ 12.23
12072 Licensed Practical Nurse II	\$ 13.72
12073 Licensed Practical Nurse III	\$ 15.35
12100 Medical Assistant	\$ 8.44
12130 Medical Laboratory Technician	\$ 10.44
12160 Medical Record Clerk	\$ 10.30
12190 Medical Record Technician	\$ 10.58
12221 Nursing Assistant I	\$ 6.59
12222 Nursing Assistant II	\$ 7.41
12223 Nursing Assistant III	\$ 8.09
12224 Nursing Assistant IV	\$ 9.08
12250 Pharmacy Technician	\$ 11.32
12280 Phlebotomist	\$ 9.82
12311 Registered Nurse I	\$ 14.69
12312 Registered Nurse II	\$ 17.92
12313 Registered Nurse II, Specialist	\$ 17.92
12314 Registered Nurse III	\$ 21.68
12315 Registered Nurse III, Anesthetist	\$ 21.68
12316 Registered Nurse IV	\$ 23.98
Information and Arts Occupations:	
13002 Audiovisual Librarian	\$ 17.35
13011 Exhibits Specialist I	\$ 14.70
13012 Exhibits Specialist II	\$ 19.53
13013 Exhibits Specialist III	\$ 21.85
13041 Illustrator I	\$ 14.70
13042 Illustrator II	\$ 19.53
13043 Illustrator III	\$ 21.85
13047 Librarian	\$ 19.26
13050 Library Technician	\$ 11.63
13071 Photographer I	\$ 12.88
13072 Photographer II	\$ 14.70
13073 Photographer III	\$ 19.53
13074 Photographer IV	\$ 21.85
13075 Photographer V	\$ 25.02
Laundry, Drycleaning, Pressing and Related Occups:	
15010 Assembler	\$ 6.23
15030 Counter Attendant	\$ 6.23
15040 Dry Cleaner	\$ 3.21
15070 Finisher, Flatwork, Machine	\$ 6.23
15090 Presser, Hand	\$ 6.23
15100 Presser, Machine, Drycleaning	\$ 6.23
15130 Presser, Machine, Shirts	\$ 6.23
15160 Presser, Machine, Wearing Apparel, Laundry	\$ 6.23
15190 Sewing Machine Operator	\$ 3.84
15220 Tailor	\$ 9.46
15250 Washer, Machine	\$ 6.89
Machine Tool Operation and Repair Occupations:	
19010 Machine-Tool Operator (Toolroom)	\$ 17.62
19040 Tool and Die Maker	\$ 21.92
Materials Handling and Packing Occupations:	
21010 Fuel Distribution System Operator	\$ 16.19
21020 Material Coordinator	\$ 17.47
21030 Material Expediter	\$ 17.47
21040 Material Handling Laborer	\$ 14.95
21050 Order Filler	\$ 10.38
21071 Forklift Operator	\$ 14.93
21080 Production Line Worker (Food Processing)	\$ 13.78
21100 Shipping/Receiving Clerk	\$ 12.28
21130 Shipping Packer	\$ 12.28
21140 Store Worker I	\$ 11.66

27040 Detention Officer	
27070 Firefighter	\$ 15.02
27101 Guard I	\$ 14.63
27102 Guard II	\$ 17.90
27130 Police Officer	\$ 12.36
	\$ 17.48
Stevedoring/Longshoremen Occupational Services:	
28010 Blocker and Bracer	
28020 Hatch Tender	\$ 15.85
28030 Line Handler	\$ 15.85
28040 Stevedore I	\$ 15.86
28050 Stevedore II	\$ 15.04
	\$ 16.31
Technical Occupations:	
29010 Air Traffic Control Specialist, Center 2/	\$ 25.08
29011 Air Traffic Control Specialist, Station 2/	\$ 17.30
29012 Air Traffic Control Specialist, Terminal 3/	\$ 19.05
29023 Archeological Technician I	\$ 14.09
29024 Archeological Technician II	\$ 15.78
29025 Archeological Technician III	\$ 19.53
29030 Cartographic Technician	\$ 19.53
29035 Computer Based Training (CBT) Specialist/Instructor	\$ 24.56
29040 Civil Engineering Technician	\$ 19.53
29061 Drafter I	\$ 12.77
29062 Drafter II	\$ 14.35
29063 Drafter III	\$ 16.38
29064 Drafter IV	\$ 21.76
29081 Engineering Technician I	\$ 11.08
29082 Engineering Technician II	\$ 12.45
29083 Engineering Technician III	\$ 16.78
29084 Engineering Technician IV	\$ 18.04
29085 Engineering Technician V	\$ 22.00
29086 Engineering Technician VI	\$ 26.69
29090 Environmental Technician	\$ 19.01
29100 Flight Simulator/Instructor (Pilot)	\$ 24.89
29150 Graphic Artist	\$ 19.70
29160 Instructor	\$ 22.05
29210 Laboratory Technician	\$ 15.56
29240 Mathematical Technician	\$ 18.00
29361 Paralegal/Legal Assistant I	\$ 11.63
29362 Paralegal/Legal Assistant II	\$ 16.20
29363 Paralegal/Legal Assistant III	\$ 19.76
29364 Paralegal/Legal Assistant IV	\$ 23.98
29390 Photocopying Technician	\$ 18.42
29480 Technical Writer	\$ 26.16
29491 Unexploded Ordnance Technician I	\$ 15.94
29492 Unexploded Ordnance Technician II	\$ 19.29
29493 Unexploded Ordnance Technician III	\$ 23.12
29494 Unexploded Safety Escort	\$ 15.94
29495 Unexploded Sweep Personnel	\$ 15.94
29620 Weather Observer, Senior 3/	\$ 15.02
29621 Weather Observer, Combined Upper Air & Surface Programs 3/	\$ 13.53
29622 Weather Observer, Upper Air 3/	\$ 13.53
Transportation/Mobile Equipment Operation Occups:	
31030 Bus Driver	\$ 12.21
31260 Parking and Lot Attendant	\$ 7.33
31290 Shuttle Bus Driver	\$ 11.32
31300 Taxi Driver	\$ 9.07
31361 Truckdriver, Light Truck	\$ 10.24
31362 Truckdriver, Medium Truck	\$ 12.19
31363 Truckdriver, Heavy Truck	\$ 12.44
31364 Truckdriver, Tractor-Trailer	\$ 16.15
Miscellaneous Occupations:	
99020 Animal Caretaker	\$ 9.39
99030 Cashier	\$ 7.21
99041 Carnival Equipment Operator	\$ 11.40
99042 Carnival Equipment Repairer	\$ 11.72

reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$4.25 per week (or \$.65 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

**** NOTES APPLYING TO THIS WAGE DETERMINATION ****

Source of Occupational Titles and Descriptions:

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations," Fourth Edition, January 1993, as amended by the Second Supplement, dated August 1995, unless otherwise indicated. This publication may be obtained from the Superintendent of Documents, at 202-783-3238, or by writing to the Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402. Copies of specific job descriptions may also be obtained from the appropriate contracting officer.

REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE (Standard Form 1444 (SF 1444))

Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination. Such conformed classes of employees shall be paid the monetary wages and furnished the fringe benefits as are determined. Such conforming process shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees. The conformed classification, wage rate, and/or fringe benefits shall be retroactive to the commencement date of the contract. (See Section 4.6 (C) (vi))

When multiple wage determinations are included in a contract, a separate SF 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation) and computes a proposed rate).
- 2) After contract award, the contractor prepares a written report listing in order proposed classification title), a Federal grade equivalency (FGE) for each proposed classification), job description), and rationale for proposed wage rate), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
- 3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, for

**Loaded Labor Rate Chart
(after award of contract)**

4. If the contracting officer rejects a contractor's request to use ADR proceedings, the contracting officer shall provide the contractor a written explanation citing one or more of the conditions in 5 U.S.C.572(b) or such other specific reasons that ADR procedures are inappropriate for the resolution of the dispute. See 41 U.S.C. 605(e) & FAR 33.214(b). In any case where a contractor rejects the government's request to use ADR proceedings, the contractor shall inform the agency in writing of the contractor's specific reasons for rejecting the request.

5. It is not the intent of the parties that this agreement alter, supplement or deviate from the terms and conditions of any contract(s) between the parties, or the legal rights and obligations of the parties set forth therein. Any changes to those contract(s) must be executed in writing by authorized contracting officials.

6. In the event either party believes a particular issue is not well-suited to ADR, or is dissatisfied with progress being made in a particular ADR proceeding, that party may, after good faith efforts to resolve the issue, elect to abandon the ADR process and proceed as otherwise provided under contract, regulation or statute. Nothing in this Agreement shall be deemed to prevent either party from preserving and exercising its legal rights and remedies during the ADR process.

_____	_____
System Program Director	Date
_____	_____
Contracting Officer	Date
_____	_____
Contractor Program Director	Date
_____	_____
Contractor Director of Contracts	Date

SECTION L**Instructions, Conditions, and Notices to Offerors or Quoters****SECTION L-I REGULATORY INSTRUCTION PROVISIONS**

Electronic access to the full text of the Federal Acquisition Regulation and supplements can be found at the following addresses:

Regulation URLs:

<http://farsite.hill.af.mil/reghtml/far/far1toc.htm>
<http://farsite.hill.af.mil/reghtml/dfars/dfar1toc.htm>
<http://farsite.hill.af.mil/reghtml/affars/affar1toc.htm>
<http://farsite.hill.af.mil/reghtml/afmefars/afmc1toc.htm>

NOTE: After selecting the appropriate regulation above, at the "Table of Contents" page, conduct a search for the desired regulation reference, using your browser's FIND function. When located, click on the regulation reference (hyperlink).

(1) Pursuant to FAR 52.252-1, "SOLICITATION PROVISIONS INCORPORATED BY REFERENCE," the following provisions are incorporated herein by reference.

I. FEDERAL ACQUISITION REGULATION (1997 EDITION) (48 CFR CHAPTER 1) SOLICITATION PROVISIONS:

PARAGRAPH	TITLE	DATE
52.204-6	Data Universal Numbering System (DUNS) Number	Jun 1999
52.211-14	Notice of Priority Rating for National Defense Use	Sep 1990
52.215-1	Instructions to Offerors-Competitive Acquisition	Oct 1997
52.216-27	Single or Multiple Awards	Oct 1995
52.222-24	Preaward On-Site Equal Opportunity Compliance Evaluation	Feb 1999
52.237-1	Site Visit	Apr 1984

II. DEPARTMENT OF DEFENSE FEDERAL ACQUISITION REGULATION SUPPLEMENT (1998 EDITION) (48 CFR CHAPTER 2) SOLICITATION PROVISIONS:

PARAGRAPH	TITLE	DATE
252.227-7028	Technical Data or Computer Software Previously Delivered to the Government	Jun 1995

(2) THE FOLLOWING PROVISIONS OF THE FEDERAL ACQUISITION REGULATION (FAR), ARE APPLICABLE TO THIS SOLICITATION:

52.216-1 Type of Contract Apr 1984
 For the purpose of this provision the blank(s) is/are completed as follows:
Time-and-Material contract with Firm Fixed Price CLIN is contemplated

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52.222-46 Evaluation of Compensation for Professional Employees Feb 1993

(a) Recompetition of service contracts may in some cases result in lowering the compensation (salaries and fringe benefits) paid or furnished professional employees. This lowering can be detrimental in obtaining the quality of professional services needed for adequate contract performance. It is therefore in the Government's best interest that professional employees, as defined in 29 CFR 541, be properly and fairly compensated. As part of their proposals, offerors will submit a total compensation plan setting forth salaries and fringe benefits proposed for the professional employees who will work under the contract. The Government will evaluate the plan to assure that it reflects a sound management approach and understanding of the contract requirements. This evaluation will include an assessment of the offeror's ability to provide uninterrupted high-quality work. The professional compensation proposed will be considered in terms of its impact upon recruiting and retention, its realism, and its consistency with a total plan for compensation. Supporting information will include data, such as recognized national and regional compensation surveys and studies of professional, public and private organizations, used in establishing the total compensation structure.

(b) The compensation levels proposed should reflect a clear understanding of work to be performed and should indicate the capability of the proposed compensation structure to obtain and keep suitably qualified personnel to meet mission objectives. The salary rates or ranges must take into account differences in skills, the complexity of various disciplines, and professional job difficulty. Additionally, proposals envisioning compensation levels lower than those of predecessor contractors for the same work will be evaluated on the basis of maintaining program continuity, uninterrupted high-quality work, and availability of required competent professional service employees. Offerors are cautioned that lowered compensation for essentially the same professional work may indicate lack of sound management judgment and lack of understanding of the requirement.

(c) The Government is concerned with the quality and stability of the work force to be employed on this contract. Professional compensation that is unrealistically low or not in reasonable relationship to the various job categories, since it may impair the Contractor's ability to attract and retain competent professional service employees, may be viewed as evidence of failure to comprehend the complexity of the contract requirements.

(d) Failure to comply with these provisions may constitute sufficient cause to justify rejection of a proposal.

52.233-2 Service Of Protest Aug 1996

For the purpose of this clause the blank(s) is/are completed as follows:

(a) Same as Block 7, Page 1.

52.252-5 Authorized Deviations in Provisions Apr 1984

For the purposes of this clause the blank(s) is/are completed as follows:

(b) Defense Federal Acquisition Regulation Supplement (48 CFR Chapter 2)

52.237-10 Identification of Uncompensated Overtime Oct 1997.

(a) *Definitions.* As used in this provision --

Uncompensated overtime means the hours worked without additional compensation in excess of an average of 40 hours per week by direct charge employees who are exempt from the Fair Labor Standards Act. Compensated personal absences such as holidays, vacations, and sick leave shall be included in the normal work week for purposes of computing uncompensated overtime hours.

Uncompensated overtime rate is the rate that results from multiplying the hourly rate for a 40-hour work week by 40, and then dividing by the proposed hours per week. For

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example, 45 hours proposed on a 40-hour work week basis at \$20 per hour would be converted to an uncompensated overtime rate of \$17.78 per hour ($\$20.00/40$ divided by $45-\$17.78$).

(b) For any proposed hours against which an uncompensated overtime rate is applied, the offeror shall identify in its proposal the hours in excess of an average of 40 hours per week, by labor category at the same level of detail as compensated hours, and the uncompensated overtime rate per hour, whether at the prime or subcontract level. This includes uncompensated overtime hours that are in indirect cost pools for personnel whose regular hours are normally charged direct.

(c) The offeror's accounting practices used to estimate uncompensated overtime must be consistent with its cost accounting practices used to accumulate and report uncompensated overtime hours.

(d) Proposals that include unrealistically low labor rates, or that do not otherwise demonstrate cost realism, will be considered in a risk assessment and will be evaluated for award in accordance with that assessment.

(e) The offeror shall include a copy of its policy addressing uncompensated overtime with its proposal.

(3) THE FOLLOWING PROVISIONS OF THE DOD FAR SUPPLEMENT ARE APPLICABLE TO THIS SOLICITATION: None

(4) THE FOLLOWING PROVISIONS OF THE AIR FORCE FAR SUPPLEMENT ARE APPLICABLE TO THIS SOLICITATION:

5352.215-9000 Facility Clearance

May 1996

The offeror must possess, or acquire prior to award of a contract, a facility clearance equal to the highest classification stated on the Contract Security Classification Specification (DD Form 254) attached to this solicitation.

(5) THE FOLLOWING PROVISIONS OF THE AIR FORCE MATERIEL COMMAND FAR SUPPLEMENT ARE APPLICABLE TO THIS SOLICITATION:

5352.209-9003 Potential Organizational Conflict of Interest Jul 1997

(IAW 5309.507-90(b) and 5315.209-90(i))

(a) There is potential organizational conflict of interest (see FAR Subpart 9.5, Organizational and Consultant Conflicts of Interest) due to the use and access to proprietary data. Accordingly:

(1) Restrictions are needed to ensure that use and access to proprietary data is in accordance with the terms and rights provided by the owner of the data.

(2) As a part of the proposal, the offeror shall provide the Contracting Officer with complete information of previous or ongoing work that is in any way associated with the contemplated acquisition.

(b) If award is made to the offeror, the resulting contract may include an organizational conflict of interest limitation applicable to subsequent Government work, at either a prime contract level, at any subcontract tier, or both. During evaluation of proposals, the Government may, after discussions with the offeror and consideration of ways to avoid the conflict of interest, insert a special provision in the resulting contract which shall disqualify the offeror from further consideration for award of future contracts.

(c) The organizational conflict of interest clause included in this solicitation may be modified or deleted during negotiations.

5352.215-9016 Acquisition Ombudsman (AFMC)

Jul 1997

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An Ombudsman has been appointed to hear concerns from offerors or potential offerors during the proposal development phase of this acquisition. The Ombudsman does not diminish the authority of the program director or Contracting Officer, but communicates Contractor concerns, issues, disagreements, and recommendations to the appropriate Government personnel. When requested, the Ombudsman shall maintain strict confidentiality as to the source of the concern. The Ombudsman does not participate in the evaluation of proposals or in the source selection process. Interested parties are invited to call Stephen J. Plaisted, (937) 255-9095, DSN 785-9095. His address is 1790 10th Street, Room 208, Wright-Patterson AFB, OH 45433.

5352.232-9000 Notice of Funding Status Jul 1997

Funds are not currently available for this requirement. Offerors are advised that the cost of any response to, or other cost incurred as a result of, this solicitation is at the offeror's own risk. Unless funds are made available for this requirement, no contract will be awarded.

SECTION L-II - SOLICITATION PECULIAR INSTRUCTIONS

THE FOLLOWING ADDITIONAL PROVISIONS ARE APPLICABLE TO THIS SOLICITATION:
None

SECTION L-III - INFORMATION TO OFFERORS (ITO)

1.0 PROGRAM STRUCTURE AND OBJECTIVES

The purpose of this contract is to provide host and tenant organizations located at WPAFB with cost effective information technology services. As a minimum, information technology services will consist of the following: Systems engineering, database design, data administration, software customization, communications, networking, user support/problem resolution, product support training, test and evaluation support, hardware/software installation, Video Teleconference (VTC) operation support, configuration and computer equipment and software inventory management, long range IT strategic planning, troubleshooting/analysis, computer security, communication security (COMSEC), desktop computer services, imaging/electronic document management, Web development/administration, and support for Commercial Off the Shelf (COTS) and Government-unique software.

1.1. BUDGET/FUNDING INFORMATION

For consideration in developing your proposal, there is currently no budget/funding for this program. Funding will be provided by each organization as task orders are developed and obligated. The funding for the minimum guarantee as shown in Section B will be provided at time of contract(s) award.

2.0 GENERAL INSTRUCTIONS

2.1 GENERAL INFORMATION

These instructions prescribe the format of proposals and describe the approach for the development and presentation of proposal data. They are designed to ensure the submission of information essential to the understanding and comprehensive validation of proposals. The instructions permit the inclusion of any additional data or information an offeror deems pertinent. Offerors are cautioned to follow the detailed instructions fully and carefully, as the Government intends to make an award based on initial offers received, without discussion of such offers.

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The Standard Industrial Code is 7379 and size standard is \$18M.

The final rule implementing Central Contractor Registration (CCR) in the Department of Defense (DoD) was published 31 Mar 98. **Contractors will not be eligible to receive a contract award from a DoD activity unless they are registered in CCR.** The rule requires a firm to be registered in DoD CCR Database prior to award of any contract, basic agreement, basic ordering agreement, or blanket purchase agreement, for awards based on solicitations issued after 31 May 98. Firms must register on a one-time basis and annually confirm accuracy and completeness of registration information. Guidance on CCR is available on the AF Business Opportunities Page at http://www.safaq.hq.af.mil/contracting/biz_opty.html. On-line registration and instructions can be accessed at <http://ccr/edi.disa.mil>.

Data Universal Numbering System (DUNS) Number. (Applies to offers exceeding \$25,000.) The offeror shall enter, in the block with its name and address on the cover page of its offer, the annotation "DUNS" followed by the DUNS number that identifies the offeror's name and address. If the offeror does not have a DUNS number, it should contact Dun and Bradstreet to obtain one at no charge. An offeror within the United States may call 1-800-333-0505. The offeror may obtain more information regarding the DUNS number, including locations of local Dun and Bradstreet Information Services offices for offerors located outside the United States, from the Internet home page at <http://www.dnb.com/>. If an offeror is unable to locate a local service center, it may send an e-mail to Dun and Bradstreet at globalinfo@mail.dnb.com.

Late offers. Offers or, as requested, amendments to offers received at the address specified for the receipt of offers after the exact time specified for receipt of offers may not be considered.

The Government may make a final determination regarding acceptability solely on the basis of the proposal as submitted without requesting any further information. However, if deemed necessary, and at its sole discretion, the Government may request additional information from Offerors clarifying or supplementing, but not substantially changing, any proposal as submitted.

2.1.1. POINT OF CONTACT

The contracting office is the **sole** point of contact for this acquisition. Address any questions or concerns you may have to the contracting office. Written requests for clarification may be sent to ASC/PKWIS, Jerl Traylor, 1940 Allbrook Dr., Ste 3, WPAFB OH 45433-5309 or e-mail Jerl.Traylor@wpafb.af.mil

2.1.2 PRE-PROPOSAL CONFERENCE

There is no pre-proposal conference scheduled for this acquisition. Potential offerors may address concerns and questions through the website <http://www.pixs.wpafb.af.mil/pixslibr/99R9052/99R9052.asp>. Additionally, you may view questions and answers regarding this acquisition at the same site (Questions.doc).

2.1.3. DEBRIEFINGS

All offerors may request debriefings by providing a written request to the PCO. The PCO will notify offerors within 3 calendar days after contract(s) award. Offerors desiring debriefing must request in writing within 3 calendar days after the PCO notification. To the maximum extent practicable, debriefings will be conducted within 5 days after the offeror's request.

2.1.4. DISCREPANCIES

If an offeror believes that the requirements in these instructions contain an error, omission, or are otherwise unsound, the offeror shall immediately notify the PCO in writing with supporting rationale.

2.1.5. REFERENCE LIBRARY

A reference library has not been established. Regulations, instructions, guidance will be placed on the website for this solicitation.

2.1.6. ORAL PRESENTATION

The Mission Capability Proposal (Section M, paragraph 2) will be presented to the Government in oral form by means of an oral presentation to the Source Selection Team and Advisors.

(1) Schedule of Presentation:

(a) Intent to Bid Notice: The offerors shall submit an Intent to Bid Notice in writing to the Ms. Jeri Traylor, ASC/PKWIS, 1940 Allbrook Dr., Ste 3, Wright-Patterson AFB OH 45433-5309 or send a fax to (937) 257-6390 no later than 12:00 Noon fifteen (15) calendar days after RFP release. If the 15th day falls on a weekend or holiday, submit on the next work day. The notice will be used for a lottery to establish dates for oral presentations. The offeror must include the name, phone, e-mail, and FAX number of the individual to whom the Government should give notice.

(b) Lottery Notification: In response to the intent to bid notice, the offerors will be notified in writing within seven days of receipt of the intent to bid notice of the dates, times, and exact location for their oral presentations. The Government will notify offerors by phone, email or FAX of the order.

(c) Oral presentations will be held at a conference room in Bldg 125, Area B, Wright-Patterson AFB OH with conference room style.

(d) Requests from offerors to reschedule their presentations will not be entertained and no rescheduling of presentations will be done unless determined necessary by the Government to resolve unanticipated problems or delays encountered in the presentation process.

(2) Form of Presentations: The oral presentation shall follow the order and methodology of Sections M & L, Mission Capability. The offeror's briefing material shall clearly identify factor and subfactor references.

(3) Time Allowed for Presentations: The government will allow the offeror to present an oral presentation, up to two (2) hours in length, to highlight or illustrate the offeror's Mission Capability Proposal ONLY.

(4) Documentation:

(a) All Offerors shall document the main points of the oral presentations on overhead slides for use on an overhead projector or computer projection system, depending upon the availability of equipment. The government will provide the projection equipment.

(b) The overhead slides used must match the set provided with the proposal, Volume II. The PCO will provide the original briefing media to the offeror for presentation on the day of the oral presentation. The offeror will only be able to brief the media as submitted with the proposal. No changes or additions to the submitted media are allowed. The media shall be returned to the PCO when the presentation is completed. No changes to this written documentation will be accepted at the time of oral presentations. The Government will not accept for evaluation any additional documentation (such as procedure's manuals, administrative handbooks or guides, etc.), which

may or may not have been referenced during the presentation. No other visual aides will be permitted.

(c) The government will videotape each offeror's presentation. Such videotapes will be used by the Source Selection Team, if necessary, during scoring of the Mission Capability Proposal. Offerors are prohibited from taping or recording their own presentation, the government will provide the Offerors with a copy of the tape or recording.

(5) Offeror's Presentation Team: The presenters should be members of the team who will be directly working the program, preferably those who authored the section(s) being briefed. Offerors may bring up to six (6) people to make the presentation. Only members of the offeror's or subcontractor's in-house staff shall participate in the presentation. Offerors will make their oral presentations in person to the Source Selection Team and Advisors. The use of videotapes or other forms of media containing the presentation for evaluation is not authorized and such mission capability proposals shall be rejected.

(6) Rules of Engagement:

(a) The briefing will be a "one-way" presentation. No questions may be asked by the offeror. Only questions that clarify the presentation may be asked by the audience and these will be held to the end. The oral presentation shall not constitute discussions as the government reserves the right to award without discussions. The time required for clarifications will not be counted against the offeror's 2-hour time limit.

(b) The oral mission capability presentation shall not encompass price or past performance information contained in Volumes III and V, respectively. Information regarding capability in response to mission capability subfactors may be addressed.

(c) The government will not provide an Offeror evaluation feedback during the presentation.

2.2 ORGANIZATION/DISTRIBUTION/NUMBER OF COPIES/PAGE LIMITS

a. The offeror shall prepare the proposal as set forth in Table 1 below. The titles and contents of the volumes should be as defined in Table 1 of this document, all of which shall be within the required page limits and with the number of copies as specified in the table. The attachments identified in the table should be separately bound in three-ring, loose-leaf binders. The contents of each proposal volume is described in the ITO paragraph as noted in the table below.

Table 1. Proposal Organization

VOLUME	ITO Paragraph Number	TITLE	COPIES	PAGE/TIME LIMIT
I	3.0	Executive Summary	Orig + 3	6 pgs
II	4.0	Mission Capability Proposal	Orig + 10	2 hrs
III	5.0	Cost/Price Proposal	Orig + 4	No Limit
IV	6.0	Contract Documentation	Orig + 4	No Limit
V	7.0	Relevant Past and Present Performance	Orig + 5	3 pgs per contract; max 45 pgs

b. The "original" and all hard and electronic copies of the volumes shall be identified and addressed to the contracting office at **ASC/PKWIS, ATTN: Jeri Traylor, 1940 Allbrook Dr., Ste 3,**

Wright-Patterson AFB OH 45433-5309 or delivered to ASC/PKWIS, Jerl Traylor, Building 1, Area C, Rm 111, 1940 Allbrook Dr., Wright-Patterson AFB OH 45433.

c. The proposal shall also be submitted digitally on either CD-ROMs (preferred) or 1.44MB, 3.5 diskettes or one 100MB Zip Disk. If CD-ROM is submitted, use ISO 9660 format as a guide (platform independent format). The electronic media shall not contain any classified data. Proposal files shall be in a format that is usable with Microsoft (MS) Word 6.0, MS Excel 7.0, and MS Power Point 4.0. Offerors are required to state in their proposal delivery letter that all electronic submittals have been checked for viruses. If the offeror out-sources the electronic portion of the proposal submission, the offeror is responsible for checking the media before delivery to the Government for viruses in addition to being readable by a desktop computer system. If the electronic data submittal is determined to be unreadable by the Government or is corrupted by a virus, the offeror will be notified and provided the opportunity to resubmit the electronic data within three days.

2.3 PROPOSAL FORMAT

a. This section of the ITO provides general guidance for preparing proposals as well as specific instructions on the format and content of the proposal. The offeror's proposal must include all data and information requested by the ITO and must be submitted in accordance with these instructions. The offer shall be compliant with the requirements as stated in the Statement of Objectives (SOO), Labor Category Descriptions, Contract Data Requirements List (CDRL), and Model Contract. **Non-conformance with the ITO may result in an unfavorable proposal evaluation.**

b. The proposal shall be clear, concise, and shall include sufficient detail for effective evaluation and for substantiating the validity of stated claims. The proposal should not simply rephrase or restate the Government's requirements, but rather shall provide convincing rationale to address how the offeror intends to meet these requirements. Offerors shall assume that the Government has no prior knowledge of their facilities and experience, and will base its evaluation on the information presented in the offeror's proposal. Alternate proposals will not be considered. The Offeror's proposal and any subsequent negotiated changes thereto shall be binding upon that offeror.

c. The proposal acceptance period is specified in Section A of the model contract/solicitation. The offeror shall make a clear statement that the proposal is valid until this date in the proposal documentation volume. In compliance with FAR Subpart 4.8 (Contract Files), the Government will retain one copy of all unsuccessful proposals. Unless the offeror requests otherwise, the Government will destroy extra copies of such unsuccessful proposals.

d. Elaborate brochures or documentation, binding, detailed art work, or other embellishments are unnecessary and are not desired. Similarly, for oral presentations, elaborate productions are unnecessary and not desired.

2.3.1 BINDING AND LABELING

Each volume of the proposal should be separately bound in a three-ring loose leaf binder which shall permit the volume to lie flat when open. Staples shall not be used. A cover sheet should be bound in each book, clearly marked as to volume number, title, copy number, solicitation identification and the offeror's name. The same identifying data should be placed on the spine of each binder. All unclassified document binders shall have a color other than red or other applicable security designation colors. Be sure to identify appropriate markings such as the legend at FAR 52.215-1(e), Restriction on Disclosure and Use of Data.

2.3.2 PAGE FORMAT RESTRICTIONS AND LIMITATIONS

a. Page size shall be 8.5 x 11 inches, not including foldouts. Pages shall be single spaced. Except for the reproduced sections of the solicitation document, the font size shall be no less than 10 point. Use at least 1 inch margins on the top and bottom and 3/4 inch side margins. Pages shall be numbered.

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which may or may not have been referenced during the presentation. The PCO will provide the original briefing media provided in the proposal to the offeror for presentation on the day of the oral presentation. The offeror will only be able to brief the media as submitted with the proposal. No changes or additions to the submitted media are allowed. The media shall be returned to the PCO when the presentation is completed.

- (3) No other written documentation for the oral presentation will be accepted. No changes to submitted written documentation will be accepted at the time of oral presentations.
- (4) Cross Reference Matrix
- (5) The offeror shall submit in their proposal, as a minimum, the following:

Subfactor 1 Transition and Staffing Plan

- Submit the following information/plans:
 - Information required by FAR 52.222-46 (submitted in writing as part of Volume III, Cost/Price)
 - Plans for personnel retention, low turnover rate, and filling vacancies.
 - Plans for insuring personnel have the required clearances, certifications, and education at the beginning of the period(s) of performance.
 - Management structure (organizational chart), processes for controlling/managing/dispatching personnel, quality control.
 - Recruitment processes (incentives and benefits) for acquiring and retaining qualified personnel, and continued training. (Include a metric for vacancy rate.)
 - Plans for limiting substitutions of qualifications to only exceptional situations.
 - Transition Plan: Provide a transition plan that addresses procedures to provide sufficient numbers of skilled employees to assume responsibilities for all contract functions for a successful transition from the incumbents performing this work.
 - Identify key personnel (see Atch 1)
- Submit a proposed solution for Sample Scenario 1. The sample scenario reflects diversity of locations, systems, supported personnel, skill mix.

Sample Scenario 1: You have been offered a task with the C-17 SPO at WPAFB. The task consists of providing network administration and VTC support for approximately 300 people within the C-17 SPO and on site support for approximately 200 people at Kelly AFB, Texas. At the present time, the equipment consists of approximately 500 Pentium NT Workstation desktop computers, 90 portable computers, 75 printers and various peripherals requiring support. You will provide System Administration support for the C-17's multi-terminal environment and PC LAN, as well as desktop computer integration with the organization's MIS. Specifically Windows NT (servers and workstations), SUN Solaris (servers and workstations), and other UNIX based systems, and Network Terminal Servers. In addition, you will be expected to provide system upgrades and VTC support for Altus AFB OK, Charleston AFB SC, McDonnell-Douglas CA, and the Program Executive Officer, Washington DC. The task also requires Oracle database support, and, to date, you have no leads on an Oracle expert. The task is scheduled to begin within 2 weeks. Describe the skill mix you believe appropriate and your plans to staff this task to provide minimal disruption in service.

Subfactor 2 System Administration

- Submit your corporate network administration plans and processes employed to accomplish system administration
- Submit a proposal for Sample Scenario 2. The sample scenario reflects a large network spread over multiple sites, using multiple e-mail systems.

Sample Scenario 2: Two of your customer organizations are merging. In addition, one of those organizations needs to establish a link to a remote site at Hill AFB. The first organization supports approximately 400 users and is running Lotus Notes. The

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second organization supports approximately 150 users and is running Group Wise. The Hill AFB link supports approximately 50 users and is running Outlook. You will need to migrate them to a standardized mail system. DOD has mandated use of Microsoft Exchange as the server and Outlook as the workstation client. Demonstrate the capability to migrate these users to a standardized enterprise wide mail system. How would you implement and staff the above effort and demonstrate your understanding of the architecture and migration method for a common solution to these multiple mail packages?

Subfactor 3 New Technologies

- Proposal shall address the following to keep contractor staff abreast of new technologies:
 - Participation in professional organization associations and other connections within IT industry
 - Awareness of emerging markets of long range technologies
 - Plans for keeping contractor personnel fully trained on new IT technologies on the market and being considered, planned, deployed, and maintained at WPAFB.

Subfactor 4 Control and Management

- Submit a proposal for Sample Scenario 3. The sample scenario reflects the dispersion of assets over a large geographic area
Sample Scenario: You are providing support for the F-16 System Program Office (ASC/YP). Their Enterprise Network consists of three primary sites: ASC/YP at Wright-Patterson AFB, Ohio (100 users); OO-ALC/LF at Hill AFB Utah (200 users); and the CTOCU at Fort Worth, Texas (25 users). You have permanent on-site contractor support at ASC/YP and OO-ALC/LF. You provide telephonic and periodic site visit support for the Contract Technical Order Control Unit (CTOCU). At 2100 on Friday afternoon, you receive an immediate action AFCERT advisory. This is a Melissa type virus spread by E-mail. Your configuration consists of Outlook clients with 1 Exchange server at each site. You cannot continue to operate your networks until you have complied with the advisory. You have to disinfect the servers, screen all user mail accounts, insure that the latest anti-viral software is installed on all systems, and post appropriate warning banners. You must notify the proper base authorities of your compliance with the AFCERT. Describe your staffing profile for this task, to include labor categories, number and location of personnel and your plans to comply with the advisory, including your anticipated response time, to ensure minimal network downtime and restoring of service to customers. Describe your technical solution for remediating, reporting, and preventing recurrences of this threat.

5.0 VOLUME III COST/PRICE VOLUME

a. The offeror shall provide their best offer for this effort using the formats identified hereunder. For evaluation purposes only, the estimated award date is 01 Jun 00. Excluding Data Line Items, all line items shall be priced. The Government will use **1999 Salary Survey and Career Navigator compiled by Romac International** data in support of the Professional Clause, FAR 52.222-46, to ensure that it is realistic and reasonable for the offeror to attract and retain quality professionals. The Romac data is shown in Table L-2. The Government will provide a description of each labor category detailing experience, education, etc.

b. The introduction to the cost proposal shall include a general discussion of the pricing methodology used to develop the cost estimates. All assumptions, scope limitations and/or qualification of the cost proposal shall be addressed and explained.

c. Provide a summary description of your standard estimating system or methods as it pertains to this acquisition.

d. The offeror shall submit annual labor rates for each labor category. These rates shall be based on composite hourly rate and shall include all teaming and/or subcontractor arrangements, and shall be fully burdened to include all applicable overhead, G&A and profit. Identify your teaming partners or subcontracts. Show how their costs are weighted into the composite rates.

e. Prices shall be extended to an hourly rate. A man-year for this contract is considered to be approximately 1920 hours per year which includes normal vacation, holidays, and sick time. Hourly prices shall be limited to two decimal places.

f. Labor Costs: CLIN 0001 (Labor Hour) and CLIN 0002 (FTP Labor) are combined for purposes of evaluation. The Best-Estimated Quantities (BEQs) provided at Table L-1 include both CLIN 0001 and 0002 estimates. CLIN 0002 hourly rates are to be the same rates used in CLIN 0001. The Schedule (RFP Section B) reflects ceilings for each labor type and is intended to reflect the future mix of labor types.

g. Other Direct Costs (ODCs): The dollar amounts for ODC will be Cost Reimbursable and are estimated at **\$3,000,000.00**. This amount reflects estimates for incidental items to include training, supplies, software, hardware, maintenance. The amount will remain constant throughout your proposal and is not evaluated for price reasonableness. This area has already been filled in the RFP on the CLIN. Nonconformance with this requirement may be cause for rejection of the proposal. Because ODCs are cost reimbursable, fee will not be allowed. G&A and handling are allowable costs.

h. Travel Costs. The dollar amount for travel will be Cost Reimbursable and are estimated at **\$2,500,000.00**. This amount will remain constant throughout your proposal and is not evaluated for price reasonableness. This area has already been filled in the RFP on the CLIN. The Government estimate has been provided. Nonconformance with this requirement may be cause for rejection of the proposal. Because travel is cost reimbursable, fee will not be allowed. G&A and handling are allowable costs.

i. Data is not separately priced.

j. Cost or pricing information, as described in Public Law (10 U.S.C. 2306a and 41 U.S.C. 254) and FAR 15.403-3 is necessary to evaluate the realism of your proposed cost/price.

k. Electronic Media: The offeror is required to submit an electronically encoded cost format(s) in support of the proposed price for subject acquisition. Any cost format submitted must be consistent with your approved estimating system and must duplicate the logic and mathematical formulae reflected in the

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hard copy of the proposal. Cost formats submitted should normally comply with the following format requirements:

- (1) Data files should be submitted on 3 1/2", double-sided/high-density (1.44Mb) diskettes.
 - (2) Data files/diskette's should be accessible by an IBM compatible computer running Windows 97.
 - (3) Data files will be in a file format compatible with Microsoft EXCEL Version 7.0 ("xls" or "xlw" files).
 - (4) All data files and electronic media delivered to the Government must be reviewed to ensure that they are virus-free.
 - (5) If data files are delivered in compressed format, you should ensure that the files are either self-extracting or that the software program(s) required to extract the files to their original format is included.
- l. Any cost/price data required by Public Law not submitted must be specifically identified as to nature and location. All information relating to cost/pricing data must be included only in the COST/PRICE volume. Under no circumstances shall cost/pricing data be included elsewhere in the proposal.
- m. Provide names and addresses of the cognizant Government Defense Contract Management Command (DCMC) and Defense Contract Audit Agency (DCAA) Office representatives.
 - n. State whether or not the proposed labor and burden rates have been reviewed by the cognizant Government Administrative Contracting Officer and approved for proposal pricing purposes. Also state whether or not the offeror has approved accounting, estimating and purchasing systems.
 - o. Identify the escalation rates used for direct labor and indirect expenses. Describe the basis of the escalation rates and explain why they should be considered reasonable.
 - p. For any proposed hours/categories against which an uncompensated overtime rate is applied, identify the hours in excess of an average of 40 hours per week, by labor category at the same level of detail as compensated hours, and the uncompensated overtime rate per hour, whether at the prime or subcontract level. This includes uncompensated overtime hours that are in indirect cost pools for personnel whose regular hours are normally charged direct. The offeror's accounting practices used to estimate uncompensated overtime must be consistent with its cost accounting practices used to accumulate and report uncompensated overtime hours. Include copy of company policy addressing uncompensated overtime.
 - q. Cost Formats: The various cost formats to be submitted as part of the cost proposal are provided as Tables to Section L. Each of the cost formats is explained below. The prime contractor shall submit a complete set of cost formats. In addition, a separate, complete set of cost formats shall be submitted by each subcontractor. The cost data in the following formats are required:
 - (1) Table L-3, Detailed Cost Format shall be used to prepare a summary of direct labor, overhead, G&A and any other applicable burden rates by rate period. The number of rate periods is dependent upon your accounting system and the length of the contract. Offerors must disclose if proposed labor and burden rates are consistent with their standard forward pricing bid rates. If the proposed rates deviate from the standard pricing bid rates, provide both rates and the rationale for the deviation. Proposed rates must be adequately supported by budgetary data for each period covered by the length of the contract. If the contractor is not subject to CAS requirements and/or has not submitted forward pricing rates for review by the cognizant ACO and/or DCAA, the

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proposed rates must be adequately supported by budgetary data for each period covered by the length of the contract. Budgetary data should include a detail of the forecasted expenses for each burden pool, as well as detail of the forecasted business base for which the burden rate was arrived. Historical data (FY 1998 and forecasted data for FY 1999) should be included to provide additional support for the forecasted burden pools and bases and projected data for each year from FY 2000 through FY 2005. Offerors must also submit a total compensation plan setting forth salaries and fringe benefits proposed for the professional employees who will work under the contract and, if applicable, provide supporting information such as recognized national and regional compensation surveys and studies of professional, public and private organizations, used in establishing the total compensation structure. If more than one contractor rate period will be used to satisfy the requirements of a single contract rate period (01 October to 30 September), show in a separate table how each of the above rates were derived. For example, if the contractor's fiscal year is 01 January to 31 December, the last quarter of the contractor's FY 1999 and first three quarters of FY 2000 would be combined for the contract FY 2000 using a composite rate.

(2) Table L-4, Cost Element Summary is the information from Table L-3 shown as a summary by elements of cost per contract year.

(3) Table L-5, Fixed Rate Chart shall be used to prepare a cost matrix in which the individual contract line items are listed separately by contract year. The fully loaded labor rates from Table L-3 will populate the labor portion of Table L-5. The rates identified in the paragraph below entitled "Time and Material Handling Charges" will be used to calculate the total price of the ODC and Travel CLINs. This chart will be used as the offeror's total evaluated price.

(4) Table L-6, Loaded Labor Rate Chart, will be derived from the rates developed in Table L-3. The chart will be used as the attachment (Appendix D) to the contract that will identify your labor rates.

TIME AND MATERIAL HANDLING CHARGES

The proposer/offeror shall enter, in the blanks below and in Section H, MATERIAL AND SUBCONTRACTED SERVICES HANDLING CHARGES, the applicable percentage handling charges for materials and subcontracts (See the Section I clause entitled "Payments Under Time-and-Materials and Labor-Hour Contracts"). The percentages entered shall become ceiling rates, and must reasonably reflect the actual cost experience. An X must be entered in the applicable block 1 through 3. If block 1 is checked, the percentage must be zero. Failure to enter a percentage or an X in the applicable box may result in rejection of the offer as non-responsive.

a. Materials

Material Handling _____ %

1. Is completely included in the hourly rate.
2. Is not included in the hourly rate.
3. Is partially included in the hourly rate.

b. Subcontracted Services

Handling _____ %

1. Is completely included in the hourly rate.
2. Is not included in the hourly rate.
3. Is partially included in the hourly rate.

c. General and Administrative: _____ %

1. Is completely included in the hourly rate.
2. Is not included in the hourly rate.
3. Is partially included in the hourly rate.

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sequentially by volume. These page format restrictions shall apply to responses to Evaluation Notices (ENs). (See para 2.1.6 for Oral Presentation limitations)

b. Page limitations shall be treated as maximums. If exceeded, the excess pages will not be read or considered in the evaluation of the proposal; which may render the Offeror's proposal unacceptable. Excess pages will be returned to the offeror as soon as practicable. Page limitations shall be placed on responses to ENs. The specified page limits for EN responses will be identified in the ENs to the offerors. When both sides of a sheet display printed material, it shall be counted as 2 pages. See 2.3.4 below for foldouts.

c. Each page shall be counted except the following: cover pages, table of contents, tab pages, glossaries, resumes.

2.3.3 INDEXING

Each volume shall contain a more detailed table of contents to delineate the subparagraphs within that volume. Tab indexing shall be used to identify sections.

2.3.4 FOLDOUTS

Legible tables, charts, graphs and figures shall be used wherever practical to depict organizations, systems and layout, implementation schedules, plans, etc. These displays shall be uncomplicated, legible and shall not exceed 11 by 17 inches in size. Foldout pages shall fold entirely within the volume and count as a single page. Foldout pages may only be used for large tables, charts, graphs, diagrams and schematics; not for pages of text. For tables, charts, graphs and figures, the font shall be no smaller than 10 point.

2.3.5 COST OR PRICING INFORMATION

All cost or pricing information shall be addressed ONLY in the Cost/Price Proposal and Contract Documentation Volumes. Cost trade-off information, work-hour estimates and material kinds and quantities may be used in other volumes only as appropriate for presenting rationale for alternatives or design and trade-off decisions. All dollar amounts provided in response to these instructions shall be stated in U.S. currency. When completing the model contract, dollars shall be rounded to the nearest whole dollar.

2.3.6 CROSS REFERENCING

Each volume shall be written to the greatest extent possible on a stand-alone basis so that its contents may be evaluated with a minimum of cross referencing to other volumes of the proposal. Cross referencing within a proposal volume is not permitted. Information required for proposal evaluation which is not found in its designated volume will be assumed to have been omitted from the proposal. The offeror shall fill out the cross reference matrix at Attachment 3 of this ITO indicating the proposal reference information as it relates to the ITO, SOO, SOW, CLIN numbers, and CDRL references found therein.

2.3.7 GLOSSARY OF ABBREVIATIONS AND ACRONYMS

Each volume shall contain a glossary of all abbreviations and acronyms used, with an explanation for each. Glossaries do not count against the page limitations for their respective volumes.

3.0 VOLUME I - EXECUTIVE SUMMARY

3.1 CONTENTS

In the executive summary volume, the offeror shall provide the following information:

- a. A concise narrative summary of the entire proposal, including significant risks, and a highlight of any key or unique features, excluding cost/price. The salient features should tie in with Section M evaluation criteria. Any summary material presented here shall not be considered as meeting the requirements for any portions of other volumes of the proposal.
- b. A master table of contents of the entire proposal.

4.0 VOLUME II MISSION CAPABILITY PROPOSAL

4.1 GENERAL:

The Mission Capability Volume should be specific and complete. Legibility, clarity and coherence are very important. Your responses to the Subfactors will be evaluated against the Evaluation Factors and Subfactors defined in Section M, Basis for Award. Using the instructions provided below, provide as specifically as possible the actual methodology you would use for accomplishing/satisfying these Subfactors. All the requirements specified in the solicitation are mandatory. By your proposal submission you are representing that your firm will perform all the requirements specified in the solicitation. It is not necessary or desirable for you to tell us so in the proposal. Do not merely reiterate the objectives or reformulate the requirements specified in the solicitation.

The offeror shall ensure that each and every area of each factor has been addressed. Since the mission capability factor is rated on a acceptable/unacceptable basis, failure to do so may result in failure of the mission capability proposal.

4.2 FORMAT AND SPECIFIC CONTENT:

- a. The Mission Capability Proposal will be presented to the Government in oral form by means of an oral presentation to the Source Selection Team and Advisors as described in Section L, paragraph 2.1.6. The specific mission capability subfactors set forth in Section M and instructions set forth in Section L must be addressed in the oral presentation.
- b. In the Mission Capability oral presentation address your proposed approach to meeting the requirements of each Mission Capability subfactor, as well as the risks in your proposed performance in terms of mission capability/performance, cost, and/or schedule. You must also address your plans to mitigate and/or manage these risks and describe the risk such efforts will impose on other areas of mission capability/performance, cost, and/or schedule.
- c. The Mission Capability volume shall, as a minimum, contain the information specified below:
 - (1) Listing of the names, firms, and position titles of all presenters.
 - (2) The presentation materials, such as slides or viewgraphs, to be used during the presentation. The Government will not accept for evaluation any additional documentation (such as procedures manuals, administrative handbooks or guides, etc.).

6.0 VOLUME IV - CONTRACT DOCUMENTATION

6.1 MODEL CONTRACT/REPRESENTATIONS AND CERTIFICATIONS.

The purpose of this volume is to provide information to the Government for preparing the contract document and supporting file. The offeror's proposal shall include a signed copy of the Model Contract, and Sections A through K. This includes:

- a. Completion of blocks 13, 15 and signature and date for block 27 of the Standard Form (SF) 1447. Signature by the offeror on the SF 1447 constitutes an offer, which the Government may accept. The "original" copy should be clearly marked under separate cover and should be provided without any punched holes.
- b. The offeror shall propose the Statement of Work (SOW). The Government is not providing a SOW. The offeror's proposed SOW will be included in the contract by reference in Section C, as an attachment in Section J, and shall reflect all WITS tasks. The offeror shall furnish their proposed SOW, hereinafter referred to as CSOW. The CSOW must comprehensively reflect the work tasks required to execute the WITS Contract. The proposed CSOW must be written in concise, contractual terms and include, as a minimum, all program goals and objectives contained in the attached Statement of Objectives (SOO) (RFP Appendix A). Proposed methods and procedures provided by the offeror in response to paragraph 4.2(c) shall be included in the CSOW. MIL-HDBK-245D, *Department of Defense Handbook for Preparation of Statement of Work* may be used as a guide in CSOW preparation. MIL-HDBK-245D information is available at the Aeronautical Systems Center WITS Pre Award Information Exchange System (PIXS) web site, <http://rc3.monmouth.army.mil/cccom/rc/pie/handb224.html>. The CSOW shall be formatted at the contractor's discretion. The CSOW does not have a page limit.
- c. Section C through I: Complete the following clauses: C-205, G-310, H-568, I-210, I-532, IA-243F, IA-332, IB-423
- d. Section K - Representations and Certifications. Completed representations, certifications, acknowledgments and statements.
- e. Appendix E, Alternate Disputes Resolution (ADR) Memorandum of Agreement – Sign and return with RFP
- f. Financial Capability/Responsibility: In order to ascertain Financial Capability/Responsibility offerors shall provide the following financial data. A Balance sheet and Income statement covering the previous two years as well as a Balance Sheet and Income Statement covering the current year through 31 Oct 99. In addition, a Pro forma Balance Sheet and Income Statement for the current year. The Offeror will also provide a Cash Flow Statement for the previous year as well as Cash Flow Statement for the current year through 31 Oct 99. The Pro Forma Income Statement and Cash Flow statements should not include anticipated income attributed to the WITS Contract. The Balance sheets and Income statements must be reviewed and/or audited by a Certified Public Accountant and prepared in accordance with Generally Accepted Accounting Principles (GAAP). However, The Pro Forma Income Statement and Cash Flow Statement do not have to be reviewed and/or audited by an independent CPA firm. There is normally a significant lag time from the submission of the first billing and the disbursement of monies by the Government. Each Offeror shall provide an explanation of how they intend to fund the effort if awarded the contract from the start of work to receipt of first payment.
- g. In accordance with AFMC FAR Clause 5352.209-9003, Potential Organizational Conflict of Interest, provide information required by clause paragraph (a)(2).

6.2 EXCEPTIONS TO TERMS AND CONDITIONS.

Exceptions taken to terms and conditions of the model contract, to any of its formal attachments, or to other parts of the solicitation shall be identified. Each exception shall be specifically related to each paragraph and/or specific part of the solicitation to which the exception is taken. Provide rationale in support of the exception and fully explain its impact, if any, on the performance, schedule, cost, and specific requirements of the solicitation. This information shall be provided in the format and content of Table 6.2. Failure to comply with the terms and conditions of the solicitation may result in the offeror being removed from consideration for award.

Table 6.2 - SOLICITATION EXCEPTIONS

<i>SOLICITATION Document</i>	<i>Paragraph/ Page</i>	<i>Requirement/ Portion</i>	<i>Rationale</i>
<i>SCO, SOW, SPEC Model Contract, LTO, etc.</i>	<i>Applicable Page and Paragraph Numbers</i>	<i>Identify the requirement or portion to which exception is taken</i>	<i>Justify why the requirement will not be met.</i>

6.3 OTHER INFORMATION REQUIRED.

6.3.1 GOVERNMENT OFFICES

Provide the mailing address, telephone and fax numbers and facility codes for the cognizant Contract Administration Office, DCAA, and Government Paying Office. Also, provide the name and telephone and fax number for the Administrative Contracting Officer (ACO).

6.3.2 COMPANY/DIVISION STREET ADDRESS

Provide company/division's street address, county and facility code; size of business (large or small); and labor surplus area designation. This same information must be provided if the work for this contract will be performed at any other company location(s). List all locations where work is to be performed and indicate whether such facility is a division, affiliate, or subcontractor, and the percentage of work to be performed at each location.

6.3.3 GFP AND/OR BASE SUPPORT REQUIREMENTS.

The Government plans to provide the items listed in Base Support Clause.

7.0 VOLUME V RELEVANT PRESENT AND PAST PERFORMANCE

7.1 GENERAL.

Each offeror shall submit a present and past performance volume with its proposal in accordance with the format contained in Attachment 2 for contracts and subcontracts performed during the past 5 years. This volume should include relevant federal, state, local government, and commercial contracts performed during this time period by either the offeror or the first tier subcontractors which the offeror proposes to use

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for the work described in this solicitation. Offerors are cautioned that the Government will use data provided by each offeror in this volume and data obtained from other sources in the evaluation of present and past performance. Valuable information can be obtained from seemingly unrelated prior contracts regarding technical capability, management responsiveness, proactive process improvements, ability to handle complex technical or management requirements, etc. This information may include data on efforts performed by other divisions, corporate management, critical subcontractors, or teaming subcontractors if such resources will be brought to bear or significantly influence the performance of the proposed effort. Since the Prime must complete over fifty (50) percent of the work, some of the performance references submitted must be for the Prime's past experience working as a Prime or as a sub with clear responsibility for relevant task accomplishment. For all contracts deemed relevant, provide the information request in the following paragraph for each reference.

In assessing performance confidence, the Government reserves the right to use both data provided by the offeror and data obtained from other sources, both Governmental and commercial. The list below provides examples of data sources that are typically used, but is not meant to be an all inclusive list:

- Proposal past performance information provided
- Contractor Performance Assessment Reporting System (CPARS)
- Present and past performance questionnaire
- General pre-award survey
- Excluded Parties List (EPL)
- DCMC contractor alert list (CAL)
- Automated Contractor Responsibility Review Program (A-CRRP)
- List of Contractors Indebted to the United States

The Government does not assume the duty to search for data to cure problems it finds in proposals. The burden of providing thorough and complete past performance data remains with the offeror. PROPOSALS THAT DO NOT CONTAIN THE INFORMATION REQUESTED BY THIS PROVISION RISK AN UNFAVORABLE EVALUATION FOR THE PAST PERFORMANCE FACTOR.

7.2 EARLY PROPOSAL INFORMATION.

Each offeror is requested to submit the information shown in Attachment 2 for each relevant government contract 15 calendar days prior to proposal submittal. Failure to submit Early Proposal Information will not result in offeror disqualification.

7.3 RELEVANT CONTRACTS.

Submit information on contracts that you consider relevant in demonstrating your ability to perform the proposed effort. Include rationale supporting your assertion of relevance. For a description of the characteristics or aspects the Government will consider in determining relevance, see Section M, paragraph 2.

7.3.1 SPECIFIC CONTENT.

Offerors are required to explain what aspects of the contracts are deemed relevant to the proposed effort, and to what aspects of the proposed effort they relate. This may include a discussion of efforts accomplished by the offeror to resolve problems encountered on prior contracts as well as past efforts to identify and manage program risk. Merely having problems does not automatically equate to a poor confidence rating, since the problems encountered may have been on a more complex program, or an offeror may have subsequently demonstrated the ability to overcome the problems encountered. The offeror is required to clearly demonstrate management actions employed in overcoming problems and the effects of those actions, in terms of improvements achieved or problems rectified. This may allow the offeror to be considered a low risk candidate. For example, submittal of quality performance indicators or other management indicators that

clearly support that an offeror has overcome past problems is required. Categorize the relevance information into the specific evaluation factors/subfactors used to evaluate the proposal.

7.3.2 ORGANIZATIONAL STRUCTURE CHANGE HISTORY.

Many companies have acquired, been acquired by, or otherwise merged with other companies, and/or reorganized their divisions, business groups, subsidiary companies, etc. In many cases, these changes have taken place during the time of performance of relevant present or past efforts or between conclusion of recent past efforts and this source selection. As a result, it is sometimes difficult to determine what past performance is relevant to this acquisition. To facilitate this relevancy determination, include in this proposal volume a "roadmap" describing all such changes in the organization of your company. As part of this explanation, show how these changes impact the relevance of any efforts you identify for past performance evaluation/performance confidence assessment. Since the Government intends to consider present and past performance information provided by other sources as well as that provided by the offeror(s), your "roadmap" should be both specifically applicable to the efforts you identify and general enough to apply to efforts on which the Government receives information from other sources.

7.3.3 PAGE LIMITS.

See Table 1, Proposal Organization

ATTACHMENT 1: KEY PERSONNEL QUALIFICATIONS SUMMARY

All resumes need not be in this format. However, each must include the following data:

1. NAME:

2. TITLE:

3. JOB CATEGORY/LEVEL:

Current and Proposed Category/Level.

Identify the percentage of the individual's time that will be dedicated to proposed program.

4. SECURITY CLEARANCE:

5. EDUCATION:

College/University/Degree/Graduate Degree/Courses/Year
Professional Courses/Title/Year

6. PROFESSIONAL EXPERIENCE SUMMARY:

Number of years experience in a particular field or area together with years of experience with specific systems.

7. SPECIFIC EXPERIENCE:

Job Assignment - Present

Job Assignment - Past

8. PROFESSIONAL ACTIVITIES AND ACHIEVEMENTS:

Awards
Significant Publications
Professional Societies
Specific On-the-Job Meritorious Achievements

ATTACHMENT 2: PAST PERFORMANCE INFORMATION

Provide the information requested in this form for each program being described. Provide frank, concise comments regarding your performance on the contracts you identify. If more space is required, continue on the back of form.

A. OFFEROR NAME (COMPANY/DIVISION) (NOTE: If the company or division performing this effort is different than the offeror or the relevance of this effort to the instant acquisition is impacted by any company/corporate organizational change, note those changes. Refer to the "Organizational Structure Change History" you provided as part of your Past Performance Volume.) Include CAGE code.

B. PROGRAM TITLE:

C. CONTRACT SPECIFICS:

1. Contract Number _____
2. Contract Type _____
3. Period of Performance _____
4. Original Contract \$ Value _____
5. Current Contract \$ Value _____
6. If Amounts for 4 and 5 above are different, provide a brief description of the reason _____
7. Number of Task Orders _____

D. BRIEF DESCRIPTION OF EFFORT AS PRIME OR SUBCONTRACTOR

(Please indicate whether it was development and/or production, or other acquisition phase and highlight portions considered most relevant to current acquisition)

E. COMPLETION DATE:

1. Original date: _____
2. Current Schedule: _____
3. Estimate at Completion: _____
4. How Many Times Changed: _____
5. Primary Causes of Change: _____

F. PRIMARY GOVERNMENT POINTS OF CONTACT:

(Please provide current information on all three individuals)

1. Program Manager: Name: _____
Office _____
Address _____
Telephone _____
Fax Number _____
E-mail Address _____

ATTACHMENT 2: PERFORMANCE INFORMATION (CONTINUED)

2. PCO:

Name: _____
Office _____
Address _____

Telephone _____
Fax Number _____
E-mail Address _____

3. ACO:

Name: _____
Office _____
Address _____

Telephone _____
Fax Number _____
E-mail Address _____

G. Address any Technical (or Other) Area About This Program Considered Unique.

H. For Each Of The Applicable Factors Under the Evaluation Areas In Section M, Illustrate How Your Experience On This Program Applies To That Factor.

I. Specify By Name Any Key Individual(s) Who Participated In This Program And Are Proposed To Support The Instant Acquisition. Also, Indicate Their Contractual Roles For Both Acquisitions.

J. Describe The Nature Or Portion Of The Work On the Proposed Effort To Be Performed By This Entity. Also, Estimate The Percentage Of the Total Proposed Effort To Be Performed By This Entity, And Whether This Entity Will be Performing As The Prime, Subcontractor, Or A Corporate Division Related To The Prime (Define Relationship)

ATTACHMENT 3: CROSS REFERENCE MATRIX

For Prospective Offerors: See paragraph 2.3.6 regarding instructions for completion of the solicitation Cross Reference Matrix. If this matrix conflicts with any other requirement, direction or provision of this solicitation, the other reference shall take precedence over this matrix. Additionally, to the extent this matrix discloses details as to the extent or manner by which the Government intends to evaluate offeror's proposals for award, Section M references in the matrix are for information purposes only and the Government shall be obligated to evaluate proposals solely in conformance with the provisions of the Section M of the solicitation.

An example of the format is shown below:

SOLICITATION CROSS REFERENCE MATRIX							
SOO REF	WORK REQUIREMENT	CLIN	SECTION L	SECTION M	PROPOSAL	CSOW	CDRL
			All applicable subfactors are located in Paragraph 4.0				
5.0	Personnel Management	0001 & 0002					
5.a	Transitioning		Subfactor 1	Subfactor 1			
5.b	Compensation structure		Subfactor 1	Subfactor 1			
5.c	Prompt staffing		Subfactor 1	Subfactor 1			
5.d	Technically current workforce		Subfactor 1	Subfactors 1 & 3			
6.0	Contract Administration Objectives	0001 & 0002					
6.a	Level of support		Subfactors 1 & 4	Subfactors 1 & 4			
6.b	Electronic access/delivery of data		Subfactor 4				
6.c	Electronic metrics		Subfactor 4				
7.0	Functional Service Objectives	0001 & 0002					
7.a	Broad range IT support		Subfactors 1 & 3	Subfactors 1 & 2			
7.b	Optimize resources and assets		Subfactors 1 & 3				
7.c	Improve Cost Effectiveness/Efficiency		Subfactor 3				
7.d	Deploy/integrate new technologies		Subfactor 3	Subfactor 3			
8.0	Performance Based Service Objectives	0001 & 0002					
8.a	Minimize interruptions		Subfactors 1, 3 & 4	Subfactors 2 & 4			
8.b	Local & remote site support		Subfactors 1, 2, 3 & 4	Subfactors 1, 2 & 4			
8.c	Install/maintain/repair services		Subfactors 1, 3 & 4	Subfactors 2 & 4			
8.d	Configuration Management		Subfactors 1, 2, & 4	Subfactors 2 & 4			
9.0	Performance Metrics & Deliverables	0005	Subfactor 4				A0001-A0006
10.0	Security		Subfactor 1	Subfactor 1			
11.0	Travel	0004	Subfactor 4	Subfactor 1 & 4			
12.0	Other Considerations	0001	Subfactor 4	Subfactor 4			

Table L-2

**Estimated Direct Labor Rates (Escalation Based on Standard & Poor's DRI
Long Range Cost and Price Review - Third Quarter 1999)
(Romac International - 1999 Salary Survey & Career Navigator)**

Labor Categories	2000 Rate/Hour	2001 Rate/Hour	2002 Rate/Hour	2003 Rate/Hour	2004 Rate/Hour
Project Leader	\$34.18	\$35.30	\$36.40	\$37.53	\$38.65
Programmer/Analyst	28.73	29.68	30.60	31.55	32.50
Junior Level Programmer	22.21	22.94	23.65	24.39	25.12
Systems Engineer	30.78	31.80	32.78	33.80	34.81
Network Engineer	34.12	35.25	36.34	37.47	38.59
LAN Administrator	27.87	28.79	29.68	30.60	31.52
PC Software Specialist	22.53	23.28	24.00	24.74	25.48
PC Technician	23.07	23.83	24.57	25.33	26.09
Database Administrator	37.95	39.20	40.42	41.67	42.92
Technical Writer	19.68	20.33	20.96	21.60	22.25
Help Desk/Customer Service Support	21.08	21.77	22.45	23.14	23.84
Senior Communications Operator	23.29	24.06	24.80	25.57	26.34
Communications Operator	18.49	19.10	19.69	20.30	30.91
Data Control Clerk	14.00	14.46	14.91	15.37	15.83

Table L-4

Cost Element Summary by Fiscal Year

Cost Elements	<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>	<u>Year 4</u>	<u>Year 5</u>	<u>TOTAL</u>
Labor Hours (Prime)	0.0	0.0	0.0	0.0	0.0	0.0
Labor Dollars (Prime)	\$0	\$0	\$0	\$0	\$0	\$0
Fringe	\$0	\$0	\$0	\$0	\$0	\$0
Labor Overhead	\$0	\$0	\$0	\$0	\$0	\$0
Subcontractor Labor Hours	0.0	0.0	0.0	0.0	0.0	0.0
Subcontractor Dollars	\$0	\$0	\$0	\$0	\$0	\$0
Mtl/SubKtr Overhead	\$0	\$0	\$0	\$0	\$0	\$0
Total Labor Hours	0.0	0.0	0.0	0.0	0.0	0.0
Subtotal Cost	\$0	\$0	\$0	\$0	\$0	\$0
G&A/TR&D/B&P	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal Cost	\$0	\$0	\$0	\$0	\$0	\$0
FCCOM Labor	\$0	\$0	\$0	\$0	\$0	\$0
FCCOM Other	\$0	\$0	\$0	\$0	\$0	\$0
Total Cost	\$0	\$0	\$0	\$0	\$0	\$0
Profit	\$0	\$0	\$0	\$0	\$0	\$0
Total Price	\$0	\$0	\$0	\$0	\$0	\$0

Table L-5

FIXED RATE CHART
(Date of Award + 5 Years)

LABOR CATEGORY	ESTIMATED HRS	HOURLY RATE	ESTIMATED TOTAL
Project Leader	15,360		\$ -
Programmer/Analyst	1,920		\$ -
Junior Level Programmer	960		\$ -
Systems Engineer	1,920		\$ -
Network Engineer	57,600		\$ -
LAN Administrator	28,800		\$ -
PC Software Specialist	86,400		\$ -
PC Technician	3,840		\$ -
Database Administrator	1,920		\$ -
Technical Writer	3,840		\$ -
Help Desk/ Customer Service Support	28,800		\$ -
Senior Communications Operator	2,880		\$ -
Communications Operator	1,920		\$ -
Data Control Clerk	7,200		\$ -
Total Estimated Year 1	243,360		\$ -
Project Leader	15,360		\$ -
Programmer/Analyst	1,920		\$ -
Junior Level Programmer	960		\$ -
Systems Engineer	1,920		\$ -
Network Engineer	57,600		\$ -
LAN Administrator	28,800		\$ -
PC Software Specialist	86,400		\$ -
PC Technician	3,840		\$ -

Table L-5

Database Administrator	1,920	\$	-
Technical Writer	3,840	\$	-
Help Desk/ Customer Service Support	28,800	\$	-
Senior Communications Operator	2,880	\$	-
Communications Operator	1,920	\$	-
Data Control Clerk	7,200	\$	-
Total Estimated Year 2	243,360	\$	-
Project Leader	15,360	\$	-
Programmer/Analyst	1,920	\$	-
Junior Level Programmer	960	\$	-
Systems Engineer	1,920	\$	-
Network Engineer	57,600	\$	-
LAN Administrator	28,800	\$	-
PC Software Specialist	86,400	\$	-
PC Technician	3,840	\$	-
Database Administrator	1,920	\$	-
Technical Writer	3,840	\$	-
Help Desk/ Customer Service Support	28,800	\$	-
Senior Communications Operator	2,880	\$	-
Communications Operator	1,920	\$	-
Data Control Clerk	7,200	\$	-
Total Estimated Year 3	243,360	\$	-
Project Leader	15,360	\$	-
Programmer/Analyst	1,920	\$	-
Junior Level Programmer	960	\$	-
Systems Engineer	1,920	\$	-
Network Engineer	57,600	\$	-
LAN Administrator	28,800	\$	-
PC Software Specialist	86,400	\$	-
PC Technician	3,840	\$	-
Database Administrator	1,920	\$	-

Table L-5

Technical Writer	3,840	\$	-
Help Desk/ Customer Service Support	28,800	\$	-
Senior Communications Operator	2,880	\$	-
Communications Operator	1,920	\$	-
Data Control Clerk	7,200	\$	-
Total Estimated Year 4	243,360	\$	-
Project Leader	15,360	\$	-
Programmer/Analyst	1,920	\$	-
Junior Level Programmer	960	\$	-
Systems Engineer	1,920	\$	-
Network Engineer	57,600	\$	-
LAN Administrator	28,800	\$	-
PC Software Specialist	86,400	\$	-
PC Technician	3,840	\$	-
Database Administrator	1,920	\$	-
Technical Writer	3,840	\$	-
Help Desk/ Customer Service Support	28,800	\$	-
Senior Communications Operator	2,880	\$	-
Communications Operator	1,920	\$	-
Data Control Clerk	7,200	\$	-
Total Estimated Year 5	243,360	\$	-
Total CLINs 0001 & 0002	1,216,800	\$	-
CLIN 0003 -- Other Direct Costs/Materials		\$	3,000,000.00
Handling and G&A % (if applicable)		\$	-
CLIN 0004 -- Travel Costs		\$	2,500,000.00
Handling and G&A % (if applicable)		\$	-

Table L-5

CLIN 0005 -- Data

*NSP = NOT SEPARATELY PRICED

NSP

ESTIMATED TOTAL

\$ 5,500,000.00

Table L-6

Annual Hourly Labor Rates
Hourly (Loaded) Rates Per Labor Category By Fiscal Year

Labor Categories	Year 1 Rate	Year 2 Rate	Year 3 Rate	Year 4 Rate	Year 5 Rate
Project Leader	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Programmer/Analyst	0.00	0.00	0.00	0.00	0.00
Junior Level Programmer	0.00	0.00	0.00	0.00	0.00
Systems Engineer	0.00	0.00	0.00	0.00	0.00
Network Engineer	0.00	0.00	0.00	0.00	0.00
LAN Administrator	0.00	0.00	0.00	0.00	0.00
PC Software Specialist	0.00	0.00	0.00	0.00	0.00
PC Technician	0.00	0.00	0.00	0.00	0.00
Database Administrator	0.00	0.00	0.00	0.00	0.00
Technical Writer	0.00	0.00	0.00	0.00	0.00
Help Desk/Customer Service Support	0.00	0.00	0.00	0.00	0.00
Senior Communications Operator	0.00	0.00	0.00	0.00	0.00
Communications Operator	0.00	0.00	0.00	0.00	0.00
Data Control Clerk	0.00	0.00	0.00	0.00	0.00

FIXED RATE CHART
(1 JAN 00 THROUGH 31 DEC 04)

LABOR CATEGORY	ESTIMATED HRS	HOURLY RATE	ESTIMATED TOTAL
Project Leader	15,360	\$ 68.36	\$ 1,050,009.60
Programmer/Analyst	1,920	\$ 57.46	\$ 110,323.20
Junior Level Programmer	960	\$ 44.42	\$ 42,643.20
Systems Engineer	1,920	\$ 61.56	\$ 118,195.20
Network Engineer	57,600	\$ 68.24	\$ 3,930,624.00
LAN Administrator	28,800	\$ 55.74	\$ 1,605,312.00
PC Software Specialist	86,400	\$ 45.06	\$ 3,893,184.00
PC Technician	3,840	\$ 46.14	\$ 177,177.60
Database Administrator	1,920	\$ 75.90	\$ 145,728.00
Technical Writer	3,840	\$ 36.36	\$ 139,622.40
Help Desk/ Customer Service Support	28,800	\$ 42.16	\$ 1,214,208.00
Senior Communications Operator	2,880	\$ 46.58	\$ 134,150.40
Communications Operator	1,920	\$ 36.98	\$ 71,001.60
Data Control Clerk	7,200	\$	\$
Total Estimated Year 1	243,360		\$ 12,632,179.20
Project Leader	15,360	\$ 70.60	\$ 1,084,416.00
Programmer/Analyst	1,920	\$ 59.36	\$ 113,971.20
Junior Level Programmer	960	\$ 45.88	\$ 44,044.80
Systems Engineer	1,920	\$ 63.60	\$ 122,112.00
Network Engineer	57,600	\$ 70.50	\$ 4,060,800.00
LAN Administrator	28,800	\$ 57.58	\$ 1,658,304.00
PC Software Specialist	86,400	\$ 46.56	\$ 4,022,784.00
PC Technician	3,840	\$ 47.66	\$ 183,014.40
Database Administrator	1,920	\$ 78.40	\$ 150,528.00
Technical Writer	3,840	\$ 40.66	\$ 156,134.40

Help Desk/ Customer Service Support					
Senior Communications Operator	28,800	\$	43.54	\$	1,253,952.00
Communications Operator	2,880	\$	48.12	\$	138,585.60
Data Control Clerk	1,920	\$	38.20	\$	73,344.00
	7,200	\$		\$	
Total Estimated Year 2	243,360				13,061,990.40
Project Leader	15,360	\$	72.80	\$	1,118,208.00
Programmer/Analyst	1,920	\$	61.20	\$	117,504.00
Junior Level Programmer	960	\$	47.30	\$	45,408.00
Systems Engineer	1,920	\$	65.56	\$	125,875.20
Network Engineer	57,600	\$	72.68	\$	4,186,368.00
LAN Administrator	28,800	\$	59.36	\$	1,709,568.00
PC Software Specialist	86,400	\$	48.00	\$	4,147,200.00
PC Technician	3,840	\$	49.14	\$	188,697.60
Database Administrator	1,920	\$	80.84	\$	155,212.80
Technical Writer	3,840	\$	41.92	\$	160,972.80
Help Desk/ Customer Service Support	28,800	\$	44.90	\$	1,293,120.00
Senior Communications Operator	2,880	\$	49.60	\$	142,848.00
Communications Operator	1,920	\$	39.38	\$	75,609.60
Data Control Clerk	7,200	\$		\$	
Total Estimated Year 3	243,360				13,466,592.00
Project Leader	15,360	\$	75.06	\$	1,152,921.60
Programmer/Analyst	1,920	\$	63.10	\$	121,152.00
Junior Level Programmer	960	\$	48.78	\$	46,828.80
Systems Engineer	1,920	\$	67.60	\$	129,792.00
Network Engineer	57,600	\$	74.94	\$	4,316,544.00
LAN Administrator	28,800	\$	61.20	\$	1,762,560.00
PC Software Specialist	86,400	\$	49.48	\$	4,275,072.00
PC Technician	3,840	\$	50.66	\$	194,534.40
Database Administrator	1,920	\$	83.34	\$	160,012.80
Technical Writer	3,840	\$	43.20	\$	165,888.00
Help Desk/ Customer Service Support	28,800	\$	46.28	\$	1,332,864.00

Senior Communications Operator	2,880	\$	51.14	\$	147,283.20
Communications Operator	1,920	\$	40.60	\$	77,952.00
Data Control Clerk	7,200			\$	-
Total Estimated Year 4	243,360			\$	13,883,404.80
Project Leader	15,360	\$	77.30	\$	1,187,328.00
Programmer/Analyst	1,920	\$	65.00	\$	124,800.00
Junior Level Programmer	960	\$	50.24	\$	48,230.40
Systems Engineer	1,920	\$	69.62	\$	133,670.40
Network Engineer	57,600	\$	77.18	\$	4,445,568.00
LAN Administrator	28,800	\$	63.04	\$	1,815,552.00
PC Software Specialist	86,400	\$	50.96	\$	4,402,944.00
PC Technician	3,840	\$	52.18	\$	200,371.20
Database Administrator	1,920	\$	85.84	\$	164,812.80
Technical Writer	3,840	\$	44.50	\$	170,880.00
Help Desk/ Customer Service Support	28,800	\$	47.68	\$	1,373,184.00
Senior Communications Operator	2,880	\$	52.68	\$	151,718.40
Communications Operator	1,920	\$	61.82	\$	118,694.40
Data Control Clerk	7,200			\$	-
Total Estimated Year 5	243,360			\$	14,337,753.60
Total CLIN 0001 -- WITS services/labor hour basis	1,216,800			\$	67,381,920.00
CLIN 0002 -- WITS services/firm fixed price basis				\$	-
CLIN 0003 -- Other Direct Costs/Materials				\$	3,000,000.00
Material Handling % (if applicable)				\$	-
CLIN 0004 -- Travel Costs				\$	2,500,000.00
Handling and G&A % (if applicable)				\$	-

CLIN 0005 -- Data

*NSP = NOT SEPARATELY PRICED

NSP

ESTIMATED TOTAL

\$ 72,881,920.00

Table L-3

Detailed Cost Format - Contract Year 1

Category	%	Hours	Base Rate	Prime Labor	E fringe	Labor O&M	SubKtr at Price	Mtl/SupK Ovlid	G. & A	Subtotal Cost	COM Labor	COM Other	Total Cost	Profit	Total Price	Loaded Rate
Project Leader																
Prime	0.0		\$0.00	0	0	0	0	0	0	0	0	0	0	0	0	0
Subcontractor A	0.0		\$0.00	0	0	0	0	0	0	0	0	0	0	0	0	0
Subcontractor B	0.0			0	0	0	0	0	0	0	0	0	0	0	0	0
Subcontractor C	0.0			0	0	0	0	0	0	0	0	0	0	0	0	0
Total Project	0%	15,360.0		0	0	0	0	0	0	0	0	0	0	0	0	\$0.00
Programmer/Analyst																
Prime	0.0		\$0.00	0	0	0	0	0	0	0	0	0	0	0	0	0
Subcontractor A	0.0		\$0.00	0	0	0	0	0	0	0	0	0	0	0	0	0
Subcontractor B	0.0			0	0	0	0	0	0	0	0	0	0	0	0	0
Subcontractor C	0.0			0	0	0	0	0	0	0	0	0	0	0	0	0
Total Program	0%	1,920.0		0	0	0	0	0	0	0	0	0	0	0	0	\$0.00
Junior Level Programmer																
Prime	0.0		\$0.00	0	0	0	0	0	0	0	0	0	0	0	0	0
Subcontractor A	0.0		\$0.00	0	0	0	0	0	0	0	0	0	0	0	0	0
Subcontractor B	0.0			0	0	0	0	0	0	0	0	0	0	0	0	0
Subcontractor C	0.0			0	0	0	0	0	0	0	0	0	0	0	0	0
Total Jr Lev	0%	960.0		0	0	0	0	0	0	0	0	0	0	0	0	\$0.00
Systems Engineer																
Prime	0.0		\$0.00	0	0	0	0	0	0	0	0	0	0	0	0	0
Subcontractor A	0.0		\$0.00	0	0	0	0	0	0	0	0	0	0	0	0	0
Subcontractor B	0.0			0	0	0	0	0	0	0	0	0	0	0	0	0
Subcontractor C	0.0			0	0	0	0	0	0	0	0	0	0	0	0	0
Total System	0%	1,920.0		0	0	0	0	0	0	0	0	0	0	0	0	\$0.00
Network Engineer																
Prime	0.0		\$0.00	0	0	0	0	0	0	0	0	0	0	0	0	0
Subcontractor A	0.0		\$0.00	0	0	0	0	0	0	0	0	0	0	0	0	0
Subcontractor B	0.0			0	0	0	0	0	0	0	0	0	0	0	0	0
Subcontractor C	0.0			0	0	0	0	0	0	0	0	0	0	0	0	0
Total Netwo	0%	57,600.0		0	0	0	0	0	0	0	0	0	0	0	0	\$0.00
LAN Administrator																
Prime	0.0		\$0.00	0	0	0	0	0	0	0	0	0	0	0	0	0
Subcontractor A	0.0		\$0.00	0	0	0	0	0	0	0	0	0	0	0	0	0

SECTION M

EVALUATION FACTORS FOR AWARD

1.0 Basis for Contract Award:

This is a best value source selection conducted in accordance with the Federal Acquisition Regulation (FAR) Part 15 and the Air Force (AFFARS) Supplement thereto. Award will be made to the offeror who is deemed responsible in accordance with the Federal Acquisition Regulation (FAR), whose proposal conforms to the solicitation's requirements and is judged to represent the best value to the Government. Best Value means the expected outcome of an acquisition that, in the Government's estimation, provides the greatest overall benefit in response to the requirement. To arrive at a best value decision, the Source Selection Authority (SSA) will integrate the source selection team's evaluations of the Evaluation Factors (described below). While the Government source selection evaluation team and the SSA will strive for maximum objectivity, the source selection process, by its nature, is subjective and, therefore, professional judgment is implicit throughout the entire process. The Government reserves the right to award without discussions. The Government intends to select two (2) contractor(s) for the WPAFB Information Technology Support (WITS) program. However, the Government reserves the right to award one or no contract at all, depending on the quality of the proposal(s) submitted and the availability of funds.

(1) This acquisition will use the Performance Price Tradeoff (PPT) technique to make a best value award decision. The past performance factor is significantly more important than the price factor.

(2) A decision on the technical acceptability of each offeror's technical proposal shall be made based on the mission capability factor. Only those offerors determined to be technically acceptable, either initially or as a result of discussions, will be considered for award. NOTE: In accordance with FAR 52.215-1(f)(4), "The Government intends to evaluate proposals and award a contract without discussions with offerors. Therefore, each initial offer should contain the offeror's best terms from a price and technical standpoint. However, the Government reserves the right to conduct discussions if later determined by the Contracting Officer to be necessary."

(3) All technically acceptable offerors will receive a performance confidence assessment rating of exceptional, very good, satisfactory, neutral, marginal or unacceptable.

(4) Cost/Price will be evaluated for realism, completeness, reasonableness

(5) Failure to comply with the terms and conditions of the solicitation may result in the rejection of your proposal. Additionally, failure to satisfactorily demonstrate the capability to comply with the requirements set forth in the solicitation may result in a "no-award" determination relative to the proposal in question.

Offerors are required to meet all solicitation requirements, such as terms and conditions, representations and certifications, and technical requirements, in addition to those identified as factors, subfactors to be eligible for award. Failure to comply with the terms and conditions of the solicitation may result in the offeror being removed from consideration for award. Any exceptions to the solicitation's terms and conditions must be fully explained and justified.

The Government may conduct a pre-award survey (PAS) as part of this source selection. Results of the PAS (if conducted) will be evaluated to determine each offeror's capability to meet the requirements of the solicitation.

Offeror must be registered in the Central Contractor Registration (CCR) prior to receipt of award. Before award is made Evaluation Team will verify registration.

Offeror must include Data Universal Number System (DUNS) Number. Evaluation team will verify DUNS number.

2.0 Evaluation Factors: Each proposal and CSOW shall be evaluated for its strength of commitment. Proposals containing equivocal, nebulous, or indefinite statements of commitment may be unacceptable and result in a "no-award" determination.

2.1 Factor: Mission Capability

2.1.1

Subfactor 1: Transition and Staffing Plan

- Your mission capability proposal including the information covered by FAR 52.222-46 will be evaluated for adequacy of your approach to providing prompt initial and continued staffing of task orders with skilled, technically qualified personnel possessing the required clearances and certifications across multiple WPAFB and remote sites while accommodating diverse workloads.
- This subfactor is met when the offeror's proposal demonstrates:
 - Their capability to provide prompt initial and continued staffing of task orders with skilled, technically qualified personnel possessing the required clearances and certifications on the first day of the period(s) of performance
 - Their ability to provide personnel meeting all qualifications required of the respective labor categories, and requesting qualification/education substitutions only in exceptional cases.
 - Adequacy of their ability to manage multiple and diverse support at WPAFB and remote sites; and ability to provide the necessary skills capable of supporting a wide variety of network configurations, hardware and software. Proposal should provide for a sufficient number of skilled employees to assume responsibility of all CSOW requirements initially and during the transition period.

2.1.2

Subfactor 2: System Administration

- Your mission capability proposal will be evaluated for adequacy of your approach to coordinate and manage system administration at multiple sites and with multiple network and e-mail types on individual task orders. Ability to respond to the different network requirements and issues.
- This subfactor is met when the offeror's proposal demonstrates their ability to manage, administer, and coordinate multiple sites with multiple network and e-mail types.

2.1.3

Subfactor 3: New Technologies

- Your mission capability proposal will be evaluated for adequacy of your approach to develop, deploy, and integrate staffing strategies for planning and implementing new technologies for a unique, dynamic, and diverse organizational operating environment.

- This subfactor is met when the offeror's proposal demonstrates a good understanding of development, deployment, and integration staffing strategies for planning and implementing new technologies for a unique, dynamic, and diverse organizational operating environment.

2.1.4

Subfactor 4: Control and Management

- Your mission capability proposal will be evaluated for adequacy of your approach of company's ability to recruit, assign, deploy, control and manage assets over a large geographic area.
- This subfactor is met when the offeror's proposal demonstrates:
 - A staffing profile that includes adequate staffing and mix of labor categories geographically positioned to provide routine customer support, provide corrective action and restore service after disruption to customers in a minimal amount of time.
 - Their capability to quickly respond; dispatch and control limited assets; and manage multiple, conflicting priorities and issues over a large geographic area.
 - Their technical solution demonstrates an understanding of and workable solution to completely manage this service disruption, to include detecting, remediating, reporting, and preventing recurrences.

2.2 Factor: Past Performance

Past and Present Performance Confidence Rating:

2.2.1 All technically acceptable offerors will receive a performance confidence assessment based on the offeror's past and present performance as it relates to the probability of successfully accomplishing this proposed effort.

2.2.2 Under the Past Performance factor, the Performance Confidence rating represents the evaluation of an offeror's present and past work record to assess the Government's confidence in the offeror's ability to successfully perform as proposed. In assessing performance confidence, the Government will use an offeror's relevant present and past performance work record to evaluate the offeror's demonstrated record of contract compliance in supplying products and services that meet user's needs, including cost and schedule. The Past Performance Evaluation is accomplished by reviewing aspects of an offeror's relevant present and recent past performance, focusing on and targeting performance which is relevant to the Mission Capability subfactors. This information may include data on efforts performed by other divisions, critical subcontractors, or teaming contractors, if such resources will be brought to bear or significantly influence the performance of the proposed effort. As a result of an integrated analysis of those risks and strengths identified, each technically acceptable offeror will receive an integrated Performance Confidence Assessment, which is the rating for the Past Performance factor. The performance confidence rating definitions that apply to this solicitation are contained in AFFARS 5315.305(a)(2)(S-92)

2.2.3 Past performance information will be obtained through the Contractor Performance Assessment Reporting Systems (CPARS), through questionnaires tailored to the circumstances of this acquisition, through Defense Contract Management Command (DCMC) channels, interviews with program managers and contracting officers, or other sources known to the Government, including commercial sources.

2.2.4 Offerors are to note that, in conducting this assessment, the Government reserves the right to use both data provided by the offeror and data obtained from other sources.

2.3 Factor: Cost/Price

For the purpose of this acquisition, the term "cost/price" equates to "Total Evaluated Price" as defined below and includes the analysis described herein.

2.3.1 Total Evaluated Price. The Total Evaluated Price will be calculated as the sum of the following:

2.3.1.1 The total burdened labor rates from Table L-6 will be multiplied by the Best-Estimated Quantities (BEQs) assigned to each labor category. The BEQ will be used to evaluate both CLIN 0001 (Labor on a labor hour basis) and CLIN 0002 (Labor on a firm fixed price basis). The BEQ is an in-house estimate of the potential number of labor hours that may ultimately be expended under the WITS program, and is for evaluation purposes only. The BEQ is not intended to guarantee future labor hour requirements or otherwise define the actual scope of work of the resulting WITS contract.

2.3.1.2 The Other Direct Cost (ODC)(CLIN 0003) and Travel (CLIN 0004) ceiling will be multiplied by the G&A rate and/or handling rate identified in Section L, paragraph 5. The sum of the burdened ODC and Travel ceilings will be added to the data from 2.3.1.1 to arrive at the Total Evaluated Price.

2.3.2 The offeror's cost/price proposal will be evaluated as follows:

a. Realism is evaluated by assessing the compatibility of proposed costs with proposal scope and effort as described in paragraph 2.3.3.

b. Completeness is evaluated by assessing the level of detail the offeror provided in cost data for all solicitation requirements in the statement of objectives or statement of work, and assessing the traceability of estimates.

c. Reasonableness is evaluated by assessing the acceptability of the offeror's methodology used in developing the cost estimates.

2.3.3 The Government will evaluate the realism of each offerors' proposed rates and cost considering an integrated assessment of the information provided under FAR 52.222-46 and the proposed labor rates. This will include an evaluation of the extent to which proposed costs indicate a clear understanding of solicitation requirements, and reflect a sound approach to satisfying those requirements. The cost/price realism assessment may cause an offeror's proposed cost/price to be judged unrealistically low. When the Government evaluates an offer as unrealistically low, and the offeror fails to adequately support the proposed prices, the Government will consider the offeror's proposal unreasonable.

2.3.3.1 In accordance with FAR 52.222-46, "Evaluation of Compensation for Professional Employees", cost realism evaluation will include a review of salary and fringe benefit information provided in the proposal. The Government will use **1999 Salary Survey and Career Navigator compiled by Romac International (Table L-2)** data in support of the Professional Clause, FAR 52.222-46, to ensure that it is realistic and reasonable for the offeror to attract and retain quality professionals.

2.3.3.2 Failure to adequately support proposed indirect burden rates will be considered in the evaluation of the realism of elements of the offeror's fixed price labor rates.

2.3.4 In addition, offerors are cautioned against submitting a materially unbalanced offer. The Government shall analyze offers to determine whether they are unbalanced with respect to prices or separately priced line items. Offers that are determined to be materially unbalanced may be rejected. An offer is mathematically unbalanced if it

is based on prices which are significantly less than the cost for some contract line items and significantly overstated in relation to cost for others. An offer is materially unbalanced if it is mathematically unbalanced, and if:

- a. There is a reasonable doubt that the offer would result in the lowest overall cost to the Government, even though it is the lowest evaluated offer; or
- b. The offer is so grossly unbalanced that its acceptance would be tantamount to allowing an advance payment.

2.3.5 Uncompensated overtime practices and policy will be evaluated in accordance with FAR 52.237-10 and proposals that include unrealistically low labor rates, or that do not otherwise demonstrate cost realism, may be considered unreasonable.

3.0 Evaluation Methodology:

Among those offerors determined to be technically acceptable, award will be made to the responsible offerors with the best overall value in terms of past performance and reasonable and realistic price.

3.1 Technical/Mission Capability

3.1.1 All Mission Capability proposals are evaluated against the Mission Capability factor/subfactors to determine whether they are acceptable or unacceptable.

3.1.2 All Mission Capability proposals shall be categorized, following the evaluations, as follows:

- Acceptable Proposal--The proposal meets the all the minimum mandatory criteria in the solicitation. The offerors are required to meet all solicitation requirements, such as terms and conditions, representations and certification, and technical requirements, in addition to those identified as factors and/or subfactors. Only those proposals determined acceptable, either initially or as a result of exchanges, will be considered for award. Once deemed acceptable, all technical proposals are considered to be equal.
- Reasonably susceptible of being made acceptable--The proposal does not meet all solicitation requirements, such as terms and conditions, representations and certification, and technical requirements, in addition to those identified as factors and/or subfactors; however, there is reason to believe that through minor revisions, an acceptable proposal could result. For award without discussions these proposals are considered "unacceptable."
- Unacceptable Proposal--Fails to meet specified minimum performance or capability requirements and/or other solicitation requirements, such as terms and conditions, representations and certification, and technical requirements, in addition to those identified as factors and/or subfactors when evaluated in accordance with Section M of the RFP. Proposals with an unacceptable rating are not awardable.

3.1.3 Any aspect of the proposal judged to be unacceptable would render the entire proposal unacceptable.

3.1.4 All proposals determined to be unacceptable and with whom discussions are not to be conducted are considered to be outside the competitive range and excluded from further consideration.

3.1.5 Offerors will receive a performance confidence assessment based on the offeror's past and present performance as it relates to the probability of successfully accomplishing this proposed effort in accordance with the past performance factor.

3.2 Unless the Government awards without discussions, offerors considered within the competitive range shall be given the opportunity to comment on unacceptable aspects of their proposal (see FAR 15.306(d)) and

adverse performance information, except where they have previously had an opportunity to respond (e.g., CPARS information). A request for final proposal revision will be sent to all offerors in the competitive range.

3.3 The Government reserves the right to award a contract to other than the offeror submitting the lowest evaluated price and technically acceptable proposal if that offeror is judged in an integrated assessment to present the best value to the Government.

3.4 Cost/price is evaluated to determine the anticipated cost/price to the Government associated with the particular proposal. Additionally, proposal costs/prices are evaluated for their realism to determine the offeror's understanding of solicitation requirements and ultimate ability to perform the contract.

3.5 If, during the evaluation period, it is determined to be in the best interest of the Government to hold discussions, offeror responses to Evaluation Notices (ENs), and the Final Proposal Revision (FPR) will be considered in making the best value decision.

4.0 ADMINISTRATIVE/CONTRACTING

a. The Government's evaluation team will evaluate the Statement of Work (SOW) provided by the contractor to verify that the Government's overall objectives and minimum requirements are met and that the execution of the CSOW is structured, traceable to the SOO. The SOW will be evaluated by the team to ensure that all SOO areas have been addressed. Failure to adequately address all areas of the SOO may be reason to determine offeror non responsive.

b. The Government's evaluation team will review the RFP and verify that all required fill-ins are complete; signed and dated if appropriate.

c. All proposals shall be evaluated by the Government Team to ensure that offers are submitted on the Standard Form (SF) 1447 and contains the following:

- (1) the solicitation number.
- (2) the time specified in the solicitation for receipt of offers.
- (3) the name, address, and telephone number of the Offeror in Block 13
- (4) price and any discount term.
- (5) Remit to" address, if different than mailing address.

d. Financial Capability/Responsibility: The Government's Evaluation Team will review financial capability to ensure offeror has the financial capacity to support the effort.